

## April 2016 Minutes

The regular meeting of the Litchfield Parks and Recreation Commission was held on Monday, April 25<sup>th</sup> at 7:00 p.m. Present were Jim Keller, Helen Bunnell, Pam Orde, Lisa Bauer, Ray Schmid and Ed Fabbri.

The meeting was called to order at 7:11 p.m. by chairman, Jim Keller.

Approval of Minutes: Lisa made a motion to accept the minutes, Pam seconded and the motion passed.

Monthly Budget Report: The Report was made available to all the commissioners to study. Discussion ensued about the total amount on the books for Park and Rec projects from Capital. Helen will look into that issue and report back to all.

Comments from the Public: None

Commissioners Request: Ed – Community Field Restrooms; Ray – Town Beach

Correspondence: None

Old Business: Egg Hunt – Brent said that even with a rain-out on Friday, the delayed event went off extremely well. A young boy from Litchfield won the candy guessing game.

Northfield Community Field – Brent was asked to get Lenard Engineering back involved in the project and contacted Todd Parsons, who he and Len Fasano met with at the site. Todd was to get a proposal together and a quote for their services. That quote came back and we looked at it to see what we could do to lower the price but still get the job done.

Ed suggested that we ask Lenard to do the job. Discussion ensued. The Commission concluded that they would like Construction cost estimating or quantity estimating (Unit price bid); and Construction Services (with an hours estimate for them to oversee the project).

Maps were studied to see if the field could be turned 90 degrees for more play area. Brent is to measure the field with a wheel while others will use Google Earth for the same purpose.

Litchfield Community Field – Brent told the commissioners that the clay finally arrived just two days before first pitch of the Tri-Town Baseball Season, but landscaper Chris Conaghan did a great job in applying the clay to get the fields ready in quick order.

The concession stand also got new LED lights and was passed for inspection by Torrington Health the day before opening day!

Ed Fabbri Request – Ed informed the commission on an incident at the restrooms at Community Field Saturday night, where someone tried to set a fire and decorated everything with toilet paper. The restrooms are to be locked at night by Tri-Town. Brent has contacted Greg Kenney, Litchfield Police, and will give him a key so he can check on the restrooms when he closes Community Field at dusk. If the restrooms are not locked at that time, he will do it.

Ed was wondering if it would be better to have no lights on there to scare away potential vandals.

Ray Schmid Request – Town Beach: Ray drew up a spec for the demolition of the changing room at Town Beach, the commission reviewed it and suggested changes. Ray will make those changes and send to Brent, who will disperse to the Commissioners to make final changes, after which will be taken to DPW to see if they are willing to oversee the project and to whom the bids should be sent.

Pam asked if there was any money left in the STEAP grand that was talked about in prior meetings. The grant was in 2008 for \$90,000 but it was not for Park and Rec but it was earmarked for areas of Town Beach. The question is if any money is still left and if we can use it for the cost of the demolition.

2016 Spring/Summer Brochure: The brochure is ready and will be printed by OWTS and distributed.

Directors Report: Brent has sent out his monthly report to all the Commissioner's through email to read at their leisure.

Adjournment: Jimmy made a motion to adjourn, Pam seconded and the motion passed. The meeting was adjourned at 8:55 p.m.