

Sustainable Litchfield Committee



Regular Meeting

Draft MINUTES

3:30 pm Tuesday, October 4, 2022

Litchfield Fire House

Call to Order at 4:24 PM

Attending: Dean Birdsall, Diane Field, Cathleen Wyse, Jeff Zullo, and Guest Maebel Haynes, and
Ex Officio member 1st Selectman Denise Raap

Absent: Margaret Hunt, John Post, Carrie Szwed, James Keithan

Old Business

- The committee approved 6/7/22 Minutes and reviewed 7/5/22 non-quorum meeting notes prepared by M Hunt.
- D Birdsall introduced guest Maebel Haynes to the Committee. Maebel is a Litchfield High School junior, representing the Environmental Club. Maebel is active in speaking with legislators about environmental issues and knowledgeable about Sustainable CT and Sustainable Litchfield (SL).
- D Birdsall emphasized the need to recruit one or two more SL Committee members. Individuals were suggested for follow up.
- Discussed Climate Leader Designation
 - By phone, M Hunt and D Field had reviewed the Worksheet of Climate Leader Designation actions with Jessica LeClair who reported Sustainable Litchfield currently has 95 points completed toward the designation, with 35 points remaining to be completed. Prior to the Oct 4 meeting, D Field and M Hunt conferred to draft an action list including SL committee members and potential partners to undertake actions for the Spring 2023 Climate Leader Designation application deadline. **(See Word attachment)**
 - The Committee reviewed the draft actions based on current relevance for Litchfield and current status of these actions and added other actions to the list.

- Specific items discussed:
 - Streamline Solar Permitting** 5.6.1 and **Achieve Bronze status in SolSmart Program** 5.6.2. D Raap reported several solar permits have been issued recently.
 - Adopt a Complete Streets Policy** 6.1.3. D Raap reported this action will be pursued.
 - Replace Municipal Fleet Vehicles to Reduce Emissions** 6.4.3. An electric fork lift was purchased.
 - Host an EVSE for public use** 6.4.5. J Zullo reported six charging stations are planned
 - Create a Street Light Inventory and Lighting Needs Assessment** 7.6.1 and **Convert Municipality and Utility Owned Street Lights** 7.6.2. D Raap reported this action will be pursued.
 - Food Waste Diversion** 9.1.2. Denise Raap working with Gerry Geci to implement at Litchfield and Forman schools)
- The Sustainable Litchfield Committee agreed to aim for April 2023 application.

New Business

- None

Next Steps

- A Climate Leader Designation Subcommittee will meet to prioritize the actions and make individual assignments at **3pm on October 11.**
- Review **Introduction to SolSmart** on Sustainable CT site. (Starts at about 7:30 minutes into the video)
https://www.youtube.com/watch?v=maSb2aKRjHE&t=211s&ab_channel=SustainableCT
- Review other videos in the **Climate Leader Webinar Series**
<https://sustainablect.org/trainings-events/webinars#c6728>

Adjournment at 4:41 PM

Next Sustainable Litchfield Committee meeting is November 1, 3:30 PM at the Litchfield Firehouse.

Respectfully submitted by
 Diane Field, October 5, 2022