

**Town Facilities Review Committee
Litchfield, CT
Regular Meeting Minutes**

Thursday, September 18, 2025 at 7:00 p.m.
Bantam Town Hall Annex
80 Doyle Road, Bantam, CT

Members present: Barbara Putnam, Chair, Mike Eucalito, Sam Olmsted,
Members absent: Chris Casiello, Vice Chair, Jeff Zullo.

(Diane Field has resigned from the committee.)

Others Present: Michael Fortuna, TLBArchitecture

1. Having determined the presence of a quorum, Chair Barbara Putnam called the meeting to order at 7:03 p.m.

2 Adoption of May 29, 2025 minutes: A motion by Mike Eucalito and seconded by Sam Olmsted to adopt the minutes as submitted passed unanimously.

3 Public Comment: No members of the public were present.

4 Old Business

Discuss filling vacancies on the committee: No action

Discuss public outreach, and set a public hearing date: No action

New Business

The Borough of Bantam is considering a zone change that would not permit any but four units of affordable housing, making our recommendation to the Selectmen unfeasible. Consensus was that we should attend but not speak at the public hearing on October 9.

There was discussion of the next steps to preserve the building that keep options for its use open: Michael Fortuna pointed out that a roof replacement should include an edge profile that is consistent with the building's historical design, insulation to conform to the upcoming July 2026 building code upgrades, and details that make the building ready for photovoltaics to be added in the future. He agreed to prepare a quote for his firm to prepare bid documents for such a roof. There are still some funds remaining in his planning and design contract. Getting a quote now

would enable to Town to submit it to the Capital Projects Committee for the next fiscal year.

To follow up on our recommendation that the Town to give first priority to taking care of the roof, Sam moved that **we recommend that the Town solicit a proposal to prepare bid documents for the replacement of the roof consistent with the restoration planning developed by TLBArchitecture for the Town Facilities Review Committee.** Mike Eucalito seconded the motion and all voted in favor.

Adjournment at 8:01 p.m.

The next regular meeting will be on October 16, 2025