

MINUTES REGULAR MEETING

Litchfield Park & Recreation
Park & Recreation Office
80 Doyle Road, Bantam CT 06750
September 18, 2023 7:00pm

Call to Order: 7:05pm

Attendance: Gianni Perugini, Lisa Bauer, Bill Deacon, Ray Schmid, Matt Mette, Martha Bernstein, Helen Bunnell

Appointment of Alternates: Not needed

Approval of Minutes

- 8/29/23 Special Meeting: Motion to accept Martha Bernstein, seconded by Ray Schmid. All in favor, motion passes. Abstained: Helen Bunnell

Directors Report: Director reviewed and commission requested to start an inventory of items purchased by Park & Rec

Correspondences: None

Budget

- Operating: Reviewed
- Fund 22: Reviewed

Commissioners Requests:None

Old Business

- Contractor Fees: Director to work on a sliding scale based on Independent Contractor's income for programs. Will present at the next meeting for approval.
- Rentals of facilities: New rental fees are in place on MyRec. Security deposits are required for rental of facilities and COI
- High School Commission Liaison Member: Table, waiting for response from school

New Business

- Town Beach and additional signage: Director will call DEEP about swimming area and requirements for signage
- Sign for Northfield Park: Director will get quote and drawing for approval at next meeting.
- Northfield Dumpsters and recycling: Dumpsters have been removed and Director will request that Textile recycling bin be removed as it attracts dumping of trash and non-recyclable items
- Summer Concerts: Tabled till next meeting
- Capital Improvements: Will be discussed in detail once we receive the Master Plan for Town Beach and Community Field
- Fund 22 Expense Plan: Director will work on a spreadsheet of income and expenses for programs the last two years to come up with a budget.

Adjournment: Motion to adjourn was made by Bill Deacon and seconded by Lisa Bauer. All in favor, motion carried.

Meeting adjourned at 8:33pm

Submitted by: Michael Lyn Cappello
9/19/2023