

Town Facilities Review Committee
April 1, 2021, 7 p.m. Northfield Firehouse
Regular Meeting Minutes

Members Present: Chairman Sam Olmstead, Dave Carroll, Marc Moura, Jeffrey Zullo.
Members Absent: Chris Casiello, Bill Deacon, Anne Haas, John Morosani, Richard Quay
Alternates present: Burke Gibney, Recording Secretary Barbara Putnam
Others absent: Bantam Borough Liaison Nancy C. Tarascio-Latour

Chairman Sam Olmsted called the meeting to order at 7:06. He appointed Burke Gibney and Barbara Putnam to serve in place of absent members.

Approval of Minutes: Dave Carroll made and Jeff Zullo seconded a motion to adopt the minutes of March 4, 2021, as submitted. All voted in favor, and the motion carried.

Public Comment: No public was present.

Old Business:

Survey mailing update – the surveys have been delivered over the past couple of days, and there have been 170 responses to the digital version. The paper responses would still be in the mail. We will accept them until the end of April. We can distribute paper responses at our April 15 meeting for members to enter into the digital survey.

New Business:

Public Hearing Process – Public hearings are called by the Board of Selectmen and are informational in nature.

It was agreed that the first round of hearings need to present two things: First, a description of our facilities and the cost of continuing with the status quo, and Second, the results of the survey. That would be followed by hearing the questions and concerns of the public.

In the second round of hearings would where we present our response to what we learn at the first round. Most likely it would be two or three different options/scenarios of how we would use our buildings.

The Litchfield Intermediate school building will not be part of the mix until the School Board decides they are ready to turn it over to the Town. They have done that with the Administrative offices upstairs in LIS, but it may be years before they made a decision about the rest of the building. The administrative office space would need an elevator to be accessible to the public. It is roughly the size of the town offices currently in Bantam.

We agreed that there should be three hearings in each cycle; one each in Northfield, Bantam and Litchfield, one per week for three weeks, each one on a different week night.

Adjournment: The meeting adjourned at 7:42 p.m.

Respectfully submitted,

Barbara Putnam
Recording Secretary