Call to Order – Chairman Carol Bramley called the meeting to order at 7:00 p.m.
Members Present:  Peter Losee, Burke Gibney , John Cox, Norman Sauer, Jordan Richards, Stephen Simonin, Guy Cunningham
Members Absent: Peter Dauten, Abby Conroy,
Appointment of Alternates – G. Cunningham was appointed
Commissioners’ requests – None

APPLICATION RECEIPTIONS

Volta Charging, LLC - Zoning Regulation Text Amendment  3/7/22

Receive and set public hearing (4/18/22) for amendments to the Zoning Regulations to permit Electric Vehicle Charging Kiosks in the C202 Zone subject to specific location, bulk, design and visibility. (Refer to NWHCOG for 35 day referral)

Kristen Motel of Cuddy & Feder and Sam Lee of Volta Charging, LLC were present. Ms. Motel described the appearance of the chargers. Volta works with Stop & Shops all over Connecticut providing these chargers for use by their customers. She reviewed the proposed amendments to the General Standards and Requirements, Section G – Signs section of the Zoning Regulations.

The Chairman has concerns about the placement of the chargers for safety reasons, the size of the lighted area of the sign, the required setback from the road and the number of kiosks allowed per gross floor size per building. P. Losee asked if smaller units were available. Ms. Motel stated that they could amend their proposal for the setback and gross floor size. Volta Charging has an agreement with Stop & Shop to rent the spaces were the chargers will be located.

S. Simonin moved to set the public hearing for April 18, 2022, G. Cunningham seconded and the motion passed with P. Losee opposing.

Receive and set public hearing (3/21/22) for Planning and Zoning Commission application moratorium.

Dr. Tobin explained that due to recent legislation regarding multi-family housing, accessory apartments, coupled with the need to create more affordable housing and upcoming staffing shortages in the land use office warrant a moratorium on all applications until the Commission can fairly assess and revise its regulations that will fairly meet the objectives of the legislation and the Town’s Plan of Conservation and Development.

S. Simonin moved to set a public hearing for March 21, 2022 B. Gibney seconded and the motion passed unanimously.

Notice of Violation – 14 Plumb Hill Rd.
Dr. Tobin explained that he noticed that plantings along the fence line at the solar panel installation on Rt. 202 that are required as part of the approved site plan have been removed. He contacted the First Selectman who was aware that the plantings were removed as part of a proposed pollinator garden. Once a
site plan has been approved, it cannot be modified without P&Z approval. Dr. Tobin would like to issue A Notice of Violation to have the plantings replaced.

S. Simonin moved, J. Cox seconded to send the Notice of Violation to the Town.

G. Cunningham was replaced as alternate voting on the minutes and replaced with N. Sauer.

**Approval of Minutes February 22, 2022**
P. Losee moved to approve the minutes, J. Cox seconded and the motion passed unanimously.

**Old Business** – The Commission reviewed a Legal Memorandum issued by their Attorney Steven Byrne dated March 7, 2022 clarifying Litchfield BOS resolutions on Planning and Zoning Commission Actions.

**New Business - None**

**Correspondence - None**

**Adjournment**
S. Simonin moved to adjourn at 8:15, N. Sauer seconded and the meeting adjourned.