

REGIONAL SCHOOL DISTRICT No. 20
BOARD OF EDUCATION
MEETING MINUTES
March 14, 2024

1. Call to Order The Board of Education meeting held at James Morris School and remote was called to order at 7:00 p.m. by Alexandria Papp.

Members present: Alexandria Papp, Secretary, Andy Tita, Treasurer, Matt Terzian, Krista Rizzo, Jannelle Carroll, Christine Lauretano, Jennifer Munson, and Tiffany Parkhouse. Also present: Chris Leone, Superintendent, Kristen Della Volpe, Assistant Superintendent, and Deanna Marchand, Region 20 Project Coordinator.

2. Pledge of Allegiance

Alexandria Papp invited everyone to stand and recite the Pledge of Allegiance.

Andy Tita made a motion to add 9.11 Approval of Pool Survey as Amended. Tiffany Parkhouse seconded the motion. There was no discussion. The motion passes unanimously.

3. Committee Reports

Krista Rizzo provided the Communications Committee report commenting on a review of the Region 20 website, and an update on the Parent Prom, and based on the success of the Community Forum in December, the Board will hold Forums in Fall 2024 and Spring 2025.

Andy Tita shared the Finance Committee met earlier in the evening and requested the Superintendent move the Extreme Networks Agreement and the Athletic Trainer Agreement to the full Board for approval at its next meeting on March 28, 2024.

The Facilities Committee update was given by Alexandria Papp. The committee received an update on athletic uniforms, a branding update for the Lakeview High School and Plumb Hill Middle School gyms, and Speed Zone Signage for Route 202, Bantam Road. Additionally, there was a discussion on a Pool Survey, a review of the Lakeview High School weight room revisions, and a first draft of Capital Projects and costs.

4. Chairman's Report

Upcoming Board of Education Meetings

- March 28 – Warren School – 7:00 p.m.
- April 11 – Litchfield Intermediate School – 7:00 p.m.
- April 22 – Wamogo – 7:00 p.m. (Budget Hearing)
- May 6 – Wamogo – 7:00 p.m. (Budget Vote)
- May 23 – Goshen Center School – 7:00 p.m.
- June 13 – Litchfield Center School – 7:00 p.m.*

*Rain Date for Wamogo Graduation

(All meetings will have a remote option)

5. Approval of Minutes

5.1 ASTE Committee minutes of February 15, 2024

Tiffany Parkhouse made a motion to approve the ASTE Committee minutes of February 15, 2024. Jannelle Carroll seconded the motion. There was no discussion. The motion passes unanimously.

5.2 Facilities Committee minutes of February 15, 2024

Jannelle Carroll made a motion to approve the Facilities Committee minutes of February 15, 2024. Matt Terzian seconded the motion. There was no discussion. The motion passes unanimously.

5.3 Long Term Planning Committee minutes of February 15, 2024

Tiffany Parkhouse made a motion to approve the Long Term Planning Committee minutes of February 15, 2024. Matt Terzian seconded the motion. There was no discussion. The motion passes unanimously.

5.4 Finance Committee minutes of February 15, 2024

Tiffany Parkhouse made a motion to approve the Finance Committee minutes of February 15, 2024. Matt Terzian seconded the motion. There was no discussion. The motion passes unanimously.

5.5 Board of Education minutes of February 15, 2024

Tiffany Parkhouse made a motion to approve the Board of Education minutes of February 15, 2024. Andy Tita seconded the motion. There was no discussion. The motion passes unanimously.

6. Public Comment

Individuals offering public comment should please state their first and last name and the town where they reside. Remarks should be limited to no more than three minutes. A maximum time limit of 30 minutes will be allocated for public comment at any one meeting. Individuals representing a common interest or topic may be asked to have one individual speak for the group. Public comments must be relevant to the meeting's agenda. Speakers shall direct all comments to the Board, not to individual BOE members or administrators. Profane or vulgar language, partisan political statements, and comments related to the conduct or performance of staff are not permitted. Public comment is received without Board comment or response, the Board is to keep comments "under advisement." However, BOE members may seek clarification or additional information from speakers through the Chairman.

7. Superintendent Update

Mr. Leone shared March is Board of Education Appreciation and gave gifts to each Board member.

