

ANNUAL BUDGET MEETING  
TOWN OF LITCHFIELD  
MAY 9, 2019

The Annual Budget Meeting of the Town of Litchfield was held on Thursday, May 9, 2019 at the Litchfield Intermediate School Auditorium. There were approximately 178 eligible voters in attendance. First Selectman, Leo Paul, Jr. called the meeting to order at 7:24 p.m. Lisa A. Losee, Town Clerk, served as Clerk.

Motion was made by Jonathan Tarrant and seconded by Paul Parsons that John Morris serve as Moderator. Motion was made by Gayle Carr that Erich Marriott serve as Moderator. E. Marriott declined and motion was rescinded. G. Carr then made motion that Jeff Zullo serve as Moderator, seconded by Barbara Ellis. There were no other nominations. Motion was made to close nominations by J. Tarrant, seconded by P. Parsons. All voted in favor. A vote was then taken by hand count. Twenty-two people voted in favor of J. Morris, the remaining majority in favor of J. Zullo. It was so voted that J. Zullo preside as Moderator.

J. Tarrant motioned to waive the reading of the Call, seconded by P. Parsons. A copy was made available to all those in attendance and is attached to these minutes as Exhibit A. Upon voice vote, all voted in favor. The motion carried.

The Moderator stated that the return of posting and publication thereof, on file and of record, states that said Notice, signed by the Selectmen, had been posted on the Town Signpost on April 25, 2019, and that a copy thereof had been published in the American-Republican, a newspaper having substantial circulation in said Town, in its issue of April 29, 2019.

The Moderator stated that persons eligible to vote at Town Meetings are (i) any person who is an elector of the Town of Litchfield and (ii) any citizen eighteen years of age or more who, jointly or severally, is liable to the Town of Litchfield for taxes assessed against him or her on an assessment of not less than One Thousand Dollars on the last completed grand list of the Town, or who would be so liable if not entitled to an exemption under subdivision (17), (19), (22), (23), (25) or (26) of Section 12-81 of the general Statutes.

The Moderator read Item I: To receive communication from the Board of Selectmen and Board of Finance with respect to, and to consider and act upon the resolution entitled "RESOLUTION APPROPRIATING \$5,892,270 FOR THE TOWN OF LITCHFIELD 2019-2020 CAPITAL IMPROVEMENT PROGRAM, INCLUDING BOARD OF EDUCATION, PUBLIC SAFETY, PARK AND RECREATION AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,892,270 BONDS (\$2,313,379 IS EXPECTED TO BE PAID FROM GRANTS) OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE".

Communications from the Board of Selectmen and Board of Finance approving the resolution were received and incorporated into these minutes as Exhibits B and C.

The Moderator stated that a copy of the full resolution was available to all at this meeting, and asked if there was a motion to waive the reading of the resolution, incorporating its full text into the minutes of this meeting. J. Tarrant motioned to waive the reading of the entire resolution, incorporating its full text into the minutes of this meeting. Motion was seconded by P. Parsons. All voted in favor. Motion carried. The entire resolution is attached to these minutes as Exhibit D.

J. Tarrant moved that said 2019-2020 CIP Bond Resolution be adopted as introduced, seconded by P. Parsons. There was no discussion. The Moderator called for a voice vote. All voted unanimously in favor the Moderator declared the resolution adopted.

The Moderator read Item II: To consider and act upon an agreement entitled, "INTERLOCAL AGREEMENT BY AND BETWEEN THE TOWN OF LITCHFIELD AND THE TOWN OF THOMASTON CONCERNING OLD SMITH ROAD."

The Moderator stated that the full text of the agreement was made available in advance of this meeting in the Town Clerk's office and copies were available to all those in attendance. J. Tarrant made motion to adopt said agreement, seconded by P. Parsons. First Selectman Leo Paul explained the need for the Agreement. There were no questions. The Moderator called for a voice vote. All voted unanimously in favor and the motion carried.

The Moderator read Item III: To approve the Town Budget for fiscal year commencing July 1, 2019 as submitted by the Board of Finance in the total amount of \$32,014,732.

Gary Gillman commented that he had been to lots of meetings lately and knew that all worked hard to "hammer this budget out." Please support this budget so as not to lose any programs. He then thanked all for attending.

G. Carr made motion to adopt said budget, seconded by G. Gillman. There was no discussion. The Moderator called for vote by hand. Two people voted against, and the remaining majority voted in favor of adopting said budget. Motion carried unanimously.

There being no further business to conduct, a motion to adjourn was made by J. Tarrant and seconded by P. Parsons and unanimously adopted. The meeting adjourned at 7:41 p.m.

