

# Sustainable Litchfield Committee



## Regular Meeting

3:30 pm Tuesday, January 13th, 2026

Bantam Annex

### MINUTES

- Call to Order: 3:41pm
  - In attendance: Jeff Zullo, Cathleen Wyse, Carrie Szwed, Daniela Larsson, Margaret Hunt, Barbara Carr, Guest: 1st Selectman Denise Raap
- Approve 12/09/2025 minutes
  - B. Carr motioned to approve; C. Wyse seconded. All in favor.
- New Actions Updates – committee initiatives
  - SusCT Spring Equity Training: March 11 (10am-12pm), March 25 (10am-12:30pm), April 8 (10am-12:30pm)
    - We need to have 3 people attend the training - one elected official, 1 municipal staffperson, and 1 SusLitch member.
    - This Action is required for gold.
    - J. Zullo said he will be the elected official, and he will ask Brett Siemens to be the municipal staffperson. (Denise also suggested Lauren Wheeler from Social Services.) Cathleen Wyse volunteered to be our SusLitch IF no one else could do it.
    - Dani emailed our SusCT intern, Katie about reserving 3 slots.
  - B. Carr reported that we missed out on the salt/sand education workshop in September, but she is trying to get in touch with the contact to make sure we are aware of the next workshop.
  - The Communication SubCommittee (M. Hunt, D. Larsson, C. Szwed) met and developed a Litchfield Communications Survey to distribute to townspeople. This will help us fulfill 8.2.1 and (hopefully) one of our Equity Toolkits.
    - M. Hunt made a motion to approve the Communications Survey, with the addition of “Town Bulletin Boards” on the survey. J. Zullo seconded. All in favor.

- At the next meeting, we will generate a list of all the places we can distribute survey
- Speaking of improving communications, C. Szwed is going to ask John McKenna if he can post a link to the municipal and events calendar in the Community section of Litchfield.bz.
  - We still need almost 300 points and 4 equity toolkits to achieve Gold, so at our next meeting, we will discuss a realistic timeline.
- America's 250th Litchfield
  - Sustainable Litchfield is now listed as a sponsor of the Ripley Waterfowl Conservancy's America 250 Conservation Challenge.
- New Business
  - M. Hunt suggested Erin Simmons as a potential new member of the Committee. She will reach out to Erin.
- Adjournment and next meeting date
  - Meeting adjourned at 5:24pm
  - Next meeting date: 2/10/2026

Respectfully submitted,  
Carrie Szwed, Secretary