

REGIONAL SCHOOL DISTRICT No. 20
BOARD OF EDUCATION MEETING
MEETING MINUTES
November 9, 2023

1. Call to Order The Board of Education meeting held at Wamogo and via teleconference was called to order at 7:00 p.m. by John Morosani.

Members present: John Morosani, Vice Chair, Alexandria Papp, Secretary, Andrew Tita, Treasurer, Bill Davenport, Krista Rizzo, Jannelle Carroll, Christine Lauretano, Jennifer Munson, Rob DeLayo, and Tiffany Parkhouse. Also present: Chris Leone, Superintendent, Julie Haggard, Assistant Superintendent of Pupil Services, and Deanna Marchand, Region 20 Project Coordinator.

2. Pledge of Allegiance

John Morosani invited everyone to stand and recite the Pledge of Allegiance.

3. Committee Reports

Bill Davenport provided the ASTE Committee update commenting on the members attending the ASTE Open House and wanted to publicly thank the students and staff for a job well done.

The Communication Committee update was given by Krista Rizzo. She first thanked Chris Escobar for sending the community text message reminders about upcoming Committee and Board of Education meetings. She added the committee discussed the Region 20 Community Forum that will be held at the Litchfield Community Center on December 5, 2023, at 6:00 p.m. and supporting a Class of 2025 fundraiser – a Parent Prom event.

Rob DeLayo shared the Facilities Committee met earlier in the evening and discussed uniform concepts and reviewed a site rebranding plan.

The Finance Committee update was given by Andrew Tita. Some topics covered were the school store generating \$7k in sales, reviewed a chart of accounts for the Region 20 budget, a timeline of ERP Pro roll-out, discussion on Co-Op Sports, food services, and insurance.

Tiffany Parkhouse commented that the Policy Committee reviewed the forms for policies and PowerSchool templates. The committee members also reviewed and edited Policy 5111 Admission to School/Placement.

4. Chairman's Report

Upcoming Board of Education Meetings

- December 14 – Litchfield Center School – 7:00 p.m.
- January 18 – Wamogo – 7:00 p.m.
- February 1 – Goshen Center School – 7:00 p.m.
- February 15 – Litchfield Center School – 7:00 p.m.

Mr. Morosani commented that there is a Region 20 Board of Education meeting on November 30, 2023, at Goshen Center School. He added the location of the December 14, 2023, Board of Education meeting will be changed to the Litchfield Intermediate School. It is anticipated that the meeting will be used for the purpose of voting for the high school name and the Litchfield Intermediate School can best accommodate a large crowd.

5. Approval of Minutes

- 5.1 Policy Committee minutes of October 19, 2023
- 5.2 Curriculum Committee minutes of October 19, 2023
- 5.3 Long Term Planning Committee minutes of October 19, 2023
- 5.4 Negotiations Committee minutes of October 19, 2023
- 5.5 Board of Education minutes of October 19, 2023

Tiffany Parkhouse made a motion to combine the Committee and BOE minutes of October 19, 2023, for approval. Alexandria Papp seconded the motion. There was no discussion. The motion passed unanimously.

Jannelle Carroll made a motion to approve the combined Committee and BOE minutes of October 19, 2023, for approval. Bill Davenport seconded the motion. There was no discussion. The motion passed unanimously.

6. Public Comment

Individuals offering public comment should please state their first and last name and the town where they reside. Remarks should be limited to no more than three minutes. A maximum time limit of 30 minutes will be allocated for public comment at any one meeting. Individuals representing a common interest or topic may be asked to have one individual speak for the group. Public comments must be relevant to the meeting's agenda. Speakers shall direct all comments to the Board, not to individual BOE members or administrators. Profane or vulgar language, partisan political statements, and comments related to the conduct or performance of staff are not permitted. Public comment is received without Board comment or response, the Board is to keep comments "under advisement." However, BOE members may seek clarification or additional information from speakers through the Chairman.

7. Superintendent Update

The Superintendent Update included information on staff activities on Professional Development held on November 7, 2023, and that Mr. Leone is hosting transitional meetings with Grade 5 students, and middle and high school student leaders on the Region 20 merger.

8. Action Items

8.1 Discussion of State Assessments

Mr. Leone distributed a document from the Board's counsel on their legal opinion regarding Mastery Testing. In summary, school districts are required to administer Mastery Testing and would receive sanctions from the State Board of Education when out of compliance.

8.2 Discussion of High School Name

Mr. Leone shared the number of votes received by school name with Lakeview High School receiving the most votes followed by Western Hills High School. Discussion ensued on the voting process and selecting a high school name.

Christine Lauretano made a motion to hold an in-person, paper ballot vote of the following high school names; Lakeview High School and Western Hills High School at the December 14, 2023, Board of Education meeting. Krista Rizzo seconded the motion. The motion passed unanimously.

8.3 Approval of Policy 6146 Graduation Requirements (First Read)

Christine Lauretano made a motion to approve Policy 6146 Graduation Requirements (First Read). Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

8.4 Approval of Auditor Agreement

Christine Lauretano made a motion to approve the Auditor Agreement. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

8.5 Approval of the R20 All Star Transportation Contract

Christine Lauretano made a motion to approve the R20 All Star Transportation Contract. Bill Davenport seconded the motion. There was no discussion. The motion passed unanimously.

8.6 Approval Region 20 Capital Plan (First Read)

Christine Lauretano made a motion to approve the Region 20 Capital Plan (First Read). Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

8.7 Approval of Board of Education Goals

Christine Lauretano made a motion to approve the Board of Education Goals. Rob DeLayo seconded the motion. There was no discussion. The motion passed unanimously.

8.8 Approval of the Appointment of Region 20 Pupil Services Staff

8.8.1 Special Education and Pupil Services Department Administrative Assistant

8.8.2 Executive Assistant to the Assistant Superintendent of Special Education and Pupil Services

Christine Lauretano made a motion to approve Liz Brenner as Special Education and Pupil Services Department Administrative Assistant and Sherri Irwin as Executive Assistant to the Assistant Superintendent of Special Education and Pupil Services. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

8.9 Approval of Teacher Job Descriptions

8.9.1 Department Chair

8.9.2 Lead Teacher

8.9.3 Library Media Specialist

8.9.4 School Counselor

- 8.9.5 School Psychologist
- 8.9.6 School Social Worker
- 8.9.7 Speech and Language Pathologist
- 8.9.8 Teacher
- 8.9.9 Special Education Teacher
- 8.9.10 Team Lead

Mr. Leone opened by sharing there was an error, and that Action Item 8.9 should read *Approval of Teacher Job Descriptions (First Read)*.

Christine Lauretano made a motion to approve the Teacher Job Descriptions (First Read). Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

Mr. Leone added these job descriptions will be shared with the R20 EA before coming back to the Board for Second Read-Approval.

9. Executive Session

Krista Rizzo made a motion to enter Executive Session and invited Chris Leone and Julie Haggard. Andrew Tita seconded the motion. There was no discussion. The motion passed unanimously.

Entered Executive Session: 7:36 p.m.

Bill Davenport made a motion to exit Executive Session. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

Exited Executive Session: 7:52 p.m.

10. Adjournment There being no further business to come before the Board Tiffany Parkhouse made motion to adjourn. Alexandria Papp seconded the motion. There was no discussion. The motion passed unanimously. The meeting adjourned at 7:52 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem