



**THE BOARD OF HEALTH WILL MEET
ON THURSDAY, April 28, 2022 AT 7:00 PM
350 MAIN STREET, TORRINGTON, CT
Hybrid meeting with Zoom**

▪ **Listed below Agenda items are motions that will be sought during the meeting**

1. FY21 Audit – presentation by King, King & Associates
Move to adopt the FY21 Auditors report as presented by King, King & Associates
2. Public Hearing
 - A) FY23 Proposed Budget for TAHD - presentation by Robert Rubbo
Move to adopt the FY23 spending plan and appropriate an aggregate of \$3,123,075.84
3. Minutes of January 13, 2022 meeting
Move to accept the minutes of the January 13, 2022 meeting as written
4. Board of Health & Staff
 - a. Changes in Board Members - none
 - b. Changes in Staff – Kelli George & Massiel Romero
 - c. Board Chairman Comments
5. Items for information/consideration by Board Members
6. Committee Reports
 - a. Finance Committee – Lou Timolat
 - FY22 YTD Report
 - Review schedule of allocation / fund balances

Move to accept the proposed changes to the schedule of allocation dated 4-20-22 transferring \$10,000 from the 339 main street account to the 364 main street account and reallocating \$10,000 in the FY22 memorandum of allocation for 339 main street account to the 350 main street memorandum of allocation account for FY22 & remove 339 Main Street from the schedule of allocation.

- b. Building Committee - Thomas Breakell
 - 339 Main Street
 - Property has sold and we have closed. TAHD netted \$187,085
 - 350 Main Street
 - Roof
 - Potential generator project
 - Parking lot for 364 Main Street
 - Payoff of USDA loan #1 \$490,654.21 as of 5/28/22

Move to pay of USDA Mortgage #1(350 Main Street) in June of 2022 for a sum of \$490,654.21 using the general fund balance

- c. Personnel Committee – Keith Wilson
 7. TAHD Policies Handbook – Tom Stansfield
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Borough of Bantam, Bethlehem, Canaan, Cornwall, Goshen, Harwinton, Kent, Borough of Litchfield, Litchfield, Middlebury,

Morris, Norfolk, North Canaan, Plymouth, Salisbury, Thomaston, Torrington, Warren, Watertown, Winsted

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WHEREAS: the advisability of there being available a user manual or handbook for those seeking the services of the TAHD in its operations requiring the review of planning, the inspections, and the approving of permits or licenses in accordance with the Public Health code of the State of Connecticut having been determined

THEREFORE: Be it resolved that the TAHD staff shall be authorized and directed to publish such handbook which shall include but not be limited to the following:

- 1.) A copy of this resolution with the date of adoption including dates of change or additions**
- 2.) A table of contents**
- 3.) A tabbed format indicating and separating the several subjects**
- 4.) Handbook subject matter shall include but not be limited to all TAHD Board of Directors adopted or ratified requirements pertaining to the Public Health Code of the State of Connecticut which requirements are additional and supplemental to the referenced state code.**

8. TAHD Fees schedule revision – Tom Stansfield
Move to adopt the proposed changes to the TAHD fees schedule as presented

9. Director of Health Report

10. Program Reports
 - a. Childhood Immunization – Anastasiya Domnich-Kovalevsky written report
 - b. Emergency Preparedness Program – Paul Rabeuf written report
 - c. SPF-Rx / Academic detailing / ODMAP Report
 - d. Environmental Health – Food, Lead, septic, complaints, other

11. Other Business

12. Adjournment

Robert Rubbo, MPH
Director of Health