

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
SPECIAL MEETING**

**Litchfield Fire House, 258 West Street
Litchfield, Connecticut, 06759
Thursday, June 18, 2026 7:00 PM**

- 1. CALL TO ORDER.**
- 2. ROLL CALL.**
- 3. SEATING ALTERNATES (IF NECESSARY)**
- 4. PUBLIC COMMENTS FOR ITEMS ONLY ON THE AGENDA.**
- 5. APPROVAL OF REGULAR & SPECIAL MEETING MINUTES FROM 5/13//26.**
- 6. REPORT FROM CHAIRMAN**
- 7. CONSIDERATION AND POTENTIAL ACTION- FINALIZE ITEMS FROM PUBLIC HEARING.**
 - a. Rules and Regulations Revisions:**
 - **Section X – Collection and Enforcement of WPCA Sewer User Charges. (NEW)**
Define the options for collection of outstanding sewer user charges.
The Board has also created a policy that will be utilized for editing thresholds as needed.
 - **Section X – Capital Outlay and Capital Project Authorization. (NEW)**
Define the process for defining capital outlay items in the annual operating budget
Define the process for seeking and obtaining capital project authorizations.
 - **Section X – Debt Service Fund. (NEW)**
Defines the debt service fund for the LWPCA and the process for payments related to capital debt.
 - b. Proposed Policies:**
 - **Collection and Enforcement of WPCA Sewer User Charges**
Mirrors the Rule and Regulations section, but allows the Board to modify the monetary thresholds for enforcement action as needed.
 - **Fund Balance and Capital Reserve Policy**
Establish adequate operating fund balance reserves to ensure financial stability, liquidity, and continuity of operations.
Establish dedicated Capital Construction Reserve Fund to support the long-term repair, replacement, rehabilitation, and improvement of wastewater infrastructure and related assets.
 - c. Septage Tipping Fee Increase from \$0.09 per gallon to \$0.095 per gallon, effective 7/1/26.**
- 8. STATUS: RE: FST TANK COVER.**
 - 1. UPDATE ON REMOVAL OF FST COVER.**

- 2. INSURANCE/ENFORCEMENT UPDATE.**
- 9. REPORT: RE: PUBLIC WORKS / TREATMENT PLANT SUMMARY.**
 - 1. UPDATE ON PLANT OPERATOR POSITION.**
 - 2. AERATION BLOWER PROPOSALS.**
 - 3. NEW VEHICLE.**
- 10. REPORT: RE: FINANCIAL REPORT SUMMARY.**
- 11. COMMISSIONER REQUESTS FOR CONSIDERATION OF FUTURE AGENDA ITEMS.**
- 12. ADJOURNMENT.**

Chris Levesque, Chairman, Litchfield WPCA