

Regular Meeting
Litchfield Park and Recreation
Town Hall Annex
80 Doyle Road Bantam CT 7:00pm
February 27, 2023

Call to order: 7:02am

Attendance: Gianni Perugini, Ray Schmit, Jay Bolton, Bill Deacon, Michael Lyn Cappello

Absent: Rob Gollow, Helen Bunnell, Lisa Bauer

Appointment of Alternates (as needed): Motion to appoint Jay Bolton as regular member, seconded by Michael Lyn Cappello, all ayes, motion passed to appoint Jay Bolton as regular member for meeting.

Approval of Minutes: Tabled till next meeting.

Chairman's Report: Update given by Michael Lyn Cappello on current running programs and upcoming programs.

Correspondences: No correspondences to report to commission.

Commissioners Requests: Gianni Perugini welcomed new member Bill Deacon to the commission and requested to discuss the budget. Michael Lyn Cappello requested the commission discuss fireworks and rentals of Town Recreational facilities.

Old Business:

- Community Field: Ray Schmit gave an update on the status of survey of Community Field property as 99% complete. Ray reported that with large improvements planned for Community Field, that the Town is required to bring property up to ADA compliance. He is still waiting on quotes from Cardinal on engineering costs for planned projects and a future "master plan" of Community Field and will report back to the committee.
Town Beach upgrades: Ray, Gianni, and Michael Lyn met with Cardinal to go over plans that ARPA funds were received for and we are waiting for a proposal on engineering costs.
A motion was made by Ray Schmit and seconded by Bill Deacon to hold off on two existing projects at Community Field and to move forward with "master plan" of renovation of the whole facility to save on engineering costs and make Community Field ADA compliant. All ayes and motion carried. Gianni Perugini and Ray Schmid will meet with the First Selectman to discuss possible options for "master plan" funding.
- Rowing Club Lease Update: Drew Combs and Board President Gail Zaharek were present to answer commissioners questions in regards to lease. Drew expressed that the rowing club would like to secure a long term lease. Discussion followed and the

commission decided to have Gianni Perugini and Ray Schmid meet with the First Selectman to discuss details of the lease. Ray Schmid informed the club that with the future plans for large improvements to Town Beach that the Boat House, owned by the Rowing Club, would have to also have a plan in place to bring the building up to ADA compliance.

- Director Position: Michael Lyn Cappello reported that the job description for the full time administrative assistant position and the part time position had been approved by the union and were going to be posted as of Tuesday 2/28 or Wednesday 3/1. Gianni Perugini, Jay Bolton will be members of the hiring committee. Additional members, a selectman and town personal will be asked to join the hiring committee.

New Business:

- Fireworks: Commission approved Fund 22 for fireworks, we will solicit for private donations. We will have a food truck, ice cream truck and music similar to last year. More details to come.
- Budget: First Selectman reported to the commission that the request for \$7920 for temporary seasonal help, per the Finance director, should come from Fund 22. The commission was not in favor of this and requested that she go back to the Finance Dept. and express our concerns and report back to the chairman. The Commission requested that the description of the request for \$7600 in the budget be modified to read "Special Events"
- Facility Rentals: Discussion about rental of Town recreational properties by residents and non-residents discussed and tabled to next meeting.

Adjournment: Motion to adjourn at 8:48pm by Bill Deacon and seconded by Jay Bolton, all ayes, motion carried.

Respectfully submitted by Michael Lyn Cappello, member