

# Sustainable Litchfield Committee

## Special Meeting at Litchfield Firehouse (in-person)

3:30 pm Tuesday, August 17, 2021

**Called to order 3:33pm**

**Approval of August 3, 2021 Minutes:** Motion to approve, Margaret Hunt; seconded Jeff Zullo; all in favor with following corrections to spelling and punctuation as follows: "Present" section to read, "John Morosani, Diane Field, Dean Birdsall, John Post, Ben Buck, Sustainable CT Intern Allie Smith, Margaret Hunt, Jeff Zullo, James Keithan. Visitors: Priscilla Jeffrey, Barbara Putnam, Denise Raap." Also, spelling of Priscilla Jeffrey to be corrected throughout the minutes.

**Present:** Committee Members Dean Birdsall, Ben Buck, Diane Field, Margaret Hunt, and Jeff Zullo. Visitor: Denise Raap

### **Review Actions of Concern and Update:**

1.3 Completed. Submitted on August 16 and changed to blue on Action tracker

1.1 for 1.3 Completed and changed to blue on Action Tracker.

1.1 for Town Facilities Survey has been written up by Jeff Zullo, and he would like a review.

2.4.2 Carrie Szwed, under control.

3.8.1a Carrie Szwed, under control.

4.1. 1a-d Carrie Szwed, under control.

4.2.3 Margaret Hunt just needs to get budget line item from Colleen Kinkaide at Park Rec.

4.2.7 Margaret Hunt just needs permit form from Colleen Kinkaide at Park and Rec.

6.5.1 John Post, under control.

7.4.1 Moved to Gold (so it will have a full year of data)

8.5.1 Margaret Hunt. Done. (20 points)

8.5.2 Margaret Hunt. In process (30 points)

9.3.1 Written up by James Keithan for 20 points and will be submitted.

9.4.1 Dean Birdsall reported that James Keithan will double check with Jerry Geci and write it up.

11.2.3 Jeff Zullo got the needed info and will write it up and submit.

13.1 Innovative Action: Margaret Hunt is writing up Logo Selection. Jeff Zullo is planning to write up the Town Facilities as an Innovative Action. Discussion of whether or not Jeff Zullo can apply 1.1 to 13.1. Margaret emailed Jessica LeClair to ask.

**Current Status of Points Needed for Silver Certification:** How close are we to 400 pts? Assess current point status: 174 points on Silver Tracker are blue (done) and 95 points on Silver Tracker are yellow (in progress but solid); plus the 210 from bronze. Complete application will get a final review before the deadline of August 24.

**Old Business:** Possible candidates to fill committee vacancy: Margaret Hunt suggested Priscilla Jeffrey, who attended last meeting. Dean Birdsall reported that John Post mentioned a woman who works at Ripley Waterfowl Conservancy. Think about candidates who have a good community network and/or a good connection to the business network and/or age diversity. Ben Buck moved to table the discussion. Margaret Hunt seconded. All in favor.

**Next Regular Meeting:** September 7, 2021, 3:30pm, at the Litchfield Firehouse

**Adjournment:** Margaret Hunt moved to adjourn. Ben Buck seconded. All in favor. Adjourned at 4:30pm

Respectfully submitted,  
Margaret Hunt (recording for Secretary Carrie Szwed)

- • Committee Vacancy
- • Adjournment