REGIONAL SCHOOL DISTRICT No. 20
BOARD OF EDUCATION
Special Meeting Minutes
November 4, 2026

Facilities Committee

Committee Members

Susan Wheeler, Chair	Rob DeLayo
Scott Pottbecker	Ashley Westfall

1. Call to Order The Facilities Committee meeting held at Plumb Hill Middle School and via teleconference was called to order at 5:54 p.m. by Susan Wheeler.

   Members present: Susan Wheeler, Chair, Rob DeLayo, Ashley Westfall, and Tiffany Parkhouse (Ex Officio).

   Also present: Jeffrey Villar, Ph.D., Superintendent, and Julia Cardillo, Chief Finance Officer.

   Absent: Scott Pottbecker.

2. Approval of Facilities Committee Special Meeting Minutes of August 20, 2026
   Ashley Westfall made a motion for the Approval of Facilities Committee Special Meeting Minutes of August 20, 2026. Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

3. Underground Fuel Oil Tanks - Lakeview High School
   Julia Cardillo provided an overview of the history and current status of the underground fuel oil tanks at Lakeview High School. This overview included CT DEEP reporting, testing of existing tanks for potential leakage and soil contamination, costs, and a mitigation plan to ensure tanks are in place and operable for the winter season and to meet CT DEEP deadlines.

   Ms. Cardillo and Dr. Villar addressed questions from committee members regarding potential grant funding to offset expenses, flexibility in the CT DEEP timelines, and budget allocation.

   This project will proceed as outlined.

4. OSHA Update
   Julia Cardillo provided an update on progress made regarding the CONN-OSHA site visits on June 30, 2026, and August 12, 2026.

5. Adjournment There being no further business to come before this Committee, the meeting adjourned at 6:22 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem