

MINUTES
LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT 06750
January 12, 2016 ~ 7:30 p.m.

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:40 p.m.

ROLL CALL

Present: David R. Wilson, Christian Bratina, David Geiger, James Koser, William Buckley (7:51 pm.), Ted Donoghue, Plant Superintendent, Raz Alexe, Public Works Director and Ann Combs, Recording Secretary
Absent: Robert D'Andrea

SEATING ALTERNATES: Chairman Wilson seated David Geiger in Robert D'Andrea's chair.

MINUTES

a) Regular November 10, 2016: Motion: W. Buckley moved to adopt the regular meeting minutes of 11/10/16 and J. Koser seconded. All voted aye except D. Wilson and C. Bratina, who abstained because of absence, and the motion carried.

b) Regular December 8, 2016: Motion: C. Bratina moved to adopt the regular meeting minutes of 12/8/16 and D. Wilson seconded. All voted aye except W. Buckley and D. Geiger, who abstained because of absence, and the motion carried.

BUSINESSS

1) Public Requests: None

2) Discuss Contract 17 & 18 Assessments: D. Wilson referred to the history and his sheet from October that showed what would happen to the assessments if the additional units at Forman were treated as an additional assessment. Information showed data from 1999 to current year's billing. They added 6 EDU's, going from 96 to 102. There were issues with how bills were calculated. The average use was calculated at 9.6 EDU's of water. If we treat them per statute as if they were there from the beginning, they would use 102 units billed. How many do we want to base it on? They are adding flow. D. Wilson said they need to decide which number to use, notify them, and go to public hearing in order to change their assessment.

Motion: W. Buckley moved to start the process of adjusting the assessment on this project to 102 EDU's. C. Bratina seconded, all voted aye and the motion carried.

3) Fuss & O'Neil I&I Study: Ted said the flows are going up to 450 so he will monitor the conditions and pick a mutual start time with Virgil. Jim and Ted will work with Fuss and could work overtime. They could do maybe three nights, and could put the Fuss & O'Neil employees up at the Litchfield Inn. All agreed to get it going.

4) Safety: Ted said they have been doing the online training and documenting. Bob Capell had a minor fender bender at Wells Run that did some damage to the truck. There were no injuries for the month.

5) Commissioner's Requests: D. Wilson said he and Ted will meet with Russ Barton at the jail to discuss stubbing off the pipes under the newer wing of the building.

6) Public Works/Treatment Plant Report

a) **Easements:** No report

b) **Operational:** T. Donoghue reported maintaining permit compliance for December. They removed 26,000 gallons of sludge. BOD and TSS removal was 98%. Total nitrogen discharged was 6.4 mg/L or 18.8 lbs/day. They installed a new safety railing where they skim FOG on the primary tanks. Ted attended a LabAct seminar in Old Lyme. The crew performed preventative maintenance on #2 sludge hopper valve. On 12/8/16 they cleared a partial blockage at 160 East Street and flushed 300 ft. downstream. They installed a cover on a septage dumping manhole. They ordered a new plug valve for the line that runs from the basement to the septage pit. On 12/27/16 they performed a grease tank inspection at Salt Water Grill, Stop & Shop, Wood's Pit and Brandywine. Salt Water Grill was full of grease, so they will return to check. They replaced the eight year-old battery on the generator at the Northfield pump station before it fails.

Ted is waiting for more reporting from Chris at Arethusa with concerns of BOD compliance. They need a follow-up meeting with Arethusa and more monitoring per C. Bratina. W. Buckley said Ted needs to be consistent with all places to be fair. Ted will schedule a meeting. D. Wilson will meet with Tom Breakell and their engineer.

c) **Septic:** They processed a total of 62,500 gallons during December, a 32% decrease over last December. Year to date is at a 10.4% decrease over last year.

d) **Equipment:** Ted will talk to Florida Heat Pump before they decide what to do.

e) **Energy:** It was 330kw for an array going through Green Bank which was 2.7% more than Greenskies (6 cents/kw hr). Greenskies seems to be the "big dog" and preferred provider. D. Wilson said that if there is not a lot of risk to us, it might be a good idea to have renewable energy. Ted said we could make substantial savings. R. Alexe said Leo Paul is in favor so we should have this discussion at the Selectmen's first meeting in February. Everyone was in favor.

Motion: C. Bratina moved to proceed with the Greenskies energy proposal. D. Geiger seconded and all voted aye. D. Wilson will speak with Leo Paul.

7) **Financial Report:** Ted Donoghue reported doing fine on the budget, still putting the brakes on with supplies. They are doing very well with electricity and reducing sludge hauling. They saved \$2,000 last month alone. Revenue is 89.2% year to date. Septage is 72% of budget with 5 months to go. D. Geiger suggested using interns when employees are on summer vacations.

8) **Adjournment: Motion:** W. Buckley moved to adjourn at 8:55 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann Combs, Recording Secretary