

**LITCHFIELD PLANNING AND ZONING COMMISSION
MEETING MOTIONS**

**Monday February 6, 2023, 7:00 p.m.
Town Hall Annex, 80 Doyle Rd. Bantam
*In Person Meeting***

1. Call to order/appointment of alternates

Chairman C. Bramley called the meeting to order at 7:00 pm.
Members present- C. Bramley, J. Cox, P. Dauten, B. Gibney, P. Losee, N. Sauer, S. Simonin. Land Use Administrator S. Musselman.
Members absent- A. Conroy, G. Cunningham.
Appointment of Alternates- N. Sauer.

2. Commissioners requests

P. Losee moved to add item 5a, Fedorovich for 2- 90 Day extensions for filing subdivision mylar, and item 14a, Appointment of Max McIntyre to fill alternate vacancy. J. Cox seconded. There was no discussion and the motion was unanimously approved.

PUBLIC HEARING

3. Amendment to Specific Standards and Requirements: T. Shop and Storage Use by a Contractor or Tradesman Regulations– Received on December 15, 2023. Public hearing set for February 6, 2023.

J. Cox moved to close the public hearing. P. Losee seconded. There was no discussion and the motion was unanimously approved.

B. Gibney moved to adopt the amendment to Specific Standards and Requirements: T. Shop and Storage Use by a Contractor or Tradesman Regulations with the deletion of “where light fabrication may occur” from the 1st sentence, 2nd paragraph as amended on February 6, 2023. With an effective date of March 1, 2023. N. Sauer seconded. There was no discussion and the motion was unanimously approved.

4. Amendment to General Standards and Requirements: I. 8-24 Referrals – Received on December 15, 2023. Public hearing set for February 6, 2023.

J. Cox moved to close the public hearing. S. Simonin seconded. There was no discussion and the motion was unanimously approved.

S. Simonin moved to adopt the amendment to General Standards and Requirements: I. 8-24 Referrals as amended on February 6, 2023. With an effective date of March 1, 2023. J. Cox seconded. There was no discussion and the motion was unanimously approved.

REGULAR MEETING

5. 587 Northfield Road – Stronk – Receive Special Exception for a 54 foot tower for amateur radio use in the RR District. Refer to CC. Special Structures: Communications Facilities regulation.

B. Gibney moved to set the public hearing for March 20, 2023 for the Special Exception for a 54 foot tower for amateur radio use in the RR District. S. Simonin seconded. There was no discussion and the motion was unanimously approved.

5a. Fedorovich for 2- 90 day extensions for filing subdivision mylar

P. Losee moved to grant 2- 90 day extensions for filing the subdivision mylar for Fern Avenue. N. Sauer seconded. There was no discussion and the motion was unanimously approved.

6. Accept Carol Bramley’s resignation as Alternate Member of DRAC. Appoint as Regular Member

S. Simonin moved to appoint C. Bramley as a regular member of DRAC. J. Cox seconded. There was no discussion and the motion was unanimously approved.

7. Land Use Administrator Report – Permits, enforcement, budget, and office. Update on mandatory commissioner training and discussion of regulation format process.

8. Budget Fund Transfer Request_#1_2022-2023

N. Sauer moved to approve the amended Budget Fund Transfer Request. B. Gibney seconded. There was no discussion and the motion was unanimously approved.

9. Old Business

10. New Business

11. Approval of Minutes January 17, 2023

J. Cox moved to approve the January 17, 2023 Minutes. N. Sauer seconded. There was no discussion and the motion was unanimously approved.

12. Correspondence – LUA letter to Robison & Cole: Mason Hill Cell Tower.

13. Accept Norman Sauer’s resignation as Alternate Commissioner

14. Appoint Norman Sauer as Regular Commissioner

S. Simonin moved to appoint N. Sauer to the regular member seat vacated by Jordan Richard’s resignation subject to N. Sauer’s submission of his alternate member resignation to the Town Clerk Lisa Losee. P. Losee seconded. There was no discussion and the motion was unanimously approved.

14a. Appointment of Max McIntyre to fill Alternate Commissioner vacancy

J. Cox moved to appoint Max McIntyre to fill the vacancy created by N. Sauer's resignation as alternate commissioner. On the recommendation of the Republican Town Committee. B. Gibney seconded. There was no discussion and the motion was unanimously approved.

15. Adjournment

S. Simonin moved to adjourn at 8:28 pm. J. Cox seconded. There was no discussion and the motion was unanimously approved.

Carol Bramley, Chairman

2/8/2023