

**Special Meeting
Litchfield Park and Recreation
Town Hall Annex
80 Doyle Rd. Bantam, Ct. 6:00 P.M.
December 7, 2022**

Present: Lisa Bauer, Jay Bolton, Michael Lyn Cappello, Gianni Perugini, Ray Schmid, Helen Bunnell arrived at 6:45

Absent: Rob Gollow

Call to Order: Gianni Perugini, Chair called the meeting to order at 6:14 p.m.

Appointment of Alternates: Jay Bolton was appointed as a regular member in Rob Gollow's absence.

Discuss and elect Vice Chair: Ray Schmid was unanimously nominated for Vice Chair, upon Ray Schmid acceptance, aye vote was unanimous.

Discussion of parameters of Director position and description of position: Aspects of the position in reference to P&R Ordinance responsibilities was discussed. Also reviewed and discussed was programming, administrative, and media needs.

Chair will request all applications for the director position be forward to the Commission for review and decision for candidates for interviews.

Adjournment: R Schmid moved to adjourn at 7:28, second J. Bolton, unanimously approved.

Respectfully submitted: L. Bauer, member