

REGIONAL SCHOOL DISTRICT No. 20  
BOARD OF EDUCATION  
MEETING MINUTES  
September 14, 2023

1. Call to Order The Region 20 Board of Education meeting held at James Morris School and remotely was called to order at 7:00 p.m. by Emily Cole.

Members present: Emily Cole, Chair, John Morosani, Vice Chair, Alexandria Papp, Secretary, Jannelle Carroll, Krista Rizzo, Joanne Moore, Bill Davenport, Christine Lauretano, Jennifer Munson, Rob DeLayo, and Tiffany Parkhouse. Also present: Chris Leone, Superintendent, Craig Robillard, Accounting Manager, and Deanne Marchand, R20 Project Coordinator.

2. Pledge of Allegiance

Emily Cole invited everyone to stand and recite the Pledge of Allegiance.

John Morosani made a motion to move the Executive Session for the purpose of Personnel and Negotiations to Item 3b. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

3. Committee Reports

Alexandra Papp commented that the Curriculum Committee discussed the Region 20 TEAM Mentoring proposal which combines the best of the LPS and RSD6 models, a Curriculum Committee Board goal, and have tabled the Summer Curriculum Update until the next meeting.

Joanne Moore shared the Long Term Planning Committee update that included at the next meeting the full Board will bring forward their top three choices for a high school name and then will decide on the potential next steps. The committee reviewed a branding sheet that included bobcat logos. It is anticipated that the branding sheet will be approved at the next meeting in time for the opening of the school store in the October timeframe. The logos will be shared with the community prior to the next Board meeting on September 28, 2023.

Mr. Leone provided the Finance Committee update commenting on receiving an auditor proposal, a property-casualty liability insurance RFP, and a scope of work for the technology migration.

Rob DeLay commented the Facilities Committee discussed the Capital Plan and provided some additional items for consideration, reviewed an entryway proposal for the high school, and reviewed the Facilities Committee Board goal.

- 3b. Executive Session – Personnel and Negotiations

John Morosani made a motion to enter Executive Session and invited Mr. Leone. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

Entered Executive Session: 7:04 p.m.

Christine Lauretano made a motion to exit Executive Session. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

Exited Executive Session: 7:15 p.m.

4. Chairman's Report

Upcoming Board of Education Meetings

- September 28 – Warren School – 7:00 p.m.
- October 19 – Litchfield Intermediate School – 7:00 p.m.
- November 9 – Wamogo – 7:00 p.m.
- December 14 – Litchfield Center School – 7:00 p.m.

*(All meetings will have a remote option)*

5. Approval of Minutes

5.1 Long Term Planning Committee minutes of August 10, 2023

5.2 Board of Education minutes of August 10, 2023

John Morosani made a motion to approve the Long Term Planning and Board of Education minutes of August 10, 2023. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

6. Public Comment

Individuals offering public comment should please state their first and last name and the town where they reside. Remarks should be limited to no more than three minutes. A maximum time limit of 30 minutes will be allocated for public comment at any one meeting. Individuals representing a common interest or topic may be asked to have one individual speak for the group. Public comments must be relevant to the meeting's agenda. Speakers shall direct all comments to the Board, not to individual BOE members or administrators. Profane or vulgar language, partisan political statements, and comments related to the conduct or performance of staff are not permitted. Public comment is received without Board comment or response, the Board is to keep comments "under advisement." However, BOE members may seek clarification or additional information from speakers through the Chairman.

Julia DeLayo, a resident from the town of Warren thanked the Board for all its hard work commenting on the number of accomplishments thus far. Having been put through "the ringer" on naming the schools she felt it important to extend her appreciation for the great job everyone is doing.

7. Superintendent Update

Mr. Leone's Superintendent Update included news on receiving a \$324k mental health grant through a partnership with Greenwoods. The district is applying for grants to renovate the science labs and band rooms at the Region 20 high school and on Friday tentative placement notifications will be going out to all certified staff on their teaching locations beginning July 1, 2024.

## 8. Action Items

### 8.1 Approval of Policy 9132 Standing Committees (Second Read)

Christine Lauretano made a motion to pass the approval of Policy 9132 Standing Committees (Second Read). Krista Rizzo seconded the motion. There was no discussion. The motion passes.

### 8.2 Approval of Auditor Proposal

Christine Lauretano made a motion to approve the Auditor Proposal. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

### 8.3 Approval of Transportation Proposal

Christine Lauretano made a motion to approve the Transportation Proposal. John Morosani seconded the motion. There was no discussion. The motion passes.

### 8.4 Approval of Region 6 to Region 20 Furniture, Technology, and Equipment Transfer

Christine Lauretano made a motion to pass the approval of Region 6 to Region 20 Furniture, Technology, and Equipment Transfer. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

### 8.5 Approval of Job Descriptions

8.5.1 Chief Financial Officer

8.5.2 LPN

8.5.3 School Nurse

8.5.4 SIS Data System Specialist

8.5.5 IT Specialist

8.5.6 School Business Maintenance Tech

8.5.7 School Secretary

8.5.8 Educational Assistant

8.5.9 Head Custodian

8.5.10 Custodian

John Morosani made a motion to combine Job Descriptions - Items 8.5.1 through 8.5.10 for approval. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

Christine Lauretano made a motion to approve the combined Job Descriptions – Items 8.5.1 through 8.5.10. John Morosani seconded the motion. There was no discussion. The motion passed unanimously.

### 8.6 Approval of Contract with R20 Administrators Association

Joanne Moore made a motion to approve the Contract with R20 Administrators Association. John Morosani seconded the motion. There was no discussion. The motion passed unanimously.

### 8.7 Appointment of Assistant Superintendent for Pupil Services

Christine Lauretano made a motion to approve Julie Haggard to be Assistant Superintendent for Pupil Services. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9. Executive Session (Anticipated)

See item 3b.

10. Adjournment There being no further business to come before this Board Christine Lauretano made a motion to adjourn. John Morosani seconded the motion. The motion passed unanimously. The meeting adjourned at 7:29 p.m.

Respectfully submitted,  
Christine Escobar  
Secretary, pro-tem