



THE BOARD OF HEALTH WILL MEET
ON THURSDAY, JANUARY 18, 2024 AT 7:00 PM AT
350 MAIN STREET, TORRINGTON, CT

1. Minutes of September 21, 2023 Board meeting
 2. Chairman’s Report
 3. Board of Health & Staff
 - a) Changes in Board Members –
 - b) Changes in Staff – Brandon Jacques, Sanitarian Trainee
 - c) Items for information/consideration by Board Members
 4. Committee Reports
 - a) Finance Committee – Lou Timolat
 - 1) FY23 Audit
 - 2) FY24 YTD
 - 3) FY25
 - Grants
 - Finance Committee Report & recommended per capita for FY25
 - Schedule of Allocation
 - b) Building Committee – Tom Breakell
 - Generator
 - North Parking Lot
 - c) Personnel Committee – Keith Wilson
 - Resolution for Director of Health to sign documents
Move The Director of Health & The Chairman of the Board of Health and/or their designee are authorized to sign any and all contracts, resolutions, legal agreements, and other documents necessary to conduct routine business on the behalf of the TAHD for the period of January 19, 2023 – January 18, 2024.
 - Resolution for TAHD Board Chairman to establish special purpose committees
Move the Chairman of the TAHD Board of Directors is authorized to establish special purpose committees, to appoint their officers, and to assign their subjects of study. Further, the Chairman of the TAHD Board of Directors will act as chairman pro tempore for the special purpose committees until and if he or she appoints a permanent chairman. This resolution is indefinite, subject to annual renewal by the TAHD board at each January regular meeting. The term of such permanent committee chairmen as may be appointed ends on the 1st of January of each year.
This resolution is not meant to be construed so as to prevent the TAHD Board of Directors from acting on its own in the matter of committees or from assigning specific charges to standing committees.
 5. TAHD Procurement Policy
-

- ***Move to adopt the TAHD Procurement Policy as presented.***

6. TAHD Bylaws

- ***Move to accept the proposed changes to the TAHD By Laws as proposed.***

7. Directors Report

8. Program Reports

- a) Environmental Health Program- Tom Stansfield
- b) Immunization Program – Written report
- c) Emergency Preparedness – Megan McClintock - written report
- d) Lead Poisoning Prevention Program – Tom Stansfield
- e) Medical Reserve Corp Program – Written report
- f) Influenza Clinics – Robert Rubbo
- g) Suicide Prevention Program – written report
- h) Immunization Program – Written Report
- i) Opioid Prevention programs – Written report

9. Other Business

10. Adjournment

Robert Rubbo, MPH, Director of Health