

SPECIAL TOWN MEETING MINUTES
TOWN OF LITCHFIELD
OCTOBER 17, 2019

A Special Town Meeting of the Town of Litchfield was held on Thursday, October 17, 2019 at the Litchfield Fire House. Approximately six people were present. First Selectman Leo Paul Jr. called the meeting to order at 6:30 p.m.

A motion was made by Jonathan Tarrant, and seconded by Bill Burgess that Cleve Fuessenich serve as Moderator. A motion was made and seconded that nominations be closed. It was then voted unanimously by voice vote that C. Fuessenich preside as Moderator.

The return of posting and publication, on file and of record, states that said Notice, signed by a majority of the Selectmen, had been posted in the Town Clerk's office, on the town website, and all other places designated by the Town on October 11, 2019 and that a copy thereof had been published in the American-Republican, a newspaper having a substantial circulation in said Town, in its issue of October 12, 2019. It is attached as Exhibit A.

L. Paul made motion to waive the reading of the Call, seconded by B. Burgess. All voted in favor and the motion carried. A copy was made available to all in attendance and is attached to these minutes as Exhibit B.

The Moderator read Item I: To accept the 2017-2018 Annual Report as presented.

J. Tarrant motioned to accept the Annual Report as presented, seconded by B. Burgess. There was no discussion. All voted in favor and the motion carried.

The Moderator read Item II: To consider and act upon various line item transfers to adjust General Fund departmental budgets to be within approved spending limits for fiscal year 2018/19 in the total amount of \$127,644.00, as recommended by the Board of Finance in Budget Transfer #8. Attached as Exhibit C.

L. Paul motioned to approve Item II, seconded by J. Tarrant. There was no discussion. All voted in favor and the motion carried.

The Moderator read Item III: To appropriate a sum of \$554,549.00 to Account 67-1001-47001 (Operating Transfers In) the source of funds for such appropriation to be by way of transfer from Account 01-1001-45005 (Fund Balance) and from Account 56-9501-47001 (Capital Non-Recurring Out), as recommended by the Board of Finance in Budget Transfer #4. Attached as Exhibit D.

L. Paul motioned to approve Item III, seconded by J. Tarrant. There was no discussion. All voted in favor and the motion carried.

The Moderator read Item IV: To appropriate a sum of \$240,846.08 to Account 56-9500-47001 (Operating Transfer In Capital Non-Recurring) the source of funds for such appropriation to be by way of transfer from various Public Works line items, as recommended by the Board of Finance in Budget Transfer #5. Attached as Exhibit E.

L. Paul motioned to approve Item IV, seconded by J. Tarrant. There was no discussion. All voted in favor and the motion carried.

The Moderator read Item V: To appropriate a sum of \$63,113.24 to Account 56-9500-47001 (Operating Transfer In Capital Non-Recurring) the source of funds for such appropriation to be by way of transfer from various closed capital projects, as recommended by the Board of Finance in Budget Transfer #6. Exhibit F.

L. Paul motioned to approve Item V, seconded by J. Tarrant. There was no discussion. All voted in favor and the motion carried.

The Moderator read Item VI: To appropriate a sum of \$55,000.00 to Account 27-3104-41974 (Older Capital Funds) the source of funds for such appropriation to be by way of transfer from Account 56-9501-47000 (Transfers Out Capital Non-Recurring), as recommended by the Board of Finance in Budget Transfer #7. Attached as Exhibit G.

L. Paul moved to approve Item VI, seconded by J. Tarrant. There was no discussion. All voted in favor and the motion carried.

There being no further business to discuss, motion was made by J. Tarrant and seconded by L. Paul to adjourn the meeting. Meeting was adjourned at 6:33 p.m.

Respectively submitted,

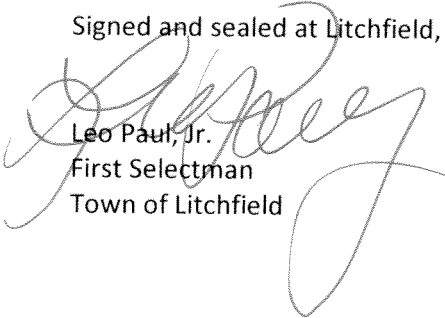
Lisa A. Losee, Town Clerk

Exhibit A

POSTING CERTIFICATE
NOTICE OF SPECIAL TOWN MEETING

I, Leo Paul, Jr., the duly elected First Selectman of the Town of Litchfield, Connecticut, hereby certify that I have caused to be posted in the office of the Town Clerk, on the town website, and all other places designated by the Town, the warning of Special Town Meeting to be held on Thursday, October 17, 2019 at 6:30 p.m., and caused to be published in the Republican-American, a newspaper having a substantial circulation in the Town on Litchfield in its issue of October 12, 2019 which publication was a least five days prior to the holding of said Town Meeting (counting the date of publication but NOT the date of the meeting).

Signed and sealed at Litchfield, Connecticut this 11th day of October, 2019.



Leo Paul, Jr.
First Selectman
Town of Litchfield


NOTICE OF A SPECIAL TOWN MEETING
TOWN OF LITCHFIELD
TO BE HELD ON OCTOBER 17, 2019

Exhibit B

Notice is hereby given to the electors of the Town of Litchfield and those qualified taxpayers lawfully entitled to vote in Litchfield Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that a Special Town Meeting will be commenced on October 17, 2019, at 6:30 P.M., at the Litchfield Firehouse, 258 West Street, Litchfield, for the following purposes:


- I. To accept the 2017 - 2018 Annual Report as presented.
- II. To consider and act upon various line item transfers to adjust General Fund departmental budgets to be within approved spending limits for fiscal year 2018/19 in the total amount of \$127,644.00, as recommended by the Board of Finance in Budget Transfer #8.
- III. To appropriate a sum of \$554,549.00 to Account 67-1001-47001 (Operating Transfers In) the source of funds for such appropriation to be by way of transfer from Account 01-1001-45005 (Fund Balance) and from Account 56-9501-47001 (Capital Non-Recurring Out), as recommended by the Board of Finance in Budget Transfer #4.
- IV. To appropriate a sum of \$240,846.08 to Account 56-9500-47001 (Operating Transfer In Capital Non-Recurring) the source of funds for such appropriation to be by way of transfer from various Public Works line items, as recommended by the Board of Finance in Budget Transfer #5.
- V. To appropriate a sum of \$63,113.24 to Account 56-9500-47001 (Operating Transfer In Capital Non-Recurring) the source of funds for such appropriation to be by way of transfer from various closed capital projects, as recommended by the Board of Finance in Budget Transfer #6.
- VI. To appropriate a sum of \$55,000.00 to Account 27-3104-41974 (Older Capital Funds) the source of funds for such appropriation to be by way of transfer from Account 56-9501-47000 (Transfers Out Capital Non-Recurring), as recommended by the Board of Finance in Budget Transfer #7.

Dated at Litchfield, Connecticut this 10th day of October, 2019.


Leo Paul, Jr.


Paul Parsons

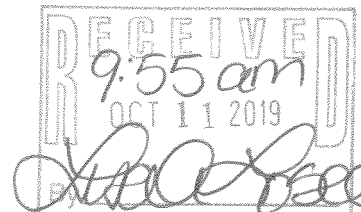
Jeffrey Zullo


Anne Dranginis


Jonathan Torrant

**A MAJORITY OF THE
BOARD OF SELECTMEN
TOWN OF LITCHFIELD**

Any persons requiring special assistance should contact First Selectman Leo Paul, Jr. between the hours of 9:00 a.m. and 4:30 p.m. Monday through Friday at 860-567-7550.



Memorandum

Date: July 24, 2019

To: Board of Selectman - approved 8/20/19
Board of Finance/Town Meeting

From: Amaechi Obi, Finance Director

Re: Fiscal Year 2018/2019 Budget Transfer #8 for \$127,644

The Finance Department is requesting the following year-end transfer to adjust General Fund departmental budgets, including salaries, to be within approved spending limits. Note although some departments increases are less than the \$20,000 threshold that requires a Town Meeting, at year end, the Town consistently includes them in the final year end transfer. The total of \$127,644 is .4% of the original budget of \$31,277,204.

FY 18/19 Budget Transfer Requested:

	Dept	Object		(Decrease) Debit	(Increase) Credit
TO	1104	50106	Temp PT		\$7,725
TO	1105	51410	Printing		\$266
TO	1108	50106	Temp PT		\$14,822
TO	1201	52109	Professional Service		\$2,623
TO	1802	52401	Insurance		\$670
TO	1804	51803	Meetings Conf.		\$ 970
TO	2301	54121	E911		\$1,228
TO	2401	53107	Telephone		\$97
TO	3102	50108	Overtime		\$10,488
TO	3102	50109	Winter OT		\$28,607
TO	3105	51106	Supplies Equipment		\$1,087
TO	3106	50104	Temp PT		\$4,996
TO	3106	51415	Demolition Brush		\$35,676
TO	4101	50104	Perm. PT		\$53
TO	4101	52202	Senior Van		\$5,564
TO	5201	50103	FT		\$458
TO	6101	52111	Other Prof. Service		\$ 25
TO	8101	56104	Pension		\$12,289
FROM	1104	50104	Perm PT	\$7,725	
FROM	1903	51703	Contingency	\$77,283	
FROM	3104	51104	Supplies Truck	\$21,283	
FROM	3104	51105	Supplies Equipment	\$21,570	
TOTALS				\$127,644	\$127,644

Transfers needed 18-19

as of 6/30/19

Account Number	Name	Debit	Credit
01-1104-50106	Temp Part Time		\$ 7,725.00
01-1105-51410	Printing		\$ 266.00
01-1108-50106	Temp Part Time		\$ 14,822.00
01-1201-52109	Professional serv		\$ 2,623.00
01-1802-52401	Insurance		\$ 670.00
01-1804-51803	Meetings & Conf		\$ 970.00
01-2301-54121	E911		\$ 1,228.00
01-2401-53107	Telephone		\$ 97.00
01-3102-50108	OT		\$ 10,488.00
01-3102-50109	Winter OT		\$ 28,607.00
01-3105-51106	Supplies Equipment		\$ 1,087.00
01-3106-50104	Perm. PT		\$ 4,996.00
01-3106-51415	Demolition Brush		\$ 35,676.00
01-4101-50104	Perm PT		\$ 53.00
01-4101-52202	Senior Van		\$ 5,564.00
01-5201-50103	Perm PT		\$ 458.00
01-6101-52111	Other Prof. Service		\$ 25.00
01-8101-56104	Pension		\$ 12,289.00
01-1104-50104	Temp Part Time	\$ 7,725.00	
01-1903-51703	Contingency	\$ 77,283.00	
01-3104-51104	Supplies Truck	\$ 21,066.00	
01-3104-51105	Supplies Equipment	\$ 21,570.00	
		\$ 127,644.00	\$ 127,644.00

FOR 2019 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
011101 BOARD OF FINANCE							
011101 51401 ADVERTISING	1,500	0	1,500	598.80	.00	901.20	39.9%
011101 51402 PRINTING	1,000	0	1,000	437.50	.00	562.50	43.8%
011101 52110 PROFESSIONAL SERVI	25,045	2,800	27,845	26,258.92	.00	1,586.08	94.3%
011101 52111 PROFESSIONAL SERVI	1,000	0	1,000	1,470.00	.00	-470.00	147.0%*
TOTAL BOARD OF FINANCE	28,545	2,800	31,345	28,765.22	.00	2,579.78	91.8%
011102 BOARD OF SELECTIONS							
011102 50102 ELECTED OFFICIALS	13,051	0	13,051	13,047.36	.00	3.64	100.0%
011102 51401 ADVERTISING	1,000	0	1,000	992.02	234.32	-226.34	122.6%*
011102 51802 MEMBERSHIP DUES	13,700	0	13,700	13,313.00	.00	387.00	97.2%
011102 51803 MEETINGS CONF SEMI	2,250	0	2,250	1,980.69	5.07	264.24	88.3%
TOTAL BOARD OF SELECTIONS	30,001	0	30,001	29,333.07	239.39	428.54	98.6%
011103 TREASURER							
011103 50102 ELECTED OFFICIALS	7,755	0	7,755	7,752.84	.00	2.16	100.0%
011103 51402 PRINTING	50	0	50	.00	.00	50.00	.0%
011103 51404 BANK SERVICES	250	0	250	123.81	.00	126.19	49.5%
TOTAL TREASURER	8,055	0	8,055	7,876.65	.00	178.35	97.8%
011104 TAX COLLECTOR							
011104 50101 ELECTED OFFICIALS	60,400	0	60,400	59,900.10	256.00	243.90	99.6%
011104 50104 PERMANENT PT	33,393	0	33,393	23,709.00	.00	9,684.00	71.0%
011104 50106 TEMPORARY PT	0	0	0	7,724.36	.00	-7,724.36	100.0%*
011104 51401 ADVERTISING	700	0	700	725.46	109.04	-134.50	119.2%*
011104 51402 PRINTING	8,500	0	8,500	1,113.20	5,257.50	2,129.30	74.9%
011104 51802 MEMBERSHIP DUES	175	0	175	175.00	.00	.00	100.0%
011104 51803 MEETINGS CONF SEMI	610	0	610	348.00	.00	262.00	57.0%
011104 52101 PROFESSIONAL SERVI	6,975	0	6,975	6,725.00	.00	250.00	96.4%

FOR 2019 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTWTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
011104 52104	PROFESSIONAL SERV	2,000	0	2,000	.00	.00	2,000.00	.0%
011104 55102	OFFICE EQUIPMENT S	250	0	250	.00	269.09	-19.09	107.6%*
011104 58110	REFUND PY TAXES	6,000	0	6,000	4,117.23	.00	1,882.77	68.6%
TOTAL TAX COLLECTOR		119,003	0	119,003	104,537.35	5,891.63	8,574.02	92.8%

011105	TOWN CLERK							

011105 50101	ELECTED OFFICIALS	62,192	0	62,192	62,192.00	.00	.00	100.0%
011105 50103	PERMANENT FULL TIM	38,624	0	38,624	38,620.00	.00	4.00	100.0%
011105 51401	ADVERTISING	2,000	0	2,000	2,224.22	.00	-224.22	111.2%*
011105 51402	PRINTING	1,000	0	1,000	955.36	.00	44.64	95.5%
011105 51410	DOCUMENT MAINTAINE	18,200	0	18,200	14,715.49	3,949.71	-465.20	102.6%*
011105 51802	MEMBERSHIP DUES	190	0	190	190.00	.00	.00	100.0%
011105 51803	MEETINGS CONF SEMI	1,295	0	1,295	1,065.00	.00	230.00	82.2%
011105 55102	OFFICE EQUIPMENT S	3,984	0	3,984	3,839.20	.00	144.80	96.4%
TOTAL TOWN CLERK		127,485	0	127,485	123,801.27	3,949.71	-265.98	100.2%

011106	VITAL STATISTICS							

011106 51010	OFFICE SUPPLIES	400	0	400	70.00	.00	330.00	17.5%
TOTAL VITAL STATISTICS		400	0	400	70.00	.00	330.00	17.5%

011107	REGISTRARS							

011107 50102	ELECTED OFFICIALS	22,893	0	22,893	22,892.40	.00	.60	100.0%
011107 50106	TEMPORARY PT	6,366	3,850	10,216	8,297.51	.00	1,918.49	81.2%
011107 51010	OFFICE SUPPLIES	375	0	375	72.00	.00	303.00	19.2%
011107 51401	ADVERTISING	35	0	35	10.00	.00	25.00	28.6%
011107 51402	PRINTING	450	0	450	546.00	.00	-96.00	121.3%*
011107 51407	POSTAGE	600	0	600	19.50	.00	580.50	3.3%
011107 51422	MILEAGE	450	0	450	41.86	.00	408.14	9.3%
011107 51802	MEMBERSHIP DUES	140	0	140	140.00	.00	.00	100.0%
011107 51803	MEETINGS CONF SEMI	2,400	0	2,400	1,882.70	20.00	497.30	79.3%
011107 55102	OFFICE EQUIPMENT S	500	0	500	.00	.00	500.00	.0%
TOTAL REGISTRARS		34,209	3,850	38,059	33,901.97	20.00	4,137.03	89.1%

FOR 2019 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
011108 ELECTIONS								
011108 50106 TEMPORARY PT	14,000	0	14,000	28,735.17	86.63	-14,821.80	205.9%*	
011108 51103 SUPPLIES DATA PROC	3,000	0	3,000	2,977.45	.00	22.55	99.2%	
011108 51106 SUPPLIES MISCELLAN	1,000	0	1,000	1,290.97	.00	-290.97	129.1%*	
011108 51202 REPAIRS EQUIPMENT	2,000	0	2,000	.00	.00	2,000.00	.0%	
011108 51402 PRINTING	3,700	0	3,700	4,218.29	.00	-518.29	114.0%*	
011108 51417 MEALS	2,000	0	2,000	2,111.56	.00	-111.56	105.6%*	
011108 51422 MILEAGE	100	0	100	147.32	.00	-47.32	147.3%*	
011108 51803 MEETINGS CONF SEMI	500	0	500	179.31	.00	320.69	35.9%	
011108 52111 PROFESSIONAL SERVI	300	0	300	118.14	.00	181.86	39.4%	
011108 52114 SOFTWARE LIC & FEE	1,800	0	1,800	1,800.00	.00	.00	100.0%*	
011108 53107 TELEPHONE PAGERS	250	0	250	.00	.00	250.00	.0%	
TOTAL ELECTIONS	28,650	0	28,650	41,578.21	86.63	-13,014.84	145.4%	
011109 BOARD OF ASSESSMENT APPEALS								
011109 50102 ELECTED OFFICIALS	650	0	650	504.00	.00	146.00	77.5%	
011109 51401 ADVERTISING	150	0	150	167.04	.00	-17.04	111.4%*	
TOTAL BOARD OF ASSESSMENT APPEALS	800	0	800	671.04	.00	128.96	83.9%	
011201 FINANCE DEPARTMENT								
011201 50103 PERMANENT FULL TIM	196,724	0	196,724	196,724.00	.00	.00	100.0%	
011201 51402 PRINTING	1,000	0	1,000	1,302.63	.00	-302.63	130.3%*	
011201 51802 MEMBERSHIP DUES	470	0	470	290.00	.00	180.00	61.7%	
011201 51803 MEETINGS CONF SEMI	600	0	600	.00	.00	600.00	.0%	
011201 52109 PROFESSIONAL SERVI	12,000	0	12,000	13,899.87	1,200.00	-3,099.87	125.8%*	
TOTAL FINANCE DEPARTMENT	210,794	0	210,794	212,216.50	1,200.00	-2,622.50	101.2%	
011301 TAX ASSESSMENT DEPARTMENT								
011301 50103 PERMANENT FULL TIM	109,472	0	109,472	95,225.00	.00	14,247.00	87.0%	

FOR 2019 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTWIS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
011301 51401 ADVERTISING	100	0	100	83.52	.00	16.48	83.5%
011301 51402 PRINTING	3,020	0	3,020	2,833.68	.00	186.32	93.8%
011301 51413 PROTECTIVE CLOTHIN	100	0	100	100.00	.00	.00	100.0%
011301 51801 REFERENCE MATERIAL	540	0	540	455.00	.00	85.00	84.3%
011301 51802 MEMBERSHIP DUES	180	0	180	175.00	.00	5.00	97.2%
011301 51803 MEETINGS CONF SEMI	630	0	630	487.00	.00	143.00	77.3%
011301 52101 PROFESSIONAL SERVI	12,490	0	12,490	12,490.00	.00	.00	100.0%
011301 52106 PROFESSIONAL SERVI	20,000	0	20,000	20,000.00	.00	.00	100.0%
011301 52111 PROFESSIONAL SERVI	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL TAX ASSESSMENT DEPARTMENT	147,532	0	147,532	131,849.20	.00	15,682.80	89.4%

011401 PLANNING & ZONING							
011401 51401 ADVERTISING	3,000	0	3,000	2,766.24	500.00	-266.24	108.9%*
011401 52105 PROFESSIONAL SERVI	1,000	0	1,000	875.00	.00	125.00	87.5%
011401 52111 PROFESSIONAL SERVI	4,000	0	4,000	885.00	455.00	2,660.00	33.5%
TOTAL PLANNING & ZONING	8,000	0	8,000	4,526.24	955.00	2,518.76	68.5%

011402 WETLANDS							
011402 51401 ADVERTISING	2,000	0	2,000	870.00	1,000.00	130.00	93.5%
011402 52105 PROFESSIONAL SERVI	1,000	0	1,000	.00	.00	1,000.00	.0%
011402 52111 PROFESSIONAL SERVI	2,500	0	2,500	1,070.00	.00	1,430.00	42.8%
TOTAL WETLANDS	5,500	0	5,500	1,940.00	1,000.00	2,560.00	53.5%

011403 ZONING BOARD OF APPEALS							
011403 51401 ADVERTISING	3,000	0	3,000	1,593.84	1,000.00	406.16	86.5%
011403 52105 PROFESSIONAL SERVI	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL ZONING BOARD OF APPEALS	4,000	0	4,000	1,593.84	1,000.00	1,406.16	64.8%

011405 LAND USE ADMIN							
011405 50103 PERMANENT FULL TIM	110,701	0	110,701	110,602.39	.00	98.61	99.9%

FOR 2019 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
011405 51402 PRINTING	2,000	0	2,000	127.59	650.00	1,222.41	38.9%
011405 51413 PROTECTIVE CLOTHIN	100	0	100	100.00	.00	.00	100.0%
011405 51801 REFERENCE MATERIAL	200	0	200	140.84	.00	59.16	70.4%
011405 51802 MEMBERSHIP DUES	800	0	800	556.00	.00	244.00	69.5%
011405 51803 MEETINGS CONF SEMI	700	0	700	135.00	.00	565.00	19.3%
011405 54139 LITCHFIELD COUNTY	1,795	0	1,795	1,795.00	.00	.00	100.0%
TOTAL LAND USE ADMIN	116,296	0	116,296	113,456.82	650.00	2,189.18	98.1%
011501 BUILDING DEPARTMENT							
011501 50103 PERMANENT FULL TIM	132,195	0	132,195	131,731.64	.00	463.36	99.6%
011501 51402 PRINTING	500	0	500	296.00	.00	204.00	59.2%
011501 51413 PROTECTIVE CLOTHIN	500	0	500	460.00	.00	40.00	92.0%
011501 51801 REFERENCE MATERIAL	1,500	0	1,500	2,525.35	.00	-1,025.35	168.4%*
011501 51802 MEMBERSHIP DUES	250	0	250	180.00	.00	70.00	72.0%
011501 51803 MEETINGS CONF SEMI	2,800	0	2,800	1,919.57	.00	880.43	68.6%
011501 52111 PROFESSIONAL SERVI	3,212	0	3,212	687.40	.00	2,524.60	21.4%
011501 53107 TELEPHONE PAGERS	950	0	950	466.60	136.82	346.58	63.5%
011501 53108 POSTAGE	58	0	58	.00	.00	58.00	0%
011501 55102 OFFICE EQUIPMENT S	150	0	150	150.85	.00	-.85	100.6%*
TOTAL BUILDING DEPARTMENT	142,115	0	142,115	138,417.41	136.82	3,560.77	97.5%
011502 TECHNOLOGY DEPT							
011502 51103 SUPPLIES DATA PROC	3,000	0	3,000	3,581.91	.00	-581.91	119.4%*
011502 51202 REPAIRS EQUIPMENT	4,000	0	4,000	4,855.01	.00	-855.01	121.4%*
011502 51403 DATA PROCESSING SO	1,500	0	1,500	1,399.46	.00	100.54	93.3%
011502 51803 MEETINGS CONF SEMI	7,000	0	7,000	5,696.04	.00	1,303.96	81.4%
011502 52111 PROFESSIONAL SERVI	50,400	0	50,400	48,549.69	500.00	1,350.31	97.3%
011502 52114 SOFTWARE LIC & FEE	8,600	0	8,600	9,044.43	.00	-444.43	105.2%*
011502 55101 DATA PROCESSING EQ	3,500	0	3,500	3,482.25	.00	17.75	99.5%
011502 55102 OFFICE EQUIPMENT S	1,500	0	1,500	1,009.09	.00	490.91	67.3%
TOTAL TECHNOLOGY DEPT	79,500	0	79,500	77,617.88	500.00	1,382.12	98.3%
011601 PROBATE							
011601 54140 LITCHFIELD PROBATE	7,806	0	7,806	7,805.20	.00	.80	100.0%

FOR 2019 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PROBATE	7,806	0	7,806	7,805.20	.00	.80	100.0%	
011701 BUILDING & GROUNDS MAINTENANCE								
011701 51106 SUPPLIES MISCELLAN	0	0	0	483.96	.00	-483.96	100.0%*	
011701 52201 SERVICE CONTRACTS	16,000	0	16,000	14,062.92	207.48	1,729.60	89.2%	
011701 53101 ELECTRIC	54,000	0	54,000	33,203.95	2,090.35	18,705.70	65.4%	
011701 53102 FUEL OIL	23,000	0	23,000	28,640.19	.00	-5,640.19	124.5%*	
011701 53103 SEWER WATER	41,000	0	41,000	37,373.97	3,279.65	346.38	99.2%	
011701 53107 TELEPHONE PAGERS	14,000	0	14,000	6,834.10	582.91	6,582.99	53.0%	
TOTAL BUILDING & GROUNDS MAINTENANCE	148,000	0	148,000	120,599.09	6,160.39	21,240.52	85.6%	
011801 LEGAL								
011801 51401 ADVERTISING	2,000	0	2,000	1,143.28	.00	856.72	57.2%	
011801 52105 PROFESSIONAL SERVI	58,000	0	58,000	54,532.21	21,000.00	-17,532.21	130.2%*	
011801 52111 PROFESSIONAL SERVI	5,000	0	5,000	.00	.00	5,000.00	.0%	
011801 52301 LEGAL SETTLEMENTS	15,000	0	15,000	.00	.00	15,000.00	.0%	
TOTAL LEGAL	80,000	0	80,000	55,675.49	21,000.00	3,324.51	95.8%	
011802 MUNICIPAL LIABILITY INSURANCES								
011802 52401 RISK MANAGEMENT GE	101,000	0	101,000	101,659.80	.00	-659.80	100.7%*	
TOTAL MUNICIPAL LIABILITY INSURANCES	101,000	0	101,000	101,659.80	.00	-659.80	100.7%	
011803 CENTRAL SERVICES								
011803 51101 SUPPLIES OFFICE	6,000	0	6,000	1,630.55	1,809.33	2,560.12	57.3%	
011803 51402 PRINTING	1,000	0	1,000	332.10	1,897.36	-1,229.46	222.9%*	
011803 51801 REFERENCE MATERIAL	575	0	575	456.80	.00	118.20	79.4%	
011803 52203 SERVICE CONTRACTS	2,800	0	2,800	1,702.80	.00	1,097.20	60.8%	
011803 53108 POSTAGE	22,000	0	22,000	2,926.64	2,705.79	16,367.57	25.6%	

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
011803 55102 OFFICE EQUIPMENT S	2,500	0	2,500	2,873.41	.00	-373.41	114.9%*
TOTAL CENTRAL SERVICES	34,875	0	34,875	9,922.30	6,412.48	18,540.22	46.8%
011804 MUNICIPAL MANAGEMENT							
011804 50101 ELECTED OFFICIALS	76,548	0	76,548	76,547.64	.00	.36	100.0%
011804 50103 PERMANENT FULL TIM	116,597	0	116,597	116,966.92	.00	-369.92	100.3%*
011804 51402 PRINTING	400	0	400	.00	.00	400.00	0%
011804 51701 SPECIAL PROGRAMS	200	0	200	70.00	.00	130.00	35.0%
011804 51802 MEMBERSHIP DUES	150	0	150	209.00	.00	-59.00	139.3%*
011804 51803 MEETINGS CONF SEMI	3,200	0	3,200	4,916.82	.00	-1,716.82	153.7%*
011804 52102 PROFESSIONAL SERVI	1,500	0	1,500	854.00	.00	646.00	56.9%
TOTAL MUNICIPAL MANAGEMENT	198,595	0	198,595	199,564.38	.00	-969.38	100.5%
011903 CONTINGENCY							
011903 51703 CONTINGENCY	88,933	-11,650	77,283	.00	.00	77,283.00	.0%
TOTAL CONTINGENCY	88,933	-11,650	77,283	.00	.00	77,283.00	.0%
012101 POLICE							
012101 50110 PRIVATE DUTY	5,000	0	5,000	4,907.24	.00	92.76	98.1%
012101 52107 PROFESSIONAL SERVI	191,925	0	191,925	185,233.85	.00	6,691.15	96.5%
012101 52108 PROFESSIONAL SERVI	1,000	0	1,000	709.37	146.19	144.44	85.6%
TOTAL POLICE	197,925	0	197,925	190,850.46	146.19	6,928.35	96.5%
012102 PATROL							
012102 50103 PERMANENT FULL TIM	115,159	0	115,159	115,351.98	.00	-192.98	100.2%*
012102 50104 PERMANENT PT	2,000	0	2,000	40.00	.00	1,960.00	2.0%
012102 50108 OVERTIME STANDARD	4,500	0	4,500	725.22	.00	3,774.78	16.1%
012102 50110 PRIVATE DUTY	7,500	0	7,500	8,323.88	.00	-823.88	111.0%*

