

TOWN OF LITCHFIELD
ANNUAL BUDGET MEETING
WEDNESDAY, MAY 9, 2012

The Annual Budget Meeting of the Town of Litchfield was held at the Litchfield Intermediate School Auditorium on Wednesday, May 9, 2012. Selectman R. Christopher Blake called the meeting to order at 7:06 p.m. Lisa A. Losee, Town Clerk, served as Clerk. There were approximately 42 people in attendance.

David T. Wilson made motion to elect L. Cleveland Fuessenich to serve as Moderator, seconded by Paul Parsons. There were no other nominations. It was unanimously voted by voice vote that L. Cleveland Fuessenich preside as Moderator.

The Moderator read the call of the meeting and stated that the return of posting and publication of this notice, on file and of record, states that said Notice, bearing the written signatures of all the Selectmen, had been posted on the Town's signpost and posted and filed in the Town Clerk's office on May 2, 2012, and a copy thereof had been published in the Republican American, a newspaper having substantial circulation in said Town, in its issue of May 4, 2012.

The Moderator stated that persons eligible to vote at Town Meetings are (i) any person who is an elector of the Town of Litchfield and (ii) any citizen eighteen years of age or more who, jointly or severally, is liable to the Town of Litchfield for taxes assessed against him or her on an assessment of not less than One Thousand Dollars on the last completed grand list of the Town, or who would be so liable if not entitled to an exemption under subdivision (17), (19), (22), (23), (25) or (26) of Section 12-81 of the General Statutes.

The Moderator read Item I of the Call: To approve the Town Budget as submitted by the Board of Finance.

Marie Wallace moved to waive the reading of the full resolution, seconded by Gayle Carr. Copies were made available to all in attendance and the full text of the Resolution is attached to these minutes as exhibit A.

There was some discussion.

D. T. Wilson made motion to move the question, seconded by Ed Weik. All voted in favor and motion carried.

A vote was taken by a showing of hands to adopt the proposed 2012-2013 Budget Resolution as recommended by the Board of Finance. There were 32 people in favor and 2 people opposed. Vote was unanimously in favor of the adoption of the proposed Budget Resolution. The Moderator declared the Budget approved.

The Moderator read Item II of the Call: To receive communication from the Board of Selectmen and Board of Finance with respect to, and to consider and act upon the resolution entitled "Resolution Appropriating \$5,100,000 for the Town of Litchfield 2012-2013 Capital Improvement Program, Including School, Fire Vehicles, Public Works, and Recreation Improvements and Authorizing the Issue of \$5,100,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose."

Letters were received from both the Board of Selectmen and the Board of Finance in respect to the resolution. They are incorporated into these minutes as Exhibits B & C.

The Moderator introduced the 2012-2013 CIP Bond Resolution on the call for consideration. E. Weik made motion to waive the reading of the entire Resolution, seconded by D. T. Wilson. Copies were made available to those in attendance and are attached to these minutes as Exhibit D. All voted in favor and motion carried.

E. Weik made motion to adopt the 2012-2013 CIP Bond Resolution, seconded by Mitchell Fishman.

There was no discussion.

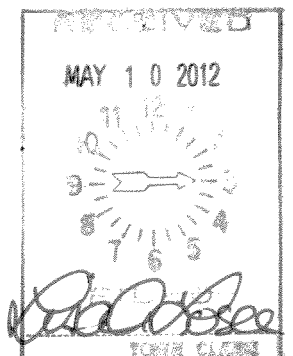
A vote was taken by a showing of hands. 28 people voted in favor and 1 person was opposed. The Moderator declared the 2012-2013 CIP Bond Resolution adopted.

E. Weik motioned to adjourn, seconded by D. T. Wilson and the meeting adjourned at 7:24 p.m.

Respectfully submitted,



Lisa A. Losee
Town Clerk
Town of Litchfield



**RESOLUTIONS FOR THE MAY 9, 2012 ANNUAL BUDGET MEETING IN
PASSING UPON THE 2012-13 BUDGET RECOMMENDED BY THE
BOARD OF FINANCE APRIL 25, 2012**

BE IT RESOLVED that the recommendations of the Board of Finance as contained in said Proposed Budget filed in the Office of the Town Clerk and submitted at this meeting of the voters of the Town of Litchfield be and the same hereby are approved as the Appropriations for the ensuing Fiscal Year 2012-13. Real estate and personal property taxes shall be due and payable in two equal installments on July 1, 2012 and January 1, 2013, with a single installment for amounts not in excess of \$100 due and payable July 1, 2012. Motor Vehicle taxes shall be due and payable in a single installment due and payable July 1, 2012. The Total **General Fund Appropriations of \$27,230,401** for requests are as described below.

