

**Town Facilities Review Committee**  
**June 15, 2022- 7:00 pm Northfield Firehouse**  
**Special Meeting Minutes**

**Call to Order by Chairman:** Chairman Olmstead called the meeting to order at 7:03 pm.

**Members Present:** Chairman Sam Olmstead, David Carroll, Chris Casiello, John Morosani. Marc Moura, Barbara Putnam, Jeff Zullo

**Alternates Present:** Burke Gibney, Carol Powers

**Member Absent:** Bill Deacon.

**Others Present:** Ex-Officio member Denise Raap

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**1. Call to Order:**

Chairman Olmstead called to Order at 7:04 pm.  
Carol Powers was seated in Bill Deacon's place.

**2. Approve Minutes of 5/4/22 and 6/8/22 meetings**

Dave Carrol made and Marc Moura seconded a motion to accept the minutes of 6/8/2022. All voted in favor except John Morosani, who abstained. The motion carried.

Carol Powers made and Marc Moura seconded a motion to accept the minutes of 6/8/2022 after changing \$100,000 to \$10,000,000. All voted in favor except John Morosani, who abstained. The motion carried.

**3. Old Business**

**a. Finalize written report to BoS**

After discussion and preliminary revisions to the school buildings section, Barbara Putnam made and Carol Powers seconded a motion to retain the updated paragraph 2 under school buildings. All voted in favor except Burke Gibney, whose vote was moot as he is an alternate who had not been seated.

The final report was reviewed, and minor revisions were made. A motion to adopt the report and submit both the report and the draft RFP/Q to the Board of Selectmen was adopted by unanimous consent.

**4. Adjournment:**

The meeting adjourned at 8:48 p.m.