1. **CALL TO ORDER:** Chairman Carol Bramley called the meeting to order at 7:04 pm
2. **MEMBERS PRESENT:** Carol Bramley, John Cox, Peter Dauten, Burke Gibney, Stephen Simonin
3. **APPOINTMENT OF ALTERNATES:** Norman Sauer appointed at regular member.

4. **COMMISSIONERS REQUEST:** None

5. **FISCAL YEAR ROUNDUP:** Expenses and revenue for the current year 2021-2022 were reviewed. Noted were unexpended funds in Professional Services of $4,680.00.

6. **CANNABIS MORATORIUM EXTENSION:** There was discussion of an item related to zoning on the Selectmen’s public hearing for 6/21/2022 and the Town Meeting 6/22/2022 regarding Cannabis establishments in Litchfield and whether P & Z should amend the regulations to allow Cannabis establishments. With no decision on whether the residents wanted Cannabis establishments in town, the Commission extended the moratorium on Cannabis as follows: Whereas a moratorium on Cannabis Establishments adopted July 19, 2021 as Appendix D of the Town of Litchfield Zoning Regulations is due to expire on August 1, 2022, a motion is hereby made by S. Simonin to extend the moratorium to December 31, 2022 while the Residents of Litchfield determine whether Cannabis Establishments should be permitted in the Town of Litchfield. Seconded by J. Cox at 7:17pm and the motion passed unanimously.

7. **POCAD HOUSING PLAN:** Next meeting for the Committee is scheduled for 6/30/2022 at 7:00pm via Zoom. An extension for the completion of the plan has been filed with the State.

8. **PLANNING DISCUSSION REGULATIONS:** Draft regulations were reviewed and discussed. Chairman informed the commission of her discussion with 1st Selectman Raap regarding whether remaining funds in other Professional Services could be used. With monies left in line item under the RFP required threshold of $20,000.00, no RFP is required the commission will seek the services of AICP planner Glenn Chalder of Planimetrics to provide input on as many of the proposed and discussed regulations as needed, including Cannabis Regulations, Outdoor Dining, Ground mounted solar, EV Chargers. The proposal to be submitted by June 30\textsuperscript{th} to utilize the funds for planning in light of the line item having been cut to $2,000.00 for 2022-2023. A formal request for service will be sent Tuesday June 21, 2022 along with a scope of work and deadline for completion. A motion was made by S. Simonin at 7:35 pm to send proposal offer to Glen Chalder and seconded by J. Cox and the motion passed.
9. **APPROVAL OF MINUTES**: S. Simonin moved to approve the minutes of May 16, 2022, B. Gibney seconded, N. Sauer abstained and the motion passed. Minutes from June 6, 2022 were deferred as there was not a quorum for the vote.

10. **Old Business**: None

11. **CORRESPONDENCE**: Newsletter sent by Steven Byrne.

S. Simonin moved to adjourn at 8:42pm, J. Cox seconded and the motion passed unanimously.

Any new item added to the agenda requires a 2/3 majority vote of the Commission. Taking up any item after 11PM requires a 2/3 majority vote of the Commission

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Carol Bramley, Chairman                           Date