

**Town Hall Building Committee
Bantam Annex
80 Doyle Road, Bantam
Regular Meeting
August 15, 2012**

A Regular Meeting of the Town Hall Building Committee was held at the Bantam Annex, 80 Doyle Road, Bantam, on Wednesday, August 15, 2012 at 7pm.

Present: William J. Buckley Jr., Chairman; Ann Combs, Lynne Brickley, Jack Healy, Peter Ebersol.

Absent: Jeffery Zullo, John Langer, David Wilson and Alternates Lisa Losee and William Deacon, Jr.

Public Present: John Martin, Architect; John McKenna, Roberta Healy, Mitchell S. Fishman.

Call to Order: Chairman William Buckley, Jr., called the meeting to order at 7:06pm.

Public Comment: Roberta Healy suggested using the proposed skating rink area for concerts on the green.

Approval of Minutes: Mr. Healy made a motion to approve the minutes of the August 1, 2012 meeting as read. Ms. Combs seconded the motion which passed. There was one abstention, Mr. Ebersol.

Tax Collector and Assessor Spaces: Mr. Martin made no changes to the Tax Collector or Assessor spaces since the last meeting; the details can be worked out later.

Report on Probate Court Needs: None.

Report on Digitizing Records: Ms. Combs reported that David Lee from A&A Office Systems contacted her; the company does backfilling conversions, scanning conversions, etc. Ms. Losee has also researched other companies. Leo Paul has stated that technology updates must occur and may be independent from the Town Hall project. Mr. Buckley suggested including a section about digitizing records in the final report.

Report on Park and Recreation Needs: Mr. Healy reported that a contract has been signed for an engineer to compile a report by October 15th.

Debt Service Analysis: Tabled to next meeting.

Presentation and Discussion by Architect: Mr. Martin presented an estimated budget report. The estimated construction cost is \$3,902,150 and the estimated total project cost is \$4,999,622. Mr. Buckley will contact Mr. Deacon regarding a second calculation of estimated cost. Mr. Martin discussed other considerations such as geothermal and solar systems. Studies would be necessary to determine efficiency of these systems. Grant money may cover some costs.

Mr. Buckley suggested including a section about grants, stimulus projects, additional funding, etc. in the final report. Other sections suggested were a comparison of energy cost to increased capitol cost, to be compiled by Mr. Wilson, and an Analysis of Interim Finance.

Mr. Healy will look into using a modified Energy Star model to study this project.

The Committee agreed that the plans are not detailed enough yet for permits to be secured. Ms. Brickley made a motion that the Committee move that the Board of Selectmen remove the “securing necessary permits” language in section 5 of the mission statement. Mr. Ebersol seconded the motion which was passed unanimously.

Mr. Healy made a motion to direct the architect to prepare a rendering of the building. Ms. Brickley seconded the motion which was passed unanimously.

Correspondence: A letter of resignation was received from Diane Fredsall. The Committee appreciates the good work that Ms. Fredsall did.

Mr. Healy made a motion to accept Alissa Bumstead’s invoice dated August 5th, for \$180, for recording secretary duties. Mr. Ebersol seconded the motion which was unanimously passed.

Adjournment: Mr. Healy made a motion to adjourn the meeting. Ms. Combs seconded the motion which was passed unanimously. The meeting was adjourned at 8:13pm.

Respectfully submitted,

Alissa Bumstead
Recording Secretary