

Sustainable Litchfield Committee Meeting

3:30 pm, Tuesday, June 15, 2021

VIRTUAL Special Meeting

MINUTES

Call to Order at 3:33pm

Present: Dean Birdsall, Diane Field, Jeff Zullo, Margaret Hunt, Carrie Szwed, John Post, James Keithan, and John Morosani (joined late), with SusCT Fellow Allie as guest and 1st Selectman Denise Raap as Zoom host.

Absent: Raz Alexe, Ben Buck (James stepping in as voting member in Ben's absence)

Approval of 6/1/21 Minutes: Margaret motioned to approve. Jeff seconded. All voted in favor and the motion carried.

Silver Action Tracker

- Review bronze submissions requiring revision
 - Any points that we submitted for Bronze, but were NOT approved, need to be moved over to the Silver Tracker by the people who submitted them.
 - Carrie will pull the 210 approved points from Bronze over to the Silver Tracker so that they are counted in our tally, with the goal of reaching at least the required 400 total points for Silver.
- Purple to highlight key actions for silver – As a group, we went through each Category on the Silver Tracker and highlighted in purple any Actions listed that could feasibly be submitted for Silver in August. All other non-highlighted Actions need to be moved over to the Gold Tracker. The people who originally listed those Actions are responsible for moving them over to Gold. This will “clean up” our Silver Tracker.
- Sum realistically attainable points for Silver – We want to submit a total of 500 points for “padding,” instead of 400. Since we already have 210 points from Bronze, we need 290 to reach 500. About 70 of those points will be Actions we just need to revise from our Bronze submission. That leaves 220 points for new Actions. Based on the currently highlighted new Actions on the Tracker, we are well above that number.
- Assess and distribute assignments –We created another column on the Silver Tracker that lists who is ultimately in charge of submitting the points that are highlighted, whether those points are in purple, yellow, or teal.

Building Sustainable Litchfield Brand

- The Sus Litch logo is finished and looks fabulous! Margaret shared a file of the winning design, created by Litchfield resident and LHS graduate Evan DaRoss. Evan's design was chosen (with revisions) from 18 submissions.
- John Morosani made a motion to approve the \$250 prize that will go to Evan for winning the Logo Contest. Margaret seconded. All in favor. Motion carried.

- Margaret would also like to thank the seven Logo Committee members with gift cards to a local eatery in the amount of \$10 each. Margaret motioned to approve. John M. seconded. All in favor. Motion carried.
- Sustainable Litchfield now has our own page on the Town website. In order to “populate” that page with information or any resources we want to share with the community, we need to email Liz Callahan, ecallahan@townoflitchfield.org.

Announcements

- The next meeting will be in person on Tues, July 6 at 3:30 pm in the Bantam Annex.

Adjournment: Margaret motioned to adjourn. Jeff seconded. Motion carried. Meeting adjourned at 5:08pm.

Respectfully Submitted,

Carrie Szwed
Secretary