FOR 2019 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
012102 51102 SUPPLIES AUTOMOTIV	1,500	0	1,500	815.21	.00	684.79	54.3%
012102 51106 SUPPLIES MISCELLAN	1,050	0	1,050	740.45	31.32	278.23	73.5%
012102 51202 REPAIRS EQUIPMENT	1,500	0	1,500	1,804.80	.00	-304.80	120.3%*
012102 51204 AUTO REPAIRS	2,000	0	2,000	1,937.36	.00	62.64	96.9%
012102 51413 PROTECTIVE CLOTHIN	500	0	500	.00	.00	500.00	.0%
012102 51420 UNIFORMS	1,500	0	1,500	.00	.00	1,500.00	.0%
012102 51801 REFERENCE MATERIAL	400	0	400	135.20	.00	264.80	33.8%
012102 51803 MEETINGS/TRAINING	400	0	400	.00	.00	400.00	.0%
012102 52111 PROFESSIONAL SERVI	400	0	400	400.00	.00	.00	100.0%
012102 52201 SERVICE CONTRACTS	250	0	250	.00	.00	250.00	.0%
012102 52203 SERVICE CONTRACTS	2,000	0	2,000	1,922.28	.00	77.72	96.1%
012102 53104 GASOLINE UNLEADED	9,000	0	9,000	4,266.42	.00	4,733.58	47.4%
012102 53107 TELEPHONE PAGERS	2,000	0	2,000	1,348.70	251.30	400.00	80.0%
012102 55102 OFFICE EQUIPMENT S	200	0	200	.00	.00	200.00	.0%
TOTAL PATROL	151,859	0	151,859	137,811.50	282.62	13,764.88	90.9%
012201 FIRE MARSHAL							
012201 50103 PERMANENT FULL TIM	45,733	0	45,733	45,314.65	.00	418.35	99.1%
012201 50106 TEMPORARY PT	7,400	0	7,400	5,592.00	46.50	1,761.50	76.2%
012201 51106 SUPPLIES MISCELLAN	50	0	50	56.41	.00	-6.41	112.8%*
012201 51402 PRINTING	450	0	450	367.81	101.00	-18.81	104.2%*
012201 51413 PROTECTIVE CLOTHIN	275	0	275	.00	330.00	-55.00	120.0%*
012201 51419 FIRE PREVENTION	1,000	0	1,000	859.07	.00	140.93	85.9%
012201 51420 UNIFORMS	413	0	413	390.00	.00	23.00	94.4%
012201 51422 MILEAGE NON TRAINI	200	0	200	334.66	138.04	-272.70	236.4%*
012201 51801 REFERENCE MATERIAL	450	0	450	450.10	.00	-10	100.0%*
012201 51802 MEMBERSHIP DUES	350	0	350	.00	60.00	290.00	17.1%
012201 51803 MEETINGS CONF SEMI	1,000	0	1,000	911.36	.00	88.64	91.1%
012201 52111 PROFESSIONAL SERVI	3,110	0	3,110	3,110.00	.00	.00	100.0%
TOTAL FIRE MARSHAL	60,431	0	60,431	57,386.06	675.54	2,369.40	96.1%
012202 FIRE PROTECTION							
012202 51205 TIRES	3,600	0	3,600	2,991.12	600.00	8.88	99.8%
012202 51206 TURN OUT GEAR	21,400	0	21,400	5,349.99	16,049.25	.76	100.0%
012202 52102 PROFESSIONAL SERVI	19,000	0	19,000	14,978.00	4,077.00	-55.00	100.3%*
012202 54115 FIRE/EMS COMMISSIO	1,500	0	1,500	1,210.00	.00	290.00	80.7%

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
01 GENERAL FUND							
012202 54117 BANTAM VOLUNTEER F	108,416	0	108,416	108,416.00	.00	.00	100.0%
012202 54118 LITCHFIELD VOLUNTE	96,601	0	96,601	96,601.00	.00	.00	100.0%
012202 54119 NORTHFIELD VOLUNTE	87,207	0	87,207	87,207.00	.00	.00	100.0%
012202 54120 EAST LITCHFIELD VO	48,452	0	48,452	48,452.00	.00	.00	100.0%
TOTAL FIRE PROTECTION	386,176	0	386,176	365,205.11	20,726.25	244.64	99.9%
012301 E911							
012301 54121 E911	92,049	0	92,049	93,276.75	.00	-1,227.75	101.3%*
TOTAL E911	92,049	0	92,049	93,276.75	.00	-1,227.75	101.3%
012401 EMERGENCY MANAGEMENT							
012401 50104 PERMANENT PT	12,366	0	12,366	12,171.50	.00	194.50	98.4%
012401 51101 SUPPLIES OFFICE	1,000	0	1,000	998.80	.00	1.20	99.9%
012401 51106 SUPPLIES MISCELLAN	250	0	250	237.78	.00	12.22	95.1%
012401 51803 MEETINGS CONF SEMI	100	0	100	.00	.00	100.00	.0%
012401 52111 PROF SERV. EMS MON	1,813	0	1,813	1,813.00	.00	.00	100.0%
012401 53107 TELEPHONE PAGERS	2,234	0	2,234	2,224.20	414.54	-404.74	118.1%*
TOTAL EMERGENCY MANAGEMENT	17,763	0	17,763	17,445.28	414.54	-96.82	100.5%
013101 SUPERVISION							
013101 51106 SUPPLIES MISCELLAN	200	0	200	228.14	.00	-28.14	114.1%*
013101 51401 ADVERTISING	1,000	0	1,000	818.96	.00	181.04	81.9%
013101 51402 PRINTING	150	0	150	65.96	.00	84.04	44.0%
013101 51422 MILEAGE NON TRAINI	50	0	50	.00	.00	50.00	.0%
013101 51801 REFERENCE MATERIAL	50	0	50	.00	.00	50.00	.0%
013101 51802 MEMBERSHIP DUES	1,400	0	1,400	2,046.50	.00	-646.50	146.2%*
013101 51803 MEETINGS CONF SEMI	500	0	500	552.90	.00	-52.90	110.6%*
013101 52101 PROFESSIONAL SERVI	9,000	0	9,000	5,290.83	1,100.00	2,609.17	71.0%
013101 55102 OFFICE EQUIPMENT S	500	0	500	.00	.00	500.00	.0%
013101 55202 OFFICE EQUIPMENT L	150	0	150	.00	.00	150.00	.0%
TOTAL SUPERVISION	13,000	0	13,000	9,003.29	1,100.00	2,896.71	77.7%
013102 PW OPERATIONS							

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ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
013102 50103	PERMANENT FULL TIM	1,128,555	0	1,128,555	1,106,615.46	.00	21,939.54	98.1%
013102 50108	OVERTIME STANDARD	11,000	0	11,000	21,487.06	.00	-10,487.06	195.3%*
013102 50109	OVERTIME STANDARD	90,000	0	90,000	140,547.03	.00	-50,547.03	156.2%*
TOTAL PW OPERATIONS		1,229,555	0	1,229,555	1,268,649.55	.00	-39,094.55	103.2%

013103	HIGHWAYS							

013103 51106	SUPPLIES MISCELLAN	6,500	0	6,500	2,680.15	.00	3,819.85	41.2%
013103 51301	ROAD MAINTENANCE-G	125,000	0	125,000	154,664.17	.00	-29,664.17	123.7%*
013103 51302	ROAD MAINTENANCE R	110,000	0	110,000	3,000.00	.00	107,000.00	2.7%
013103 51303	ROAD MAINTENANCE-S	10,000	0	10,000	13,753.68	.00	-3,753.68	137.5%*
013103 51304	ROAD MAINTENANCE-S	225,000	0	225,000	239,609.00	.00	-14,609.00	106.5%*
013103 51305	ROAD MAINTENANCE	103,932	0	103,932	187,096.88	.00	-83,164.88	180.0%*
013103 51306	ROAD MAINTENANCE-B	1,500	0	1,500	.00	.00	1,500.00	.0%
013103 51307	ROAD MAINTENANCE-T	12,000	0	12,000	11,350.51	.00	649.49	94.6%
013103 51308	ROAD MAINTENANCE-L	24,000	0	24,000	19,556.81	5,110.00	-666.81	102.8%*
013103 51411	RENTALS-EQUIPMENT	70,000	0	70,000	2,850.00	14,200.00	52,950.00	24.4%
013103 51413	PROTECTIVE CLOTHIN	8,500	0	8,500	10,332.72	239.15	-2,071.87	124.4%*
013103 51803	MEETINGS CONF SEMI	1,000	0	1,000	200.00	.00	800.00	20.0%
013103 52111	PROFESSIONAL SERVI	10,000	0	10,000	26,440.00	.00	-16,440.00	264.4%*
013103 52203	SERVICE CONTRACTS	16,500	0	16,500	15,025.08	2,117.08	-642.16	103.9%*
013103 52302	TREE SERVICES	70,000	0	70,000	60,275.00	8,800.00	925.00	98.7%*
013103 53107	TELEPHONE PAGERS	1,800	0	1,800	2,166.09	242.28	-608.37	133.8%*
TOTAL HIGHWAYS		795,732	0	795,732	749,000.09	30,708.51	16,023.40	98.0%

013104	PUBLIC WORKS EQUIPMENT							

013104 51102	SUPPLIES AUTOMOTIV	6,000	0	6,000	2,481.11	232.42	3,286.47	45.2%
013104 51104	SUPPLIES TRUCK	75,000	0	75,000	53,293.04	640.45	21,066.51	71.9%
013104 51105	SUPPLIES EQUIPMENT	85,000	0	85,000	37,287.89	7,842.17	39,869.94	53.1%
013104 51106	SUPPLIES MISCELLAN	7,000	0	7,000	5,310.59	568.05	1,121.36	84.0%
013104 51202	REPAIRS EQUIPMENT	12,000	0	12,000	.00	.00	12,000.00	.0%
013104 51414	STEEL	3,000	0	3,000	.00	.00	3,000.00	.0%
013104 51803	MEETINGS CONF SEMI	500	0	500	.00	.00	500.00	.0%
013104 53104	GASOLINE UNLEADED	10,200	0	10,200	-622.30	.00	10,822.30	-6.1%
013104 53105	DIESEL FUEL	50,000	0	50,000	75,193.13	.00	-25,193.13	150.4%*
013104 55103	GARAGE EQUIPMENT S	4,000	0	4,000	.00	.00	4,000.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PUBLIC WORKS EQUIPMENT	252,700	0	252,700	172,943.46	9,283.09	70,473.45	72.1%
013105 PUBLIC WORKS BUILDING & GROUND							
013105 51106 SUPPLIES MISCELLAN	17,000	0	17,000	21,840.21	257.94	-5,098.15	130.0%*
013105 51201 REPAIRS BUILDING	3,000	0	3,000	3,579.27	.00	-579.27	119.3%*
013105 51202 REPAIRS EQUIPMENT	3,000	0	3,000	744.50	.00	2,255.50	24.8%
013105 52111 PROFESSIONAL SERVI	10,000	0	10,000	4,630.00	3,920.00	1,450.00	85.5%
013105 52203 SERVICE CONTRACTS	60,000	0	60,000	58,584.34	1,891.66	-476.00	100.8%*
013105 55204 BUILDING IMPROVEME	5,000	0	5,000	1,438.92	2,200.00	1,361.08	72.8%
TOTAL PUBLIC WORKS BUILDING & GROUND	98,000	0	98,000	90,817.24	8,269.60	-1,086.84	101.1%
013106 SOLID WASTE & RECYCLING							
013106 50104 PERMANENT PT	10,550	0	10,550	15,545.97	.00	-4,995.97	147.4%*
013106 51401 ADVERTISING	500	0	500	786.50	.00	-286.50	157.3%*
013106 51402 PRINTING	500	0	500	49.00	.00	451.00	9.8%
013106 51411 RENTALS-EQUIPMENT	900	0	900	1,823.06	200.00	-1,123.06	224.8%*
013106 51415 SOLID WASTE REMOVA	360,000	0	360,000	368,680.23	40,319.77	-49,000.00	113.6%*
013106 51416 DEMOLITION BRUSH R	90,000	0	90,000	75,878.20	6,861.20	7,260.60	91.9%
013106 51421 DELIVERY	10,000	0	10,000	9,034.08	.00	965.92	90.3%
013106 52111 PROFESSIONAL SERVI	20,000	0	20,000	9,765.94	7,120.00	3,114.06	84.4%
013106 52203 SERVICE CONTRACTS	5,000	0	5,000	.00	.00	5,000.00	.0%
013106 52303 STUMPS LOG DISPOSA	2,500	0	2,500	4,558.14	.00	-2,058.14	182.3%*
TOTAL SOLID WASTE & RECYCLING	499,950	0	499,950	486,121.12	54,500.97	-40,672.09	108.1%
013107 PW DIRECTOR/ENGINEER							
013107 50103 PERMANENT FULLT TIM	116,092	0	116,092	116,091.53	.00	.47	100.0%
013107 52111 PROFESSIONAL SERVI	15,000	0	15,000	.00	15,000.00	.00	100.0%
TOTAL PW DIRECTOR/ENGINEER	131,092	0	131,092	116,091.53	15,000.00	.47	100.0%
014101 SOCIAL SERVICES							
014101 50104 PERMANENT PT	25,102	0	25,102	25,154.43	.00	-52.43	100.2%*

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014101 52202 SERVICE CONTRACTS	19,500	0	19,500	22,901.33	2,162.39	-5,563.72	128.5%*
TOTAL SOCIAL SERVICES	44,602	0	44,602	48,055.76	2,162.39	-5,616.15	112.6%
014201 AMBULANCE							
014201 54125 LITCHFIELD VOLUNTE	18,544	0	18,544	18,544.00	.00	.00	100.0%
014201 54126 BANTAM VOLUNTEER A	21,750	0	21,750	21,750.00	.00	.00	100.0%
014201 54127 NORTHFIELD VOLUNTE	10,170	0	10,170	10,170.00	.00	.00	100.0%
014201 54142 LITCHFIELD RESCUE	2,750	0	2,750	2,750.00	.00	.00	100.0%
TOTAL AMBULANCE	53,214	0	53,214	53,214.00	.00	.00	100.0%
014301 CO-OP PROGRAMS-OTHER COMMUNITY							
014301 54101 SUSAN B ANTHONY	2,500	0	2,500	2,500.00	.00	.00	100.0%
014301 54102 FISH	2,500	0	2,500	2,500.00	.00	.00	100.0%
014301 54104 ELDERLY NUTRITION	7,226	0	7,226	7,225.43	.00	.57	100.0%
014301 54105 TORRINGTON AREA HE	45,001	0	45,001	44,798.36	.00	202.64	99.5%
014301 54106 TASK FORCE PREVENT	5,000	0	5,000	5,000.00	.00	.00	100.0%
014301 54107 LFD ASSOCIATION OF	840	0	840	840.00	.00	.00	100.0%
014301 54108 RURAL TRANSIT AUTH	2,267	0	2,267	2,267.00	.00	.00	100.0%
014301 54109 NORTHWEST CT MENTA	899	0	899	899.00	.00	.00	100.0%
014301 54145 LITCHFIELD HILLS C	7,500	5,000	12,500	12,500.00	.00	.00	100.0%
014301 54157 GREENWOODS COUNSEL	3,000	0	3,000	3,000.00	.00	.00	100.0%
TOTAL CO-OP PROGRAMS-OTHER COMMUNITY	76,733	5,000	81,733	81,529.79	.00	203.21	99.8%
014401 OSHA							
014401 52102 PROFESSIONAL SERVI	1,800	0	1,800	282.50	130.50	1,387.00	22.9%
TOTAL OSHA	1,800	0	1,800	282.50	130.50	1,387.00	22.9%
014601 CEMETERIES							
014601 54128 WEST CEMETERY	5,250	0	5,250	5,250.00	.00	.00	100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014601 54129 LITCHFIELD CEMETER	6,585	0	6,585	6,585.00	.00	.00	100.0%
014601 54130 NORTHFIELD CEMETER	5,000	0	5,000	5,000.00	.00	.00	100.0%
014601 54131 BANTAM CEMETERY	2,215	0	2,215	2,215.00	.00	.00	100.0%
014601 54132 MILTON CEMETARY	3,500	0	3,500	3,500.00	.00	.00	100.0%
TOTAL CEMETERIES	22,550	0	22,550	22,550.00	.00	.00	100.0%
015101 LIBRARIES							
015101 54134 OLIVER WOLCOTT LIB	359,775	0	359,775	359,775.00	.00	.00	100.0%
015101 54135 GILBERT LIBRARY	20,969	0	20,969	20,969.00	.00	.00	100.0%
TOTAL LIBRARIES	380,744	0	380,744	380,744.00	.00	.00	100.0%
015201 RECREATION							
015201 50103 PERMANENT FULL TIM	97,319	0	97,319	97,776.87	.00	-457.87	100.5%*
015201 51106 SUPPLIES MISCELLAN	700	0	700	579.08	189.22	-68.30	109.8%*
015201 51413 PROTECTIVE CLOTHIN	100	0	100	100.00	.00	.00	100.0%
015201 51422 MILEAGE NON TRAINI	75	0	75	20.88	.00	54.12	27.8%
015201 51802 MEMBERSHIP DUES	100	0	100	105.00	.00	-5.00	105.0%*
015201 51803 MEETINGS CONF SEMI	450	0	450	410.00	.00	40.00	91.1%
015201 52111 PROFESSIONAL SERVI	6,000	0	6,000	4,370.18	1,680.00	-50.18	100.8%*
015201 52306 SENIOR PROGRAMS	1,600	0	1,600	1,178.66	.00	421.34	73.7%
015201 52307 SPECIAL EVENTS	10,600	0	10,600	9,677.00	.00	923.00	91.3%
TOTAL RECREATION	116,944	0	116,944	114,217.67	1,869.22	857.11	99.3%
015301 CO-OP PROGRAMS							
015301 54110 SANDY BEACH	17,133	0	17,133	17,133.00	.00	.00	100.0%
015301 54111 BANTAM LAKE AUTHOR	5,000	0	5,000	.00	.00	5,000.00	.0%
015301 54112 NYSTROM POND	4,043	0	4,043	4,043.00	.00	.00	100.0%
015301 54113 MORGAN WEIR	1,500	0	1,500	1,500.00	.00	.00	100.0%
015301 54114 TYLER KUBISH	2,000	0	2,000	2,000.00	.00	.00	100.0%
015301 54136 HOUSATONIC VALLEY	500	0	500	500.00	.00	.00	100.0%
015301 54137 NORTHFIELD VILLAGE	1,200	0	1,200	1,200.00	.00	.00	100.0%
015301 54138 VILLAGE IMPROVEMEN	650	0	650	650.00	.00	.00	100.0%

FOR 2019 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
015301 54143 NW CT REGIONAL HOU	100	0	100	100.00	.00	.00	100.0%
015301 54144 NW CT CHAMBER	100	0	100	100.00	.00	.00	100.0%
015301 54153 PLUMB HILL MAINT	59,397	0	59,397	59,160.00	.00	237.00	99.6%
TOTAL CO-OP PROGRAMS	91,623	0	91,623	86,386.00	.00	5,237.00	94.3%

016101 ECONOMIC DEVELOPMENT COMMISSIO	500	0	500	.00	525.00	-25.00	105.0%*
016101 52111 PROFESSIONAL SERVI	500	0	500	.00	525.00	-25.00	105.0%*
TOTAL ECONOMIC DEVELOPMENT COMMISSIO	500	0	500	.00	525.00	-25.00	105.0%*

016201 BEAUTIFICATION COMMISSION	500	0	500	255.82	.00	244.18	51.2%
016201 51106 SUPPLIES MISCELLAN	500	0	500	255.82	.00	.00	100.0%
016201 52111 PROFESSIONAL SERVI	1,500	0	1,500	.00	1,500.00	.00	100.0%
TOTAL BEAUTIFICATION COMMISSION	2,000	0	2,000	255.82	1,500.00	244.18	87.8%

017101 DEBT SERV/DEBT REDUCTION	3,324,822	0	3,324,822	3,303,701.79	.00	21,120.21	99.4%
017101 55301 DEBT SERVICE PRINC	3,324,822	0	3,324,822	3,303,701.79	.00	-19,731.95	102.9%*
017101 55302 DEBT SERVICE INTER	691,598	0	691,598	711,329.95	.00	50,000.00	.0%
017101 55304 BOND INTEREST GMON	50,000	0	50,000	.00	.00	50,000.00	.0%
TOTAL DEBT SERV/DEBT REDUCTION	4,066,420	0	4,066,420	4,015,031.74	.00	51,388.26	98.7%

