

**Town Facilities Review Committee**  
**July 15, 2021, 7 p.m. Northfield Firehouse**  
**Regular Meeting Minutes**

**Members Present:** Chairman Sam Olmstead, Dave Carroll, Chris Casiello, John Morosani, Jeffrey Zullo.

**Members Absent:** Matt Blasavage Bill Deacon, Anne Haas, Marc Moura

**Alternates present:** Recording Secretary Barbara Putnam

**Alternates Absent:** Burke Gibney

**Others absent:** Bantam Borough Liaison Nancy C. Tarascio-Latour

Chairman Sam Olmsted called the meeting to order at 7:07. He appointed Barbara Putnam to serve in place of an absent member.

**Approval of Minutes:** John Morosani made and Dave Carroll seconded a motion to adopt the minutes of regular June 17, 2021 meeting as well as the minutes of the three special meetings on June 23, 24 and 29, as submitted. All voted in favor, and the motion carried.

**Public Comment:**

No members of the public were present.

**Discuss feedback from public meetings**

Members commented on the public's positive reaction the proposal to add sports facilities.

They noted that an important reason people voted against the Housing Trust proposal for the Bantam Annex property was that it gave away the property.

**Next Steps**

Members suggested that we come up with three options; a Deluxe that includes a pool and sports complex, a Bare Bones that keeps costs at a minimum, and one in between.

There was agreement that we need to start fresh with the cost numbers, rather than trying to update work that Raz Alexe did several years ago.

We will need to put together a Scope of Work for an architect to do this. We need to check whether the money allocated to the committee last fiscal year was carried over to the current one.

The committee has three meetings before the report from Bantam on their recommendations. We can use that time to charette<sup>1</sup> our ideas for the possible options.

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<sup>1</sup> Charette: a meeting in which all stakeholders in a project attempt to resolve conflicts and map solutions. (Merriam-Webster)

**Other Business**

Jeff Zullo made and Dave Carroll seconded a motion to approve an invoice for work through June submitted by Barbara Putnam. All but Barbara Putnam, who abstained, voted in favor and the motion carried.

**Adjournment:** The meeting adjourned at 7:49 p.m.

Respectfully submitted,

Barbara Putnam  
Recording Secretary

DRAFT