	2012/13
	<u>Recommended</u>
Selectmen's Operating	\$ 7,184,637
Board of Education Operating	\$ 16,711,751
Capital Expenditures	\$ 25,000
Transfer Out	\$ 25,000
Debt	<u>\$ 3,284,013</u>
TOTAL RECOMMENDED BUDGET	\$ 27,230,401

BE IT FURTHER RESOLVED that the recommendations of the Board of Finance that the **Capital budget of \$5,030,840** be approved. The amount is to be funded by a combination of general taxation, use of fund balance as the Board of Finance deems necessary, temporary and permanent borrowing as determined by the Town Treasurer and the First Selectman, and grants to the extent received. The Town of Litchfield hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26, to reimburse expenditures paid sixty days prior to the date of passage of this Resolution and thereafter for the Capital budget items with the proceeds of bonds, notes or other obligations (Bonds) authorized to be issued by the Town of Litchfield in the maximum amount of the Capital budget, provided nothing herein shall authorize an expenditure prior to the effective date of the Town's budget. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later date of the date of the expenditure or the substantial completion of the projects, or such later date the Regulations may authorize. The Town of Litchfield hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Board of Selectmen is authorized to pay project expenses in accordance herewith from available funds of the Town of Litchfield pending the issuance of reimbursement bonds, and to amend this resolution.

**TOWN OF LITCHFIELD
2012-2013 BUDGET SUMMARY
RECOMMENDED BY BOARD OF FINANCE
May 9, 2012 Annual Budget Meeting**

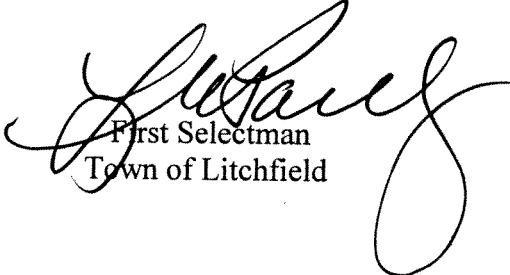
	2011-2012 Approved Budget	2012-2013 Recommended Budget	Change From 2011-2012 Increase (decrease)	
			\$	%
EXPENDITURES				
Board of Selectmen	\$ 7,061,081	\$ 7,184,637	\$ 123,556	1.75%
Board of Education	\$ 16,548,000	\$ 16,711,751	\$ 163,751	0.99%
Debt/Capital Outlay	\$ 3,468,305	\$ 3,334,013	\$ (134,292)	-3.87%
Total Expenditures	<u>\$ 27,077,386</u>	<u>\$ 27,230,401</u>	<u>\$ 153,015</u>	0.57%
LESS REVENUES				
Property Taxes	\$ 23,874,497	\$ 24,024,675	\$ 150,178	0.63%
Fees/Grants/Other	\$ 3,202,889	\$ 3,205,726	\$ 2,837	0.09%
Total Revenues	<u>\$ 27,077,386</u>	<u>\$ 27,230,401</u>	<u>\$ 153,015</u>	0.57%
TAXES INCREASE		<u>\$ -</u>	<u>\$ -</u>	
TOTAL PROPERTY TAXES	\$ 23,874,497	\$ 24,024,675	\$ 150,178	
NET COLLECTIBLE GRAND LIST	1,076,385,647	1,084,206,018	7,820,372	0.73%
MILL RATE (\$ per thousand)	<u>22.2</u>	<u>22.2</u>	-	0.00%

To the Legal Voters
of the Town of Litchfield:

At a meeting of the Board of Selectmen held May 1, 2012, the following resolution was adopted:

RESOLUTION APPROPRIATING \$5,100,000 FOR THE TOWN OF LITCHFIELD 2012-2013 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, FIRE VEHICLES, PUBLIC WORKS, AND RECREATION IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,100,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Very truly yours,



First Selectman
Town of Litchfield

TOWN OF LITCHFIELD

P.O. BOX 488
LITCHFIELD, CT 06759

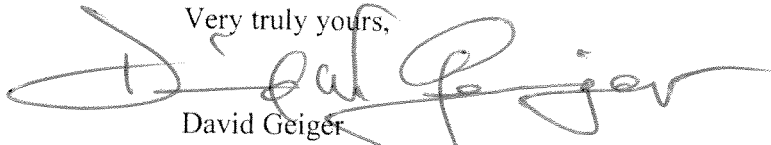
May 9, 2012

To the Legal Voters
of the Town of Litchfield:

At a meeting of the Board of Finance held May 9, 2012, the following resolution was adopted:

RESOLUTION APPROPRIATING \$5,100,000 FOR THE TOWN OF LITCHFIELD 2012-2013 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, FIRE VEHICLES, PUBLIC WORKS, AND RECREATION IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,100,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Very truly yours,

A handwritten signature in black ink, appearing to read "David Geiger", written over a horizontal line.

David Geiger
Chairman, Board of Finance
Town of Litchfield

Exhibit D

RESOLUTION APPROPRIATING \$5,100,000 FOR THE TOWN OF LITCHFIELD 2012-2013 CAPITAL IMPROVEMENT PROGRAM, INCLUDING SCHOOL, FIRE VEHICLES, PUBLIC WORKS, AND RECREATION IMPROVEMENTS AND AUTHORIZING THE ISSUE OF \$5,100,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$5,100,000 is appropriated for the planning, acquisition and construction of the Town of Litchfield Capital Improvement Program 2012-2013, consisting of:

Public Works Department:

Bridge Program	\$ 2,779,599
Vehicle & Equipment Replacement	\$ 266,430
Road Program	\$ 285,418
Major Road Projects	\$ 386,893
Public Utilities	\$ 170,500

Board of Education:

Center School Flooring	\$ 40,000
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Board of Fire Commissioners & EMS:

Litchfield Replace Engine 4	\$ 250,000
Bantam Ambulance Replacement	\$ 85,000
Bantam Roof Repair	\$ 135,000
Fire Apparatus Replacement	\$ 575,000

Parks and Recreation:

Engineering Plans – Community Field	\$ 15,000
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Sandy Beach Commission – Contingent on Morris Commitment:

New Bathroom Facilities	\$ 42,000
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Debt Administration:

\$ 69,160

Total

\$ 5,100,000

and for architects, engineers and consultants, easements and other land acquisition as required, curbing, site work, utilities, appurtenances, equipment and services related thereto, or so much thereof as may be accomplished within such appropriation, including administrative, advertising, printing, legal and financing costs, said appropriation to be in addition to all prior appropriations for said purpose. The First Selectman shall determine from time to time the specific item or improvement to be completed, based upon the priority and needs then existing. The First Selectman and Treasurer are authorized to transfer amounts among purposes based upon priority and funding availability. It is hereby found, determined and recited that the foregoing projects

were approved to be undertaken in conjunction with the town for the 2012-2013 town budget adopted by the taxpayers at the Annual Budget Meeting, and the funds therefore are expected and planned to be encumbered and expended, and the projects completed by the 2012-2013 fiscal year end.

Section 2. LOCIP and other grant funds received and expended on the above purposes shall be included in and applied against this appropriation and bond authorization. It is expected that Grant funding will be received in the amount of \$3,216,431 and bonds of the Town will finance \$1,883,569.

Section 3. To meet said appropriation \$5,100,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and Treasurer, and the amount of bonds of each series to be issued shall be fixed by the First Selectman and Treasurer, in the amount necessary to meet the Town's share of the cost of the project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and Treasurer bear, the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the First Selectman and Treasurer, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the First Selectman and Treasurer, and be approved as to their legality by Bond Counsel. They shall bear such rate or rates of interest as shall be determined by the First Selectman and Treasurer. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the First Selectman and Treasurer, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 4. Said bonds shall be sold by the First Selectman and Treasurer in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of the purchase

agreement shall be subject to approval of the Board of Selectmen.

Section 5. The First Selectman and Treasurer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the First Selectman and Treasurer, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the First Selectman and Treasurer, be approved as to their legality by Bond Counsel, and be certified by a bank or trust company designated by the First Selectman and Treasurer, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this resolution in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Finance Director or her designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 7. The First Selectman and Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to nationally recognized municipal securities information repositories or state based information repositories (the "Repositories") and to provide notices to the Repositories of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to Repositories made prior hereto are hereby confirmed, ratified and approved.

Section 8. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity

bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The First Selectman and the Treasurer are hereby authorized to issue and utilize without further approval any financing alternative available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.