018101 FRINGE BENEFITS	123,597	0	123,597	118,817.34	.00	4,779.66	96.1%
018101 56101 WORKERS COMPENSATI	123,597	0	123,597	118,817.34	.00	4,189.23	99.5%
018101 56102 MEDICAL & LIFE	835,509	0	835,509	831,319.77	.00	4,146.56	97.5%
018101 56103 FICA	164,669	0	164,669	160,522.44	.00	-13,988.25	103.7%*
018101 56104 PENSION TOWN	378,017	0	378,017	392,005.25	.00	-17,850.00	115.1%*
018101 56105 PENSION VOLUNTEERS	118,419	0	118,419	136,269.00	.00	1,106.34	97.1%
018101 56107 MEDICARE	38,511	0	38,511	37,404.66	.00	4,000.00	.0%
018101 56108 INCENTIVE AWARDS	4,000	0	4,000	.00	.00	4,000.00	.0%

FOR 2019 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
018101 56109 UNEMPLOYMENT	7,000	0	7,000	332.32	75.00	6,592.68	5.8%
018101 56112 401-A DEFINED CONT	15,500	0	15,500	19,454.72	1,310.00	-5,264.72	134.0%*
TOTAL FRINGE BENEFITS	1,685,222	0	1,685,222	1,696,125.50	1,385.00	-12,288.50	100.7%

019501 TRANSFERS OUT							
019501 58102 TRANSFERS TO CANIN	65,000	0	65,000	65,000.00	.00	.00	100.0%
TOTAL TRANSFERS OUT	65,000	0	65,000	65,000.00	.00	.00	100.0%
TOTAL GENERAL FUND	12,283,678	0	12,283,678	11,865,373.15	197,881.47	220,423.38	98.2%
TOTAL EXPENSES	12,283,678	0	12,283,678	11,865,373.15	197,881.47	220,423.38	

FOR 2019 13

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	12,283,678	0	12,283,678	11,865,373.15	197,881.47	220,423.38	98.2%

** END OF REPORT - Generated by Stacey Dionne **

REPORT OPTIONS

Sequence	Field #	Total	Page Break
1	1	Y	Y
2	9	Y	N
3	0	N	N
4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2019/ 1

To Yr/Per: 2019/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2019/13
Print MTD Version: N
Roll projects to object: N
Carry forward code: 1

Field Name Find Criteria Field Value

Fund 01

FUNCTION

DEPARTMENT

Character Code

Org

Object

Project

Account type

Account status

Rollup Code

<59

Expense

Memorandum

Exhibit D

8/20
Date: ~~June 10~~, 2019

To: Board of Selectman *approved 8/20/19*
Board of Finance */ T.M.H. approved 6/10/19*

From: Amaechi Obi, Finance Director

Re: Fiscal Year 2018/2019 Budget Transfer # 4 for \$554,549

The Finance Department is requesting the following transfer. Finance Director is requesting the following Transfer be approved.

FY 18/19 Budget Transfer Requested:

Fund Dept Object	(Decrease) Debit	(Increase) Credit
FROM: 01 1001 45005 Appropriation. of Fund Bal.	\$300,000	
TO: 67 1001 47001 Operating Transfers in		\$300,000
FROM: 56 9501 47001 Capital Non Recurring (out)	\$166,049	
TO: 67 1001 47001 Operating Transfers In		\$166,049
FROM: 56 9501 47001 Capital Non Recurring (out)	\$88,500	
TO: 67 1001 47001 Operating Transfers In		\$88,500

Exhibit E

Memorandum

Date: June 17, 2019

To: Board of Finance / BOS - approved 8/20/19
Town Meeting

From: Amaechi Obi, Finance Director

Re: Fiscal Year 2018/2019 Budget Transfer # 5 for \$240,846.08

The Finance Department is requesting the following transfer. Finance Director is requesting the following Transfer be approved.

FY 18/19 Budget Transfer Requested:

Fund Dept.	Object	(Decrease) Debit	(Increase) Credit
FROM: 67 9200 61320	Vehicle Equip.	\$25,000.00	
FROM: 67 9200 61321	Major Rds.	\$100,000.00	
FROM: 67 9300 61327	Town Air Pack	\$13,932.56	
FROM: 67 9300 61328	Litchfield Handicap	\$35,181.48	
FROM: 67 9400 61345	Public Facilities	\$31,220.00	
FROM: 67 9400 61346	Public Facilities School	\$33,086.27	
FROM: 67 9400 61350	Safety & Security	\$2,425.77	
TO: 56 9500 47001	Operating Transfer in C/N		\$240,846.08

**TOWN OF LITCHFIELD
GENERAL JOURNAL ENTRIES**

DATE: 1/7/2019

MUNIS REF JE #: 41

FY / PERIOD: 07/07

	Dept	Object	Sub-Object	Description	Debit	Credit
67	A	679200	61320	Veh. Equip.	\$ 25,000.00	
67	A	679200	61321	Major Rds	\$ 100,000.00	
67	A	679300	61327	Town Air Pack	\$ 13,932.56	
67	A	679300	61328	Litchfield Handi.	\$ 35,181.48	
67	A	679400	61345	Public Facilities	\$ 31,220.00	
67	A	679400	61346	Public Facilities	\$ 33,086.27	
67	A	679400	61350	Safety & Securi.	\$ 2,425.77	
56		9501	47001	Oper.trs. IN C/N		\$ 240,846.08
TOTAL					\$ 240,846.08	\$ 240,846.08

Closed Accounts moved from CIP to Capital Non-Recurring Fund

Prepared by: *Maureen Gb*

Date: 1/7/19

Approved by:

Date:

POSTED

V
Memorandum

Exhibit F

BOF 8/13
TM

Date: June 17, 2019

To: Board of Finance / BOS - approved 8/20/19
Town Meeting

From: Amaechi Obi, Finance Director

Re: Fiscal Year 2018/2019 Budget Transfer # 6 for \$63,113.24

The Finance Department is requesting the following transfer. Finance Director is requesting the following Transfer be approved.

FY 18/19 Budget Transfer Requested:

Fund Dept.	Object	(Decrease) Debit	(Increase) Credit
FROM: 67 9200 61310	Signage	\$1,844.92	
FROM: 67 9200 61311	Windows	\$5,088.00	
FROM: 67 9200 61313	Fire Truck	\$11,140.78	
FROM: 67 9200 61317	Radios	\$71.50	
FROM: 67 9200 61322	PW Facilities	\$31,602.25	
FROM: 67 9200 61323	Conservation	\$78.00	
FROM: 67 9300 61333	PW Facilities	\$43.70	
FROM: 67 9300 61335	Alarm	\$1,189.28	
FROM: 67 9300 61329	Cruiser	\$.14	
FROM: 67 9400 61351	Flooring	\$12,000.00	
FRO: 67 9400 61355	Vehicle	\$ 54.67	
TO: 56 9500 47001	Operating Transfer in C/N		\$63,113.24

Memorandum

Exhibit G

Date: July 18, 2019

To: Board of Finance / BOS - approved 8/20/19
Town Meeting

From: Amaechi Obi, Finance Director

Re: Fiscal Year 2018/2019 Budget Transfer # 7 for \$55,000

The Finance Department is requesting the following transfer. Finance Director is requesting the following Transfer be approved.

FY 18/19 Budget Transfer Requested:

Fund Dept. Object	(Decrease) Debit	(Increase) Credit
FROM: 56 - 9501 47000 Transfers Out Capital Non-Recurring	\$55,000	
TO: 27- 3104 41974 Older Capital Funds		\$55,000

