

Regular Meeting Minutes
Litchfield Park and Recreation
Town Hall Annex
80 Doyle Rd. Bantam, Ct. 7:00 P.M.
July 26, 2021

Present: Lisa Bauer, Jim Keller, Pam Orde, Gianni Perugini, Helen Bunnell (7:36pm)

Absent: Rob Gollow, Jay Bolton, Ray Schmid

Other: Colleen Kinkade, Park & Rec Coordinator

Call to Order: Gianni Perugini, Chair called the meeting to order at 7:10 p.m.

Appointment of Alternates: None

Approval of Minutes: Minutes approval will be tabled until the next meeting.

Director's Report: Presented by Park & Rec Coordinator, Colleen Kinkade.

- Fireworks were a big success. The Litchfield Senior Bus was full of local seniors that were able to attend the fireworks as well.
- Summer Camp Registrations are going well and have had positive feedback from parents.
 - 7 campers have signed up for the arts camp next week.
 - Sports camp registration for the boys basketball (31 registered) and baseball (28 and 33 registered) were great;
 - Girls Field hockey and lacrosse camp was cancelled due to low registration numbers by the independent contracted coaches. No money lost except for the credit card fees.
 - Girls basketball did well for its first year and finished with 13 registered. All received shirts that were screen printed through the office.
 - Historical Society camp had 4 kids for the first week and up to 5 for the August week.
 - Soccer Camp still needs a few more kids to be registered. Will send out another email.
- Wednesday Night Girls Basketball Clinics have 10 girls registered
- Dog Training Classes have 2 puppies registered
- Friday Night Basketball Clinics have split to Fridays and Mondays with middle school and high school kids accordingly.
- Cross-Country Series had a good start with 20 people attending and will continue through August.
- Essentrics and yoga are doing well for the adult classes.
- Senior bus trips are almost full every trip. More trips and art classes will be offered for August such as Norwalk Aquarium and Norman Rockwell Museum.
- Concerts on the Green are finally happening without the rain. Espresso 59 will step in for the Business Showcase this upcoming Wednesday.
- Beach Pass membership numbers are doing well and residents have been coming to the Park and Rec office to pick up their beach passes. 5 business passes; 150 paid resident passes; 98 senior free passes and 2 non-resident day passes.

Budget Review:

Discussion about the beach passes and beach monitors were talked about and the hours for the beach monitor to be covered by the money collected. Reviewed the financial report from the registration site. No munis report was printed out.

Correspondence: Fireworks correspondence from attendees was very positive and hopeful for it to become an annual event.

Litchfield Hills Pipe and Drum thanked us for letting them be a part of the fireworks/July 4th celebration as well.

Commissioners' Request:

G. Perugini requested that the minutes be done and sent in to the Town's Clerk office as soon as possible. Discussion at the next meeting to be decided on who will be doing the minutes.

P. Orde requested that discussion about next year's summer camps be talked about soon so that it can be decided on what's going to happen for summer 2022. Discussion about continuing to use independent contractors for camps or bring back the playground program.

H. Bunnell requested that the Park and Recreation Department make sure to use local vendors for programs and camps.

Old Business:

Fireworks had been very popular and successful. \$1,500 were secured from local sponsors; Litchfield-Morris Rotary Club, Litchfield Lions Club and LABA (Litchfield Area Business Association).

Only one bid was submitted for the second round of the Basketball Court Project for Litchfield Community Field was from Sport Tech for \$73,342.00. C.Kinkade will be going to the Board of Selectmen and Board of Finance meetings to request the additional funding to complete the Capital project.

Summer Cross Country Series at White Memorial with Dave Driscoll can be registered for \$2 each time on the Park and Rec registration site.

Beach Passes have been being picked up and distributed through the Park and Rec office. Beach Monitors have been making sure all residents and non-residents know the rules and how to purchase a beach pass.

New Business:

Christmas Pewter Ornaments for the Holidays for 2021 were discussed and the consensus was that it would not be done for this year. There are too many left over from years past.

Movie Night options were discussed and concluded that there should be one during Labor Day weekend as a family movie night.

After school programs were discussed and decided that they should be offered after the LPS enrichment programs have concluded for the fall.

There were changes in the Park and Rec office staffing that were discussed. Lisa Bachetti will be up at the Town Hall full time now. The vacancy for the assistant position will be put out to application and be filled by a part time person with money coming out of contingency for the remainder of the fiscal year.

Adjournment: J. Keller moved to adjourn at 8:55pm. Seconded by P. Orde.

Submitted by:

Colleen Kinkade