

REGIONAL SCHOOL DISTRICT No. 20
BOARD OF EDUCATION MEETING MINUTES
November 30, 2023

1. Call to Order The Board of Education meeting held at Goshen Center School and via teleconference was called to order at 7:00 p.m. by Emily Cole.

Members present: Emily Cole, Chair, John Morosani, Vice Chair, Alexandria Papp, Secretary, Andrew Tita, Treasurer, Krista Rizzo, Jannelle Carroll, Bill Davenport, Christine Lauretano, Jennifer Munson, Rob DeLayo, and Tiffany Parkhouse. Also present: Chris Leone, Superintendent, Kristen Della Volpe, Assistant Superintendent, Julie Haggard, Assistant Superintendent of Pupil Services, and Deanna Marchand, Region 20 Project Coordinator.

2. Pledge of Allegiance
Emily Cole invited everyone to stand and recite the Pledge of Allegiance.

3. Committee Reports
Krista Rizzo provided the Communications Committee update commenting on the discussion of the community Board Event being held on December 5, 2023, the Region 20 newsletter, and that several members volunteered to assist with the Parent Prom fundraiser in October 2024.

Andrew Tita shared that the Finance Committee reviewed the Litchfield Furniture, Technology, and Equipment transfer that is also an Action Item on the agenda this evening, did a walk-through on a draft Chart of Accounts for the Budget, and received the Region 20 Town Assessments. Also discussed was the number of responses to the Insurance Broker RFP and setting a meeting date to interview prospective providers.

The Long Term Planning Committee update was given by Emily Cole where members scanned the internet to look for exemplary models of a Strategy Plan for Region 20.

Rob DeLayo shared that the Facilities Committee decided against changing the name of the road that leads to the high school and also discussed adding a second road at Wamogo due to safety concerns.

4. Chairman's Report
Upcoming Board of Education Meetings
 - December 14 – Litchfield Intermediate School – 7:00 p.m.
 - January 18 – Wamogo – 7:00 p.m.
 - February 1 – Goshen Center School – 7:00 p.m.
 - February 15 – Litchfield Center School – 7:00 p.m.

(All meetings will have a remote option)

5. Approval of Minutes
 - 5.1 ASTE Committee minutes of November 9, 2023
 - 5.2 Facilities Committee minutes of November 9, 2023
 - 5.3 Policy Committee minutes of November 9, 2023

5.4 Communications Committee minutes of November 9, 2023

5.5 Finance Committee minutes of November 9, 2023

5.6 Board of Education minutes of November 9, 2023

Krista Rizzo made a motion to combine the Committee and Board of Education minutes of November 9, 2023. Jannelle Carroll seconded the motion. There was no discussion. The motion passed unanimously.

Krista Rizzo made a motion to approve the combined Committee and Board of Education minutes of November 9, 2023. Jannelle Carroll seconded the motion. There was no discussion. The motion passed unanimously.

6. Public Comment

Individuals offering public comment should please state their first and last name and the town where they reside. Remarks should be limited to no more than three minutes. A maximum time limit of 30 minutes will be allocated for public comment at any one meeting. Individuals representing a common interest or topic may be asked to have one individual speak for the group. Public comments must be relevant to the meeting's agenda. Speakers shall direct all comments to the Board, not to individual BOE members or administrators. Profane or vulgar language, partisan political statements, and comments related to the conduct or performance of staff are not permitted. Public comment is received without Board comment or response, the Board is to keep comments "under advisement." However, BOE members may seek clarification or additional information from speakers through the Chairman.

Margaret Hunt of Litchfield thanked the Board for planning the Region 20 Open House and for putting in the time to be there for this event. Additionally, she feels the Board is cutting edge with its consideration of standardized testing and cited a recent article by the Secretary of Education Miguel Cardona.

7. Superintendent Update

Mr. Leone provided the Superintendent Update that included a status on notifications to non-certified staff and placements, student and staff Region 20 swag, student meetings with LHS and Wamogo on Region 20, a timeline for the Program of Studies, and the Litchfield Town Meeting where the community will vote on a new Region 20 Board of Education member.

8. Action Items

8.1 Childcare Survey Discussion

Mr. Leone shared the results of the Childcare Survey.

8.2 Adopt Town Percentages for 2024-2025

John Morosani made a motion to Adopt the Town Percentages for 2024-2025. Bill Davenport seconded the motion. There was no discussion. The motion passed unanimously.

8.3 Approval of Policy 5111 Admission to School/Placement (First Read)

Tiffany Parkhouse made a motion to Approve Policy 5111 Admission to School/Placement (First Read). Jannelle Carroll seconded the motion. There was no discussion. The motion passed unanimously.

8.4 Approval of Policy 6146 Graduation Requirements (Second Read)

Krista Rizzo made a motion to approve Policy 6146 Graduation Requirements (Second Read). Christine Lauretano seconded the motion. There was no discussion. The motion passed unanimously.

8.5 Approval Region 20 Capital Plan (Second Read)

Tiffany Parkhouse made a motion to Approve the Region 20 Capital Plan (Second Read). Jannelle Carroll seconded the motion. There was no discussion. The motion passed unanimously.

8.6 Approval Region 20 School Calendar – 2024-2025 (First Read)

Christine Lauretano made a motion to Approve the Region 20 School Calendar-2024-2025 (First Read). John Morosani seconded the motion. There was no discussion. The motion passed unanimously.

8.7 Approval of Farm Manager Job Description (First Read)

Christine Lauretano made a motion to Approve the Farm Manager Job Description (First Read). Bill Davenport seconded the motion.

During discussion, Jannelle Carroll commented there is a tremendous amount of work for the person who holds this position. Mr. Leone responded by saying they will have support from the SAE Coordinator.

Emily Cole called for a vote. The motion passed unanimously.

8.8 Approval of Teacher Exit Survey

Christine Lauretano made a motion to Approve the Teacher Exit Survey. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

8.9 Approval of Litchfield Public Schools to Region 20 Furniture, Technology, and Equipment Transfer

John Morosani made a motion to Approve the Litchfield Public Schools to Region 20 Furniture, Technology, and Equipment Transfer. Jannelle Carroll seconded the motion. There was no discussion. The motion passed unanimously.

8.10 Approval of Teacher Job Descriptions (Second Read)

8.10.1 Department Chair

8.10.2 Lead Teacher

8.10.3 Library Media Specialist

8.10.4 School Counselor

8.10.5 School Psychologist

8.10.6 School Social Worker

8.10.7 Speech and Language Pathologist

8.10.8 Teacher

8.10.9 Special Education Teacher

8.10.10 Team Lead

Jannelle Carroll made a motion to Approve the Teacher Job Descriptions (Second Read) Items 8.10.1 through 8.10.10. Alexandria Papp seconded the motion. There was no discussion. The motion passed unanimously.

9. Executive Session

Christine Lauretano made a motion to enter Executive Session and invite Chris Leone, Kristen Della Volpe, and Julie Haggard. Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

Entered Executive Session: 7:22 p.m.

Exited Executive Session: 7:46 p.m.

10. Adjournment There being no further business to come before the Board the meeting adjourned at 7:47 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem