

REGULAR MEETING MINUTES

Litchfield Park & Recreation
Annex Gym
80 Doyle Rd, Bantam, CT. 06750
Monday, January 31, 2022 7:00 P.M.

Call to Order: Meeting was called to order at 7:04pm by Chairman Gianni Perugini.

Attendance: Commissioners: Gianni Perugini, Ray Schmid, Helen Bunnell, Pam Orde, Jay Bolton, Rob Gollow Lisa Bauer,S

Absent: Michael Lyn Cappello, Jim Keller

Others in Attendance: Colleen Kinkade, Park and Rec Director
Jay left at 8:10pm

Appointment of Alternates (as needed)

Approval of Minutes: Motion to approve minutes of December's meeting accepted by Pam Orde, seconded by Ray Schmid. Lisa Bauer and Rob Gollow abstained. Motion passes.

Director's Report: Director Kinkade emailed Director's Report ahead of time and touched on a few highlights from the report such as Pop Up Skating Party, use of Bantam gym for fitness classes and using membership option on registration site, July bus trip and Easter. Discussion of Easter ensued about this year's Easter Egg Hunt event.

Budget Review: Current Fund 22 and Operating budgets were reviewed and discussed.

Correspondence: Emails about how nice the skating rink is have been sent to Director Kinkade and thanks goes to the Public Works Department for their hard work.

Commissioners Requests:

- Commission Pam Orde requested that summer camps and summer programs be on the agenda for next month.

Old Business

- Ice Skating Rink happenings: Since the winter has been cooperating, there was discussion that instead of purchasing a portable skating rink like discussed in previous meetings to do a spray in liner and input the money into the existing skating rink. Discussion ensued about where the money would be able to come out of; either Fund 22 or a Capital Improvement Project. Director Kinkade will need to talk to public works about such costs. Commissioners discussed building a wood shed near the fire pit since a local resident has offered to provide wood for it. Discussion developed about asking the Lions Club, Rotary Club or Boy Scout potential Eagle Scout project to help in building it.
- Operating Budget
 - Director Kinkade presented the budget that was submitted to the Finance Department. Discussion followed about cutting back on some requests. The motion below reflects amendments to the submitted budget.
 - Commissioner Helen Bunnell moves to approve the operating budget with the amendments as follows:
 - Permanent Part Time to 20 hours
 - Supplies Misc to \$700
 - Professional Others to 6 months at northfield for porta potty to keep the line item down
 - Special Events to \$10,000

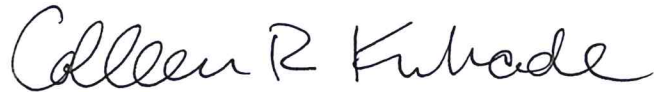
- Remove Postage line item
- Part Time Facilities Personnel to a seasonal position to do an average of 18 hours a week for 8 months at \$20 an hour
- Commission Lisa Bauer seconded motion. Motion was open to discussion. Commission Orde wanted to discuss the \$20 an hour for the Part Time Facilities personnel. After discussion ensued, motion was then unanimously passed.
- The Fund 22 Budget was then discussed by Director Kinakade. She will have a breakdown of each event and program for the February meeting.
- Chairman Gianni Perugini and Director Kinkade gave a recap of the Capital Improvement Plan meeting that they attended in December.

New Business:

- Electricity down to Town Beach: Commissioner Ray Schmid and Director Kinkade met with an Eversource representative at the Litchfield Town Beach to discuss how electricity can be brought down to a central location to the beach area. Commission Schmid gave an overview of how it can be done and the length, number and size of the conduits that would be needed to bring electricity down and back. More information will be gathered and brought to the next meeting.

Adjournment: Commissioner Ray Schmid motioned to adjourn at 9:22. Commissioner Rob Gollow seconded.

Submitted by Director Colleen Kinkade

A handwritten signature in black ink that reads "Colleen R. Kinkade". The signature is written in a cursive, flowing style.