

Sustainable Litchfield Committee



3:30 pm Tuesday, June 7, 2022
Litchfield Fire House
Minutes

- Call to Order: Vice Chair Dean Birdsall called meeting to order at 3:35pm
- Present: Dean Birdsall, Diane Field, Margaret Hunt, Jeff Zullo. Also present: 1st Selectman Denise Raap, and Serena Levingston, Sustainable CT summer intern for Sustainable Litchfield
- Approve 4/19/22 Minutes J. Zullo moved to approve. D. Birdsall seconded. All in favor.
- Earth Day Event Follow Up— Thank you to participants: D. Birdsall will send around a letter draft for comments.
- Earth Day Event Reflection—
 - Notes for next year
 - We thought Park and Rec was coordinating with us for Earth Day. D. Birdsall talked to Colleen Kinkaid of Park and Rec, and she is excited to coordinate on Earth Day for next year.
 - J. Zullo suggested that we work on ways to use the celebration to bring partners together given that they were all there with tables at Earth Day. Make an explicit roadmap to bring them together at the celebration.
 - D. Field suggested having a breakfast for the partners before the event.
 - D. Field suggested asking partners how we can help them.
 - D. Birdsall said that we encourage partners to bring their friends.
- Climate Leader Designation
 - Serena L. has gone over our list of completed actions and put them on the list of actions for the Climate Leader designation. She said it looks do-able to get the rest of the required points. We currently have 85 points and need 55 more points to meet the total required points, but we should work on more than 55 in order to have a point buffer. First application deadline is August 23, 2022, at noon. Next deadline will be April 2023, at noon. Serena will send a list of actions that we should focus on completing.

- Jeff Z. asked what the look back period was on any completed actions that might apply. Serena L. will doublecheck the look back policy. Do actions need to be ongoing or can they be completed?
- Discussion of actions that could apply and that need attention.
- D. Birdsall will review Silver Action Tracker to look at Sustainable CT feedback on actions that were submitted but need more work to be accepted.
- Strategy for who will take responsibility for which actions—review Serena’s Climate Leader Designation Action checklist. **Committee members will review their chosen actions listed below, assess what is do-able for the August deadline, and get back to D. Birdsall by June 14.**
 - Actions 5.6.1 and 6.4.5 and 7/2/1 and 7.3.1 and 7.4.1 and 6.4.3—J. Zullo
 - Action 6.1.5 Achieve Bronze Status in Bicycle Friendly Community Designation Program—D. Field
 - Action 6.1.3 (Adopts a Complete Streets policy) – M. Hunt will partner with Selectman Jodi Tenney
 - Action 7.6.1 (Street Light Inventory and Needs Assessment)—D. Birdsall
 - Action 7.6.3 (Convert Town-owned Decorative Street Lights and Exterior Park Lighting)—D. Birdsall
- 6/14 Sustainable CT event – 10:00am Tracking Solid Waster Generation
 - D. Birdsall shared the event with the SMART Task Force.
- August application – See above.
- New Action Goals and Revised Submission Action – See above.
- Committee Vacancies
 - S. Levingston will send material for reaching out to engage including ways to reach out to younger people.
 - M. Hunt will research younger names. She will talk to the parents who are active on the Region20.net PAC
 - D. Field will review the original names or Equity Statement volunteers.
 - D. Birdsall will talk to Cathleen Wyse.
- New Business: no new business
- Adjournment and next meeting date:
 - Next regular meeting will be Tuesday, July 5, 2022, at 3:30pm
 - J. Zullo moved to adjourn at 3:40pm. D. Birdsall seconded. All in favor.

Respectfully submitted,

Margaret Hunt for Carrie Szwed, Secretary