Respectfully submitted,



Lisa A. Losee  
Town Clerk

Exhibit A

**LEGAL NOTICE  
TOWN OF LITCHFIELD  
NOTICE OF ANNUAL BUDGET MEETING**

Notice is hereby given to the electors of the town of Litchfield and those qualified taxpayers lawfully entitled to vote in Litchfield Town Meetings pursuant to Section 7-6 of the Connecticut General Statutes that the Annual Budget Meeting will be held on May 9, 2019, at 7:00 p.m. at the Litchfield Intermediate School Auditorium, Plumb Hill Road, Litchfield, CT for the following purposes:

I. To receive communication from the Board of Selectmen and Board of Finance with respect to, and to consider and act upon the resolution entitled "RESOLUTION APPROPRIATING \$5,892,270 FOR THE TOWN OF LITCHFIELD 2019-2020 CAPITAL IMPROVEMENT PROGRAM, INCLUDING BOARD OF EDUCATION, PUBLIC SAFETY, PARK AND RECREATION AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,892,270 BONDS (\$2,313,379 IS EXPECTED TO BE PAID FROM GRANTS) OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE".



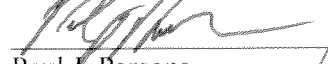

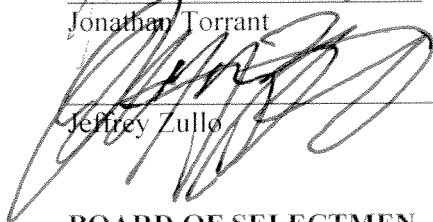
The full text of the aforesaid resolution is on file, open to public inspection, in the office of the Town Clerk.

II. To consider and act upon an agreement entitled, "INTERLOCAL AGREEMENT BY AND BETWEEN THE TOWN OF LITCHFIELD AND THE TOWN OF THOMASTON CONCERNING OLD SMITH ROAD."

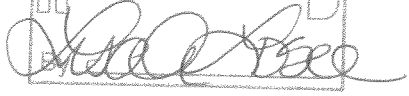
The full text of the aforesaid interlocal agreement is on file, open to public inspection, in the office of the Town Clerk.

III. To approve the Town Budget for fiscal year commencing July 1, 2019 as submitted by the Board of Finance in the total amount of \$ 32,014,732

Dated at Litchfield, Connecticut, this 24<sup>th</sup> day of April, 2019.

  
Leo Paul, Jr.  
  
Anne C. Dranginis  
  
Paul J. Parsons  
  
Jonathan Tarrant  
  
Jeffrey Zullo

**BOARD OF SELECTMEN  
TOWN OF LITCHFIELD**

RECEIVED  
9:00 am  
APR 25 2019  




**TOWN OF LITCHFIELD**  
OFFICE OF THE FIRST SELECTMAN  
74 West St. • P.O. Box 488  
Litchfield, Connecticut 06759-0488  
Phone: (860) 567-7550 • Fax: (860) 567-7552

Exhibit B

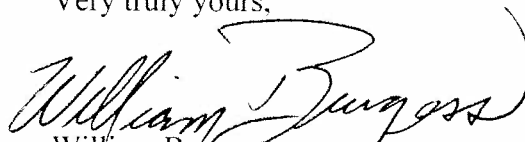
April 9, 2019

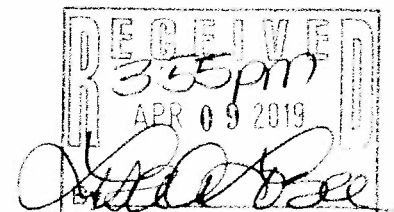
To the Legal Voters  
of the Town of Litchfield:

At a meeting of the Board of Finance held April 8, 2019, the following resolution was adopted:

RESOLUTION APPROPRIATING \$5,892,270 FOR THE TOWN OF LITCHFIELD 2019-2020 CAPITAL IMPROVEMENT PROGRAM, INCLUDING BOARD OF EDUCATION, PUBLIC SAFETY, PARK AND RECREATION AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,892,270 BONDS (\$2,313,379 IS EXPECTED TO BE PAID FROM GRANTS) OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Very truly yours,

  
William Burgess  
Chairman, Board of Finance  
Town of Litchfield





**TOWN OF LITCHFIELD**  
OFFICE OF THE FIRST SELECTMAN  
74 West St. • P.O. Box 488  
Litchfield, Connecticut 06759-0488  
Phone: (860) 567-7550 • Fax: (860) 567-7552

Exhibit C

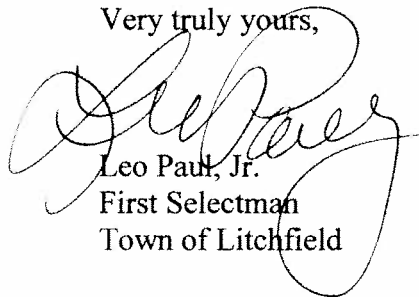
April 18, \_\_, 2019

To the Legal Voters  
of the Town of Litchfield:

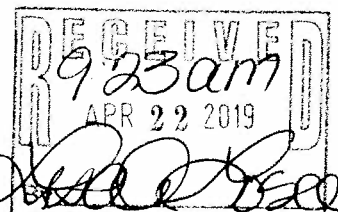
At a meeting of the Board of Selectmen held 4/16/19 the following resolution was adopted:

RESOLUTION APPROPRIATING \$5,892,270 FOR THE TOWN OF LITCHFIELD 2019-2020 CAPITAL IMPROVEMENT PROGRAM, INCLUDING BOARD OF EDUCATION, PUBLIC SAFETY, PARK AND RECREATION AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,892,270 BONDS (\$2,313,379 IS EXPECTED TO BE PAID FROM GRANTS) OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Very truly yours,



Leo Paul, Jr.  
First Selectman  
Town of Litchfield



RESOLUTION APPROPRIATING \$5,892,270 FOR THE TOWN OF LITCHFIELD 2019-2020 CAPITAL IMPROVEMENT PROGRAM, INCLUDING BOARD OF EDUCATION, PUBLIC SAFETY, PARK AND RECREATION AND PUBLIC WORKS IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,892,270 BONDS (\$2,313,379 IS EXPECTED TO BE PAID FROM GRANTS) OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$5,892,270 is appropriated for the planning, acquisition and construction of the Town of Litchfield Capital Improvement Plan 2019-2020, as adopted and amended by the Board of Selectmen from time to time, and including: (i) Board of Education, (ii) Police, (iii) Fire Commissioners and EMS; (iv) Park & Recreation; (v) Public Works Department; and (vi) debt administration, and for appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs to the extent paid therefrom. The Board of Selectmen may by resolution transfer funding herein authorized among projects within the 2019-2020 CIP. See Attachment A.

Section 2. The total estimated cost of the 2019-2020 CIP Improvement Plan to be authorized to be financed with debt is \$5,892,270, an estimated \$2,313,379 of which is expected to be paid from grants, for a net town expected cost of \$3,578,891.

Section 3. To meet said appropriation \$5,892,270 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date, or such later date as may be authorized by law. Said bonds may be issued in one or more series as determined by the First Selectman and Treasurer, and the amount of bonds of each series to be issued shall be fixed by the First Selectman and Treasurer, in the amount necessary to meet the Town's share of the cost of the project determined after considering the estimated amount of the State and Federal grants-in-aid of the project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and Treasurer bear, the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the First Selectman and Treasurer, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by

the First Selectman and Treasurer, and be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford. They shall bear such rate or rates of interest as shall be determined by the First Selectman and Treasurer. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the First Selectman and Treasurer, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 4. Said bonds shall be sold by the First Selectman and Treasurer in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of the purchase agreement shall be subject to approval of the Board of Selectmen.

Section 5. The First Selectman and Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and Treasurer, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the First Selectman and Treasurer, be approved as to their legality by Bond Counsel, and be certified by a bank or trust company designated by the First Selectman and Treasurer, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount

and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Finance Director or her designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 7. The First Selectman and Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to Repositories made prior hereto are hereby confirmed, ratified and approved.

Section 8. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The First Selectman and Treasurer, are hereby authorized to issue and utilize without further approval any financing alternative available to municipal governments pursuant to law, including but not limited to any "tax credit bond," or "Build America Bonds" including Direct Payment and Tax Credit Versions.



**TOWN OF LITCHFIELD - CAPITAL BUDGET 2019/2020**

| Dept.  | Project Description  | BOARD OF SELECTMEN FEBRUARY 5, 2019<br>RECOMMENDATION |                                |                     | Pay As You<br>Go/Fund<br>Balance | Debt                |
|--|--|---|--------------------------------|---------------------|----------------------------------|---------------------|
|  |  | Proposed Total<br>Cost                                | Less<br>Grant/Other<br>Funding | Net Town Cost       |                                  |                     |
| <b>BOARD OF EDUCATION</b>                    |  | \$ -  |                                | \$ -                |                                  |                     |
|  | Safety and Security (Phone)                                  | \$ 60,000   |                                | \$ 60,000           |                                  | \$ 60,000           |
|  | School Passenger Van (s)                                     | \$ 40,000   |                                | \$ 40,000           |                                  | \$ 40,000           |
|  | School Maint. -Pickup Truck                                  | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | LIS/LHS/LMS Electrostatically Paint Lockers                  | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | Building-Café' Equipment Kitchen                             | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | Building-Electrical Infrastructure-LIS Auditorium Controls   | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | Building-Exterior CS Remove Playscape                        | \$ 25,000   |                                | \$ 25,000           |                                  | \$ 25,000           |
|  | Cleaning Equipment LHS?LMS Replace Walk Behind Floor machine | \$ 11,500   |                                | \$ 11,500           |                                  | \$ 11,500           |
|  | School Music- Replace Band Equipment                         | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | School Office Machine-Replace Copy Machines                  | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | <b>BOARD OF EDUCATION</b>                                    | <b>\$ 136,500</b>                                     | <b>\$ -</b>                    | <b>\$ 136,500</b>   | <b>\$ -</b>                      | <b>\$ 136,500</b>   |
| <b>Police</b>                                |  | \$ -  |                                | \$ -                |                                  |                     |
|  | Replace Cruiser 2014 Ford Interceptor                        | \$ 43,000   |                                | \$ 43,000           |                                  | \$ 43,000           |
|  | <b>TOTAL POLICE DEPARTMENT</b>                               | <b>\$ 43,000</b>                                      | <b>\$ -</b>                    | <b>\$ 43,000</b>    | <b>\$ -</b>                      | <b>\$ 43,000</b>    |
| <b>BOARD OF FIRE COMMISSIONERS &amp; EMS</b> |  |   |                                |                     |                                  |                     |
|  | Fire Ponds   | \$ 10,000   |                                | \$ 10,000           |                                  | \$ 10,000           |
|  | Bantam B-37 Ambulance  | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | ELFD Windows, Doors, Masonry Repair                          | \$ 25,000   |                                | \$ 25,000           |                                  | \$ 25,000           |
|  | Northfield R-1 1993  | \$ 450,000  |                                | \$ 450,000          |                                  | \$ 450,000          |
| Total  | <b>BOARD OF FIRE COMMISSIONERS &amp; EMS</b>                 | <b>\$ 485,000</b>                                     | <b>\$ -</b>                    | <b>\$ 485,000</b>   | <b>\$ -</b>                      | <b>\$ 485,000</b>   |
| <b>PARK &amp; RECREATION</b>                 |  |   |                                |                     |                                  |                     |
|  | Community Field (Extend Ripley Field)                        | \$ 105,000  |                                | \$ 105,000          |                                  | \$ 105,000          |
|  |  |   |                                |                     |                                  | \$ -                |
|  | <b>TOTAL PARK AND RECREATION</b>                             | <b>\$ 105,000</b>                                     | <b>\$ -</b>                    | <b>\$ 105,000</b>   | <b>\$ -</b>                      | <b>\$ 105,000</b>   |
| <b>DEPARTMENT OF PUBLIC WORKS</b>            |  |   |                                |                     |                                  |                     |
|  | Bridge Program   | \$ 2,164,940  | \$ 767,315                     | \$ 1,397,625        |                                  | \$ 1,397,625        |
|  | Vehicles & Equipment Replacement                             | \$ -  |                                | \$ -                |                                  | \$ -                |
|  | Town Aid Road Funding (2019-20)                              | \$ 383,844  | \$ 383,844                     | \$ -                |                                  | \$ -                |
|  | Major Road Projects  | \$ 1,938,142  | \$ 1,162,220                   | \$ 775,922          |                                  | \$ 775,922          |
|  | Public Facilities  | \$ 328,844  | \$ -                           | \$ 328,844          |                                  | \$ 328,844          |
|  | Public Facilities-Schools                                    | \$ 307,000  |                                | \$ 307,000          |                                  | \$ 307,000          |
|  | Less prior funded amounts                                    |   |                                | \$ -                |                                  | \$ -                |
|  | <b>Total Department of Public Works</b>                      | <b>\$ 5,122,770</b>                                   | <b>\$ 2,313,379</b>            | <b>\$ 2,809,391</b> | <b>\$ -</b>                      | <b>\$ 2,809,391</b> |
|  | <b>Debt Administration</b>                                   |   |                                | <b>\$ -</b>         |                                  | <b>\$ -</b>         |
|  | <b>TOTAL CAPITAL PROJECT REQUESTS</b>                        | <b>\$ 5,892,270</b>                                   | <b>\$ 2,313,379</b>            | <b>\$ 3,578,891</b> | <b>\$ -</b>                      | <b>\$ 3,578,891</b> |