

**Town Hall Building Committee
Bantam Annex
80 Doyle Road, Bantam
Regular Meeting
September 19, 2012**

A Regular Meeting of the Town Hall Building Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, September 19, 2012 at 7pm.

Present: William J. Buckley Jr., Chairman; John Langer, Vice Chairman; Lynne Brickley, Jack Healy, Peter Ebersol, Jeffery Zullo, David Wilson and Alternate William Deacon, Jr.

Absent: Ann Combs and Alternate Lisa Losee

Public Present: John Martin, Architect

Call to Order: Chairman William Buckley, Jr., called the meeting to order at 7pm.

Public Comment: None.

Approval of Minutes: Mr. Healy made a motion to approve the minutes of the September 5, 2012 meeting as read. Mr. Ebersol seconded the motion which passed. There was one abstention, William Deacon.

Report on Digitizing Records: No new information.

Report on Park and Recreation Needs: Mr. Healy stated that the report has been finalized and will be presented to the Parks and Recreation department on Monday, after which it will be presented to the Board of Selectmen. Two plans have been drafted for Community Field. The first includes a gymnasium with office; the snack shack would be relocated. The second plan does not include a gym but would have a combined office, storage area and snack shack.

Debt Service Analysis: The Committee discussed including debt service analysis information in the final report and debated whether preparing this analysis is the responsibility of the Town Hall Building Committee or the Board of Selectmen. The Committee agreed that this information is important for answering the taxpayers' questions. It was agreed that the Board of Selectmen should be asked to prepare a report on costs and funding.

Cost Estimates: Mr. Deacon presented his estimate of \$4,070,000. The estimate does not include prevailing wage, which would add 10 to 20 percent to the cost. Mr. Martin's estimate is \$4,999,622 but includes prevailing wage.

Final Report/Public Sessions: Mr. Buckley asked Mr. Martin to prepare as much of the report as possible for the next meeting. The charge of the Committee should be included as well.

Presentation and Discussion by Architect: Mr. Martin will work on the final report for the next meeting. Mr. Ebersol will draft a statement of background information for the report.

Correspondence: Mr. Langer made a motion to approve Alissa Bumstead's invoice of \$130 for Recording Secretary. Ms. Brickley seconded the motion which was passed unanimously.

Mr. Healy made a motion to approve the invoice of \$7500 for architect John Martin. Ms. Brickley seconded the motion which was passed unanimously.

Adjournment: Mr. Healy made a motion to adjourn the meeting. Ms. Brickley seconded the motion which was passed unanimously. The meeting was adjourned at 8:16pm.

Respectfully submitted,

Alissa Bumstead
Recording Secretary