



SANDY BEACH COMMISSION

September Minutes

Date: September 17, 2026

6:00 PM

Location: **Sandy Beach**

- In attendance: Chairman Ed Ryle, Jennifer Parsons, Kathy VanOrmer, Lauren Wheeler, Terry Connor, Corinne Houle, and Tom Matthews Unable to attend: Andy Parker, and Lara Norris
- Call to order: 6:02pm
- The Commission reviewed the minutes from the June 18, 2026 meeting. A motion to approve the minutes was made by Terry Connor, seconded by Corinne Houle, and unanimously passed.
- Ed Ryle announced his resignation as Chairman and member of the Sandy Beach Commission, effective at the end of the meeting. Jennifer Parsons announced her intention to resign as Secretary and member of the Sandy Beach Commission, as well. Date of her resignation to be determined at a future date.
- Treasurers report: Kathy VanOrmer shared the following reports:
 - 09/16/26 Balance Sheet
 - 09/16/26 Profit & Loss Statement
 - 09/16/26 Profit & Loss Detailed Statement
 - 09/16/26 Profit & Loss Budget Overview (Breakdown by month)
 - 09/16/26 Profit & Loss Budget vs. Actual (Breakdown by month July - Sep 2026)

She discussed the following items related to the financial status of the Commission:

1. Current bank balances = \$3,806.76
2. The beach season officially closed on Labor Day - there will be no additional income collected
3. The electricity will be turned off in October after the cabin and bath house are cleaned and winterized
4. One last garbage pickup will need to be scheduled to empty the dumpster prior to the winter months
5. The property insurance will come due in January 2027 \$1,250
6. Workman's compensation insurance will decrease during months of no payroll

7. We will continue to have a payroll expense after each quarter-end/year-end for payroll tax form processing (W-2s, 940s)
8. Based on the reports attached, the Sandy Beach Commission will deplete its funds by March 2027

She informed the Commission that she had spoken with Michael Gacek from Morris. She referred to the email correspondence that she sent to Michael and his response. The Commission discussed how to move forward operating the Commission with limited resources. Terry Connor offered to reach out to Michael Gacek for more direction and will report back to the Commission. One suggestion that was made is to request an event signup/payment software like "myrec.com" in the next budget request.

- Correspondence: As referred to above, email with Michael Gacek.
- Old business - The Commission tabled updates on maintenance schedule and assistance from towns.
- Ski Show report - The Commission's portion of the event's proceeds have been received.
- Beach Maintenance - Tom will winterize the buildings in the coming months.
- New Business: There was no discussion regarding the 2027/2028 Capital budget requests or 2027/2028 Operating Budget. The Commission will revisit at future meetings once new Commissioners are appointed.
- Beach Manager report: No report. Corinne Houle will complete a performance review of the beach manager.

Meeting adjourned: 6:54PM after a motion was made by Terry Connor, seconded by Jennifer Parsons, and unanimously passed.

-Jennifer Parsons, co-secretary

Next meeting:

October 15, 6pm, Bantam Annex