1. **Call to Order** The Board of Education meeting held at Warren School and via teleconference was called to order at 7:03 p.m. by Emily Cole.

   Members present: Emily Cole, Chair, John Morosani, Vice Chair, Alexandria Papp, Secretary, Andrew Tita, Treasurer, Jannelle Carroll, Krista Rizzo, Joanne Moore, Bill Davenport, Christine Lauretano, Rob DeLayo, and Tiffany Parkhouse. Also present: Chris Leone, Superintendent.

2. **Pledge of Allegiance** Emily Cole invited everyone to stand and recite the Pledge of Allegiance.

3. **Approval of Minutes**
   3.1.1 Review the Board of Education minutes of October 6, 2022
   John Morosani made a motion to approve the Board of Education minutes of October 6, 2022. Krista Rizzo seconded the motion. There was no discussion. The motion passes unanimously.

4. **Public Comment**
   None

5. **Superintendent Update**
   - **Legal RFP**
     Mr. Leone shared that the district received responses to the Legal RFP. The review team made up of Mr. Leone, Craig Robillard, Accounting Manager, and Board of Education members Emily Cole, John Morosani, and Krista Rizzo will be conducting interviews with five firms on Friday, October 21, 2022. The team will bring forward two recommended finalists to the full Board of Education at a meeting in November.

   - **Banking RFP**
     The banking RFP was issued on Wednesday, October 12, 2022, with responses due to the district on Wednesday, November 9, 2022. Five institutions have already sent forward an intention to complete the RFP. The goal is to meet with responders of the RFP in November and bring forward a recommendation to the full Board of Education in December (January at the latest)

   - **Other**
     A response from the CSDE regarding the Board of Education term and a request to learn if there are other Regional School Districts whose Board terms are out of compliance was received on October 17, 2022. Mr. Leone summarized the response from the CSDE as the Board is out of compliance and while there may be other Regional Districts whose Board terms do not meet statute, it behooves this Board to come to a resolution shortly. Discussion ensued. The Board agreed that once the Region 20 legal services are hired, they will seek input on addressing this topic with the CSDE.
6. **Facilities Committee Tour of Buildings – Discussion**
   A discussion on scheduling building tours with the Facilities Committee resulted in Mr. Leone committing to establishing a plan to bring forward to the committee members within the next week.

7. **Action Items**
   7.1 **Policy Series 1000 (Second Read)**
   Tiffany Parkhouse made a motion to approve Action Items 7.1 Policy Series 100 (Second Read). Krista Rizzo seconded the motion.

   During discussion, Joanne Moore inquired about notations on policies requiring forms and how those would be created. It was explained the district will formulate and provide any necessary forms.

   Mrs. Cole called for a vote. The motion passes 10 – yes, 1 - abstained.

   7.2 **Job Descriptions (Second Read)**
   7.2.1 Business Manager
   7.2.2 Accounts Payable
   7.2.3 Payroll/Benefits Coordinator
   Tiffany Parkhouse made a motion to approve Action Items 7.2.1 through 7.2.3 Job Descriptions (Second Read). John Morosani seconded the motion. There was no discussion. The motion passes 10 – yes, 1 - abstained.

8. **Other Business**
   None

9. **Executive Session**
   None

10. **Adjourn**
    There being no further business to come before the Board Alexandrea Papp made a motion to adjourn. Andrew Tita seconded the motion. The motion passes unanimously. The meeting adjourned at 7:25 p.m.

    Respectfully submitted,
    Christine Escobar
    Secretary, pro-tem