Sustainable Litchfield Committee Meeting
3:30 pm, Tuesday, March 2, 2021
Remote Meeting via Zoom
MINUTES

Call to Order at 3:33pm
Present: Dean Birdsall, John Post, Raz Alexe, Diane Field, Jeff Zullo, Margaret Hunt, John Morosani, James Keithan, with 1st Selectwoman Denise Raap as Guest/Zoom Host.
Absent: Ben Buck, Carrie Szwed, Patty Laure

Approval of 2/2/21 Minutes: Margaret motioned to approve. John M. seconded. Motion carried.

Public Requests/Comments - none

Bronze Action Tracker Update
• Category #9: Dean reported that the SMART Team was assembling the needed information for our 2 planned actions. He felt confident everything would be ready in time for submission.
• Category #11: Jeff's accounting was that action# 11.1.1 & 11.2.3 were the 2 actions to prepare for submission; however there are existing questions he felt needed clarification. John P agree to set up a call with Jessica at Sust CT to sort out these issues.
• Action #4.2.5: John M to contact Jessica to sort out some outstanding Arts Council questions.
  Margaret reported having edited the Action Tracker, however, the changes she reported did not appear on the Tracker we were using during the meeting. Diane to follow-up with Margaret to see if they can determine a solution.
• Action #7.3.1: John reported that the requirements to certify the Bantam Borough Hall as an Energy Star building was beyond the capacity of C. Cooper. He asked for ideas of other local engineers who might be willing to donate their time to undertake this activity. Several names were provided. Raz offered to examine the certification requirements as a 1st step to undertaking the effort. This action will be pushed to a Silver submission in August.

Equity Updates
• Bronze –
  o Energy Campaign: We’re rounding the final curve. An educational seminar is planned to occur on Zoom on March 18th at 6:30 pm. In addition, a series of printed handouts are being mailed to our affordable housing residents, both before and after the Zoom.
• Silver
  o Pedestrian Study – John P. reported that the proposed Walk Audit has been approved by the Action Group. Efforts now turn to recruiting up to 60 auditors, then planning a pre-audit training session. He indicated he’d send around an Audit
Brief to the Committee as a means of informing members of the auditing plans, and to assist in recruiting participants. Plans call for the audits to occur in April.

- Broadband – John M. indicated a survey to be mailed to all residents in town will be coming out soon. Discussions with Optimum management indicate the company is planning to roll out a fiber network in those towns they serve in the NW region. This new system is planned to go live by 2023.

- Town Equity Statement: Diane and Margaret updated the team on efforts to recruit a team of residents to work on drafting an equity statement. John P mentioned a possible candidate and would follow-up with him to determine his interest in participating.

- Facilities (back-up) – Jeff reported the Facility Committee’s survey was soon to be mailed. Once data is collected and analyzed, a series of town gathering will be held to share the results and to explore various options for the building portfolio they are studying. These meetings are likely to occur in the spring.

**Committee Vacancy**
- In lieu of our meeting running a little long, this topic was deferred to a later date.

**Silicon Ranch**
- The Committee discussed a recent letter sent to the First Selectwoman concerning the planned solar system planned for Litchfield. The possible response by the Sustainable Litchfield Committee was debated. After much discussion, a motion to not respond due to lack of standing was raised (Jeff) and seconded (Margaret), then approved by the Committee.

**New Business**
- None

**Announcements**
- Our next meeting will be on Tues, March 23 at 3:30pm. This will be our final review before the Bronze submission deadline on April 6, 2021.

**Adjournment:** Margaret motioned to adjourn. Dean seconded. All in favor. Adjourned at 4:52pm.

Submitted by John Post

John Post, Chair