

REGIONAL SCHOOL DISTRICT No. 20
BOARD OF EDUCATION
MEETING MINUTES
August 20, 2026

1. Call to Order The Board of Education meeting, held in the Lakeview High School auditorium and via teleconference was called to order at 7:00 p.m. by Tiffany Parkhouse.

Members present: Tiffany Parkhouse, Chair, Ashley Hall Daddona, Secretary, Billie Jean Sideris, Treasurer, Susan Wheeler, Margaret Hunt, Kara Cruoglio, Josh Szwed, Diane Barnes, Scott Pottbecker, and Rob DeLayo.

Also present: Jeffrey Villar, Ph.D., Superintendent, Julie Haggard, Assistant Superintendent Pupil Services, and Julia Cardillo, Chief Financial Officer.

Absent: Ashley Westfall, Vice Chair, and Sharon Mahieu.

2. Pledge of Allegiance Tiffany Parkhouse invited everyone to stand and recite the Pledge of Allegiance.

3. Chairman's Report & Update

Upcoming Board of Education Meetings

- September 10 - Lakeview High School - 7:00 p.m.
 - September 24 - Lakeview High School - 7:00 p.m.
 - October 15 - Lakeview High School - 7:00 p.m.
- (All meetings will have a remote option)*

4. Consent Agenda

4.1 Board of Education Meeting Minutes of August 6, 2026

4.2 Approval of Board of Education Meeting Schedule - January - December 2027

4.3 Approval for the Agreement for Use of Golf Course Facilities - Litchfield Country Club

4.4 Approval of Intergovernmental and Cooperative Agreement - Region 12, 14 & 20 - Football

4.5 Approval of Intergovernmental and Cooperative Agreement - Region 12, 14, & 20 - Cheerleading

4.6 Approval of Medical and Welfare Benefits Consultant - USI Client Service Agreement

4.7 Approval of Out of State Field Trip - V. Zielinski - West Springfield, MA

Scott Pottbecker made a motion to approve the Consent Agenda. Margaret Hunt seconded the motion. There was no discussion. The motion passed unanimously.

5. Superintendent Update

Dr. Villar commented that the first day of school is August 27, 2026, and noted that bus routes were released today; families can access this information in PowerSchool. Additionally, he shared that district leadership received a presentation at the recent Admin Retreat from Dr. Ravit Stein (EASTCONN) regarding a non-evaluative classroom drop-in protocol focused on student engagement and positive behavior praise. The group also reviewed a 26-page document from Shipman & Goodwin regarding new educational legislation. Dr. Villar closed his update by thanking the maintenance and custodial team, led by Dan Hamilton, which successfully completed extensive summer facility improvements and school preparations, including the current work on the new parking lot.

5.1 Personnel Report

Dr. Villar reviewed the August Personnel Report.

5.2 Contract of EmploymentExecutive Assistant to the Superintendent

Dr. Villar reviewed the Executive Assistant contract, noting that no action is needed. The contract is being shared for public transparency and will be published online once executed.

6. Finance Report6.1 FY27 Finance Update

Julia Cardillo gave the FY27 Finance Update highlighting a few items in the budget report that the district will be monitoring with a negative balance for potential future budget line item transfers and areas of budget surplus. Ms. Cardillo also shared that the district has acquired a strictly controlled credit card for emergency purchases or for use with those vendors that do not accept purchase orders. The credit limit for the card is \$5,000.

7. Public Comment

Individuals offering public comment should please state their first and last name and the town where they reside. Remarks should be limited to no more than three minutes. A maximum time limit of 30 minutes will be allocated for public comment at any one meeting. Individuals representing a common interest or topic may be asked to have one individual speak for the group. Public comments must be relevant to the meeting's agenda. Speakers shall direct all comments to the Board, not to individual BOE members or administrators. Profane or vulgar language, partisan political statements, and comments related to the conduct or performance of staff are not permitted. Public comment is received without Board comment or response, the Board is to keep comments "under advisement." However, BOE members may seek clarification or additional information from speakers through the Chairman.

No public comment was offered.

8. Adjournment There being no further business to come before the Board, **Scott Pottbecker made a motion to adjourn. Susan Wheeler seconded the motion.** The meeting adjourned at 7:10 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem