TOWN OF LITCHFIELD
SPECIAL TOWN MEETING
NOVEMBER 12, 2026

A Special Town Meeting of the Town of Litchfield was held on Thursday, November 12, 2026, at the Litchfield Intermediate School Auditorium. There were approximately 19 people in attendance. First Selectman, Denise Raap, called the meeting to order at 6:01 pm. Lisa A. Losee, Town Clerk, served as Clerk.

Motion was made by Matthew Tobin and seconded by Michelle Marrin that John Bongiorno preside as Moderator. There were no other nominations. Motion was made by M. Tobin, seconded by Brian Osterman, to close nominations. It was then so voted unanimously that J. Bongiorno serve as Moderator.

The Posting of Publication is attached to these minutes as Exhibit A.

The Moderator read the Notice of the meeting. A copy of the agenda was made available to all in attendance and is attached to these minutes as Exhibit B.

The Moderator read Item I.
Item I: To consider and act on Fisal Year 2025/2026 Budget Transfer #8-appropriation of an amount not to exceed a total of $229,579 to adjust General Fund departmental budgets, including salaries, to be within approved spending limits, and to authorize the First Selectman to take all actions and execute all documents necessary or convenient to complete that transfer.

A copy of the transfer was made available to those in attendance and is attached to these minutes as Exhibit C.

M. Tobin made motion to approve said transfer, seconded by Dan Morosani. There was no discussion. The Moderator called for a voice vote. All voted unanimously in favor of approving said transfer and the motion carried.

The Moderator read Item II.
Item II: To consider and act on Fiscal Year 2026/2027 Budget Transfer #3-appropriation of an amount not to exceed a total of $110,000 from Interest ARPA, to transfer those funds to the Town of Litchfield's Plan of Conservation and Development ("POCAD") Program, and to authorize the First Selectman to take all actions and execute all documents necessary or convenient to complete that transfer.

A copy of the transfer was made available to all in attendance and is attached to these minutes as Exhibit D.

Carol Bramley made motion to approve said transfer, seconded by Peter Losee. M. Marrin asked for an explanation of what the money was for. C. Bramley explained that the Town and State are required to update their POCAD plan every ten years to show the community as is and where it is going. Main interests include the Town Hall, the old Bantam School and traffic issues. She stated

that interviews were conducted by the Selectmen and members of the Land Use commissions and a firm has been hired which will offer technical support and advice. The firm chosen was committed to community engagement in areas, for example, as traffic and affordable housing. Margaret Hunt questioned money coming from ARPA. D. Raap stated that the money was coming from interest earned from APRA money prior to the funds being paid out. The Moderator called for a voice vote. All voted unanimously in favor of approving said transfer and the motion carried.

The Moderator read Item III.
Item III: To consider and act on a proposed five-year contract between the Town of Litchfield and Frontier Communications of America, Inc., and to authorize the First Selectman and the Board of Selectmen to take all actions and execute all documents necessary or convenient for that agreement.

M. Tobin made motion to approve Item III, seconded by C. Bramley. J. Bongiorno explained that this will get fiber network to the Sewer Plant, Community Field and Public Works. M. Hunt asked who uses the internet in these areas, particularly at Community Field. J. Bongiorno replied that they all use phones, TV and internet for all business dealings at these facilities and it is needed from a security aspect; particularly at the Community Field in case of an emergency, as there is no cell phone service available there at this time. Cameras can be put in place at these facilities. He stated that it will be the same service as was put in at the Town Beach. M. Tobin asked if this included the installation and J. Bongiorno replied that it did.

The Moderator called for a voice vote. All voted unanimously in favor of approving said contract and the motion carried.

The Moderator read Item IV.
Item IV: To consider and act on a proposed Anticoagulant Rodenticide Policy for Municipal Properties of the Town of Litchfield, and to authorize the First Selectman and Board of Selectmen to implement that Policy.

A copy of the policy was made available to all in attendance and is attached to these minutes as Exhibit E.

M. Tobin made motion to approve Item IV, seconded by M. Hunt. Cassandra McKenna spoke in favor of said policy to ban the use of FGARs and SGARS around town-owned buildings and on properties under the care and control of the Town of Litchfield. Carrie Schwed read a letter off her phone from the Sustainable Litchfield Commission, whose members unanimously support this policy. She then read a letter from the Litchfield Land Trust in support of this ban. Said letter was previously sent to the Board of Selectmen with a request to be read into the minutes of this meeting and a copy is attached, hereto, as Exhibit F. B. Osterman asked if alternatives have been put into place. D. Raap replied that they would be as soon as this policy was adopted. James Fisher stated that the Town Transfer Station will be the most difficult to control and urged that the Town hit the ground running with alternative control. He is in favor but he would like to hear that the Town has a plan to mobilize and start as soon as possible. D. Raap stated that Public Works has all ready been working with the Town's pest control company. J. Fisher stressed that closing bins and sanitizing must be prioritized now.

The Moderator called for a voice vote. All then voted unanimously in favor to adopt said policy and the motion carried.

M. Tobin made motion to adjourn, seconded by D. Morosani. All voted in favor.
The meeting was adjourned at 6:23 pm.

Respectfully submitted,

Lisa A. Losee
Town Clerk

Exhibit A

POSTING CERTIFICATE
NOTICE OF SPECIAL TOWN MEETING
NOVEMBER 12, 2026

I, Lisa A. Losee, the duly elected Town Clerk of the Town of Litchfield, Connecticut, hereby certify that there has been posted in the office of the Town Clerk, on the Town website, and all other places designated by the Town on November 4, 2026, the Notice of Special Town Meeting to be held on Thursday, November 12, 2026 at 6:00 pm at the Litchfield Intermediate School, that which will be published in the Republican-American, a newspaper having a substantial circulation in the Town of Litchfield, in its issue of November 5, 2026; which publication will be at least five days prior to the holding of said Town Meeting (counting the date of publication but not the date of the meeting).

Signed and sealed at Litchfield, Connecticut this 4th day of November, 2026.

Lisa A. Losee, Town Clerk
Town of Litchfield

RECEIVED
11:45am
NOV 04 2026

Exhibit B

TOWN OF LITCHFIELD
NOTICE OF SPECIAL TOWN MEETING
TO BE HELD NOVEMBER 12, 2026

Notice is hereby given to the electors of the Town of Litchfield and those qualified taxpayers lawfully entitled to vote in Litchfield Town Meetings, pursuant to Sections 7-1(a) and 7-6 of the General Statutes, that a Special Town Meeting will be held on November 12, 2026, at 6:00 p.m. at the Litchfield Intermediate School, 35 Plumb Hill Road, Litchfield, CT for the following purposes:

I. To consider and act on Fiscal Year 2025/2026 Budget Transfer #8 — appropriation of an amount not to exceed a total of $229,579 to adjust General Fund departmental budgets, including salaries, to be within approved spending limits, and to authorize the First Selectman to take all actions and execute all documents necessary or convenient to complete that transfer.

II. To consider and act on Fiscal Year 2026/2027 Budget Transfer #3 — appropriation of an amount not to exceed a total of $110,000 from Interest ARPA, to transfer those funds to the Town of Litchfield's Plan of Conservation and Development ("POCAD") Program, and to authorize the First Selectman to take all actions and execute all documents necessary or convenient to complete that transfer.

III. To consider and act on a proposed five-year contract between the Town of Litchfield and Frontier Communications of America, Inc., and to authorize the First Selectman and the Board of Selectmen to take all actions and execute all documents necessary or convenient for that agreement.

IV. To consider and act on a proposed Anticoagulant Rodenticide Policy for Municipal Properties of the Town of Litchfield, and to authorize the First Selectman and Board of Selectmen to implement that Policy.

Dated at Litchfield, Connecticut this 3rd day of November, 2026.

THE BOARD OF SELECTMEN OF THE TOWN OF LITCHFIELD, CONNECTICUT

Denise Raap

Daniel Morosani

John Bongiorno

Anne Dranginis

Jeffrey Zullo

Any persons requiring special assistance should contact the First Selectman's Office between the hours of 8:30 a.m. and 4:30 p.m. Monday through Thursday and 8:30 a.m. and 1:30 p.m. Friday at 860-567-7550.

Memorandum

Date: July 30, 2026

To: Board of Selectman
Board of Finance/Town Meeting

Exhibit C

From: Amaechi Obi, Finance Director

Re: Fiscal Year 2025/2026 Budget Transfer #8 for $229,579

The Finance Department is requesting the following year-end transfer to adjust General Fund departmental budgets, including salaries, to be within approved spending limits. Note although some departments increases are less than the $20,000 threshold that requires a Town Meeting, at year end, the Town consistently includes them in the final year end transfer. The total of $229,579 is .0067 % of the original budget of $34,128,499

FY 25/26 Budget Transfer Requested:

Dept	Object		(Decrease) Debit	(Increase) Credit
FROM 1101	51401	Advertising	$150	
FROM 1105	51402	Printing	$453	
FROM 1104	50104	Wages	$1,937	
FROM 1104	52104	Prof. Collection	$1,000	
FROM 1104	58110	Refund PYs	$3,918	
FROM 1105	50103	Wages	$5,000	
FROM 1201	50103	Wages	$17,800	
FROM 1405	50103	Wages	$11,360	
FROM 1405	51803	Meetings	$1,251	
FROM 1501	50103	Wages	$5,461	
FROM 1501	50106	Wages	$3,411	
FROM 1501	51403	Data Software	$1,000	
FROM 1501	51801	Ref. Materials	$2,777	
FROM 1502	52111	Other Prof Serv	$2,526	
FROM 1502	55204	Large Imp	$1,500	
FROM 1701	53103	Water	$12,423	
FROM 2101	51106	Supp Misc.	$1,500	
FROM 2101	51801	Ref Materials	$500	
FROM 2101	52107	Resident Trooper	$74,191	
FROM 2101	52108	Overtime	$23,568	
FROM 2101	55102	Small equip.	$1,947	
FROM 3101	51803	Meetings	$1,000	
FROM 3101	52101	Data Processing	$5,821	
FROM 3101	55101	Large Equip	$1,000	
FROM 3102	50103	Wages	$48,085	
		TOTALS	**$229,579**	**$229,579**

FY 25/26 Budget Transfer Requested: **(Decrease)** **(Increase)**

TO	1101	52111	Prof Services other	$50
TO	1105	50101	Perm FT (because of split years)	$1,984
TO	1105	51402	Printing	$144
TO	1105	51803	Meetings	$265
TO	1105	55102	Small equip.	$316
TO	1108	51401	Advertising	$907
TO	1108	51402	Printing	$610
TO	1201	51402	Printing	$212
TO	1201	52109	Prof. Serv Payroll (encumbrance can be reduced)	$1874
TO	1301	50103	Perm FT	$8707
TO	1502	51103	Supplies	$945
TO	1502	51803	Meetings (encumbrance can be reduced)	$581
TO	1701	53101	Electric	$8149
TO	1801	52105	Legal	$43,904
TO	1802	52401	Insurance	$197
TO	1804	50101	Perm FT (because of split years	$369
TO	2201	50103	Perm FT (FT Sec was in other budgets)	$28,675
TO	2201	53104	Fuel	$273
TO	2401	50104	Perm PT (split payrolls)	$243
TO	3101	51106	Supp Misc.	$65
TO	3101	51422	non-Train	$4
TO	3101	51803	Dues	$22
TO	3102	50106	OT	$395
TO	3102	50108	Overtime	$3,991
TO	3103	50109	Winter OT	$69,586
TO	3103	51106	Professional Service	$60.00
TO	3104	51106	Supp misc.	$1,989
TO	3105	51202	Rep Equip	$376
TO	3105	52111	Prf serv Other	$856
TO	4101	50103	Ft (worked extra)	$232
TO	4101	52111	Prf Service	$684
TO	4401	52102	OSHA	$593
TO	5201	50103	wages(incorrect budget)	$3,484
TO	5201	53104	Fuel	$59
TO	8101	56103	FICA	$5,416
TO	8101	56104	Pension (calculations and additional fees)	$22,720
TO	8101	56107	Medica	$2,301
TO	8101	56112	401a	$18,341

$229,579.

Memorandum

Exhibit D

Date: October 06, 2026

To: Board of Selectman
Board of Finance
Town Meeting

From: Amaechi Obi, Finance Director
Re: Fiscal Year 2026/2027 Budget Transfer #3 for up to$110,000.00

The First Selectman Office is requesting the following transfer to be done. This transfer is a request to proceed with the Town of Litchfield's POCAD program. (see documents attached)

FY 26/27 Budget Transfer Requested:

	Fund	Dept.	Object		(Decrease) Debit	(Increase) Credit
FROM	70	1001	43000	Interest ARPA	$110,000.00	
TO	67	9945	61523	POCAD		$110,000.00

Exhibit E

Anticoagulant Rodenticide Policy on Municipal Properties, Town of Litchfield, CT

Purpose

Certain rodenticide products, widely known as First-Generation Anticoagulant Rodenticides (FGARs) and Second-Generation Anticoagulant Rodenticides (SGARs), are used to control rodent populations but are harmful to non-target species and our larger ecosystem. These poisons are highly toxic and responsible for primary and secondary poisoning to many non-target species including birds of prey and other wildlife, pets, and children.

Intent

The Town of Litchfield is committed to an integrated pest management plan for safe and effective rodent control in and around town-owned buildings and properties. This policy aims to stop the use of FGARs and SGARs on properties under the care and control of the Town of Litchfield to better protect our community.

- Unintentional secondary poisoning of natural predators of the target pest has a counterproductive long-term impact on rodent control efforts, increasing risk to our community.
- Continuous and intensive use of rodenticides has led to environmental pollution through their retention in the environment.
- Pets and children are at risk of rodenticide poisoning.

Applicability

This policy applies to all town-owned properties, including buildings, grounds, parks, open spaces, and the public right of way, and shall be adhered to by all employees of the Town of Litchfield, as well as third party vendors and contractors providing services on town-owned properties.

Policy Requirement

The use of FGARs and SGARs on town-owned properties is hereby prohibited as of the effective date of this policy.

Exceptions

Emergency waivers for the use of FGARs or SGARs on town-owned property may be obtained from the Board of Selectmen. Emergency waivers shall be restricted in time and location. Emergency waivers shall only be granted after a well-documented request detailing a significant rodent infestation of public health consequence or a documented threat of damage to Town-owned equipment, vehicles, or infrastructure,

including damage to electrical wiring or other essential components, which persists after all viable, less toxic integrated pest and rodent management practices have been exhausted. Any waivers granted under this section shall be published on the Town's website.

Enforcement

This policy shall be implemented, administered and enforced by the Town of Litchfield and the First Selectman.

Definitions

- ***Anticoagulant Rodenticides*** work by interfering with the activation of Vitamin K, a critical component in the production of blood clotting factors in the liver. Specific clinical signs can include widespread bruising, bleeding into body cavities, and blood in the urine or feces; if the bleeding is sudden and significant, then cardiovascular shock and death can result. Bleeding can occur internally or externally and can affect any part of the body.
- ***First and Second-Generation Anticoagulant Rodenticide Poisons (FGARS, SGARS)*** work by preventing blood from clotting. Victims die from internal bleeding within a few days. FGARs registered to control rats and mice in the United States include chlorpophacinone, diphacinone and warfarin. Rodents became resistant to the first-generation compounds, so second-generation anticoagulant rodenticides were produced. The second-generation compounds were developed to work more quickly and with greater efficacy than the first-generation products. SGARs registered in the United States include brodifacoum, bromadiolone, difenacoum, and difethialone.
- ***Non-Anticoagulant Rodenticides*** vary in their mechanism of action. Toxicity symptoms are more variable and are dependent on the chemical and dose. The clinical signs include rapid onset of seizures, muscle tremors, limb weakness, ataxia, neurologic signs, respiratory paralysis, anorexia, nausea, vomiting, diarrhea, and lethargy. Non-anticoagulant rodenticides currently registered to control mice include bromethalin, cholecalciferol and zinc phosphide.

Exhibit F

Litchfield Land Trust

Conserving and Protecting Land. Forever.

November 9, 2026

The Honorable Denise Raap, First Selectman
Town of Litchfield

Re: Rodenticide Policy For Consideration November 12, 2026, Town Meeting

Dear Ms. Raap & Board Selectmen Members,

We are forwarding this letter to be read into the record at the November 12, 2026, Town meeting; our Litchfield Land Trust has a previously scheduled event being held Thursday evening, and we regret as citizens that many of us are not there to advocate and vote on this important matter.

Litchfield Land Trust supports the proposed ban of the use of second-generation anticoagulation rodenticides (SGARs) on all municipal properties. Adoption of this policy is an important step and will contribute to improved public education about the devastating impacts of these chemicals on local raptors. It is now well understood that SGARs are having a devastating and widespread impact on owls, hawks, and other birds of prey that consume rodents poisoned from SGARs. As an example, Ct Woodlands fall 2026 magazine features "Raptors in Crises" as its cover story. Although the Town of Litchfield, local businesses, and property owners may need to control rodents and limit the damage they can cause, the devastating effects of SGARs on raptors and the broader environment are unacceptable.

We encourage the town to pass this policy measure and lead the effort to support alternative rodent controls for our community.

Sincerely,

Dean Birdsall
Executive Director
Litchfield Land Trust, Inc.

ACCREDITED LAND TRUST ACCREDITATION COMMISSION

P.O. Box 712 | Litchfield, CT 06759 | 860-361-9310 | info@litchfieldlandtrust.org | www.litchfieldlandtrust.org