7.1 Personnel Report

Mr. Leone reviewed the March Personnel Report commenting this is a new item for the Board and will continue to be added to future Board meeting agendas.

8. Superintendent's Recommended Budget – 2024-2025

Mr. Leone presented the Superintendent's Recommended Budget – 2024-2025. Highlights of the presentation included but were not limited to the Budget Calendar,

Enrollment Projections, Revenue, and Expenses. Additionally, he commented on 13 undetermined staff placements, savings on insurance costs, and intervention support at our schools. Mr. Leone shared the Superintendent's Recommended Budget Presentation 2024-2025, and the Budget Book will be posted on the Region 20 website and sent to the community on Friday.

9. Action Items

9.1 Approval of Policy 5114.2 Suspension from Interscholastic Athletics (Second Read)

Andrew Tita made a motion for the Approval of Policy 5114.2 Suspension from Interscholastic Athletics (Second Read). Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

9.2 Approval of Middle School Band Uniforms

Andrew Tita made a motion for the Approval of Middle School Band Uniforms. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.3 Approval of High School Band Uniforms & Supplementary Products

Andrew Tita made a motion for the Approval of High School Band Uniforms & Supplementary Products. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.4 Approval of Fall Athletic Uniforms

Andrew Tita made a motion for the Approval of Fall Athletic Uniforms. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.5 Approval of TD Equipment Finance Agreement

Andrew Tita made a motion for the Approval of TD Equipment Finance Agreement. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.6 Approval EdAdvance Food Services Agreement

Andrew Tita made a motion for the Approval EdAdvance Food Services Agreement. Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

9.7 Approval of Healthy Food Certification - Healthy Food Option & Food and Beverage

9.7.1 **Motion language for healthy food option:** Pursuant to C.G.S. Section 10-215f, Regional School District No. 6 certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

Mr. Leone read out loud the Motion language for healthy food options with the following edits Regional School District No. 6 is replaced with Regional School District No. 20, and the dates July 1, 2023 through June 30, 2024 replaced with July 1, 2024 through June 30, 2025.

Andrew Tita made a motion for the Approval of Healthy Food Certification – Healthy Food Option & Food and Beverage; 9.7.1 Motion language for healthy food option as amended and read out loud by Mr. Leone. Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

9.7.2 Motion language for combined food and beverage exemptions: Regional School District No. 6 will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales.

Mr. Leone read out loud the Motion language for combined food and beverage exemptions healthy with the following edit Regional School District No. 6 is replaced with Regional School District No. 20.

Andrew Tita made a motion for the Approval of Healthy Food Certification – Healthy Food Option & Food and Beverage; 9.7.2 Motion language for combined food and beverage exemptions as amended and read out loud by Mr. Leone. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.8 Approval of Region 6 Property Transfer

Andrew Tita made a motion for the Approval of Region 6 Property Transfer. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.9 Job Descriptions

9.9.1 Van Driver

9.9.2 Instructional Specialist

9.9.3 Engagement Specialist

Matt Terzian made a motion to Approve Job Descriptions, Items 9.1.1 through 9.9.3. Tiffany Parkhouse seconded the motion. There was no discussion. The motion passed unanimously.

9.10 Approval of Local 75 of Council 4, AFSCME, AFL-CIO Agreement July 1, 2024 – June 30, 2027 with Regional School District No. 20

Tiffany Parkhouse made a motion for the Approval of Local 75 of Council 4, AFSCME, AFL-CIO Agreement July 1, 2024 – June 30, 2027 with Regional School District No. 20. Krista Rizzo seconded the motion. There was no discussion. The motion passed unanimously.

9.11 Approval of Pool Survey as Amended

Andrew Tita made a motion for the Approval of Pool Survey as Amended. Jannelle Carroll seconded the motion. There was no discussion. The motion passed unanimously.

10. Executive Session

Krista Rizzo made a motion to enter Executive Session and invited Chris Leone and Kristen Della Volpe. Andrew Tita seconded the motion. There was no discussion. The motion passed unanimously.

Entered Executive Session: 7:44 p.m.

Exited Executive Session: 8:02 p.m.

11. Adjournment There being no further business to come before the Board the meeting adjourned at 8:02 p.m.

Respectfully submitted,
Christine Escobar
Secretary, pro-tem