

MINUTES
LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT 06750
December 8, 2016 ~ 7:30 p.m.

CALL TO ORDER: Chairman Wilson called the meeting to order at 7:35 p.m.

ROLL CALL

Present: David R. Wilson, Christian Bratina, David Geiger, Robert D'Andrea, Ted Donoghue, Plant Superintendent, Raz Alexe, Public Works Director and Ann Combs, Recording Secretary

Absent: James Koser, William Buckley, David Geiger

SEATING ALTERNATES: None available

MINUTES

a) Regular November 10, 2016: postponed until next meeting

BUSINESSS

1) Public Requests

a) 548 Bantam Road: Alan Landau asked to waive the finance charges for two months as he never received an invoice. User fees are treated the same way as taxes; the customer is responsible. **Motion:** C. Bratina moved to deny the request. R. D'Andrea seconded, all voted aye and the motion carried.

b) 141 Tallmadge Lane - Marlene Cooney: Ms Cooney said she did not get a bill but did get a November statement and was asking to waive the late fees. Ted said he did not receive any returned mail.

c) VNA – 607 Bantam Rd: They said they didn't get a bill, but they did get the November statement and asked to waive the late charges. C. Bratina moved to deny this request as well as b) above. R. D'Andrea seconded, all voted aye and the motion carried.

2) Greenleaf LED Light Proposal: Raz reported they are still having trouble with balusts humming. D. Wilson suggested going ahead with the energy saving on this program if they can get the reimbursement. Ted will draft a letter to Kevin Siebrecht, President of Greenleaf Energy Solutions, suggesting that we would like to install the bulbs ourselves.

3) Discuss Contract 17 & 18 Assessments: deferred

4) Greenskies Solar Array Project: D. Wilson questioned whether multiple bids were needed and if we should look for other companies. Thomaston is doing a solar array from another company. John O'Brien from that company came up here today and said Greenskies seems to be the big dog and able to offer a lower rate than competitors. He will get us a proposal before the next meeting. They offer balust-mounted ground units that could be relocated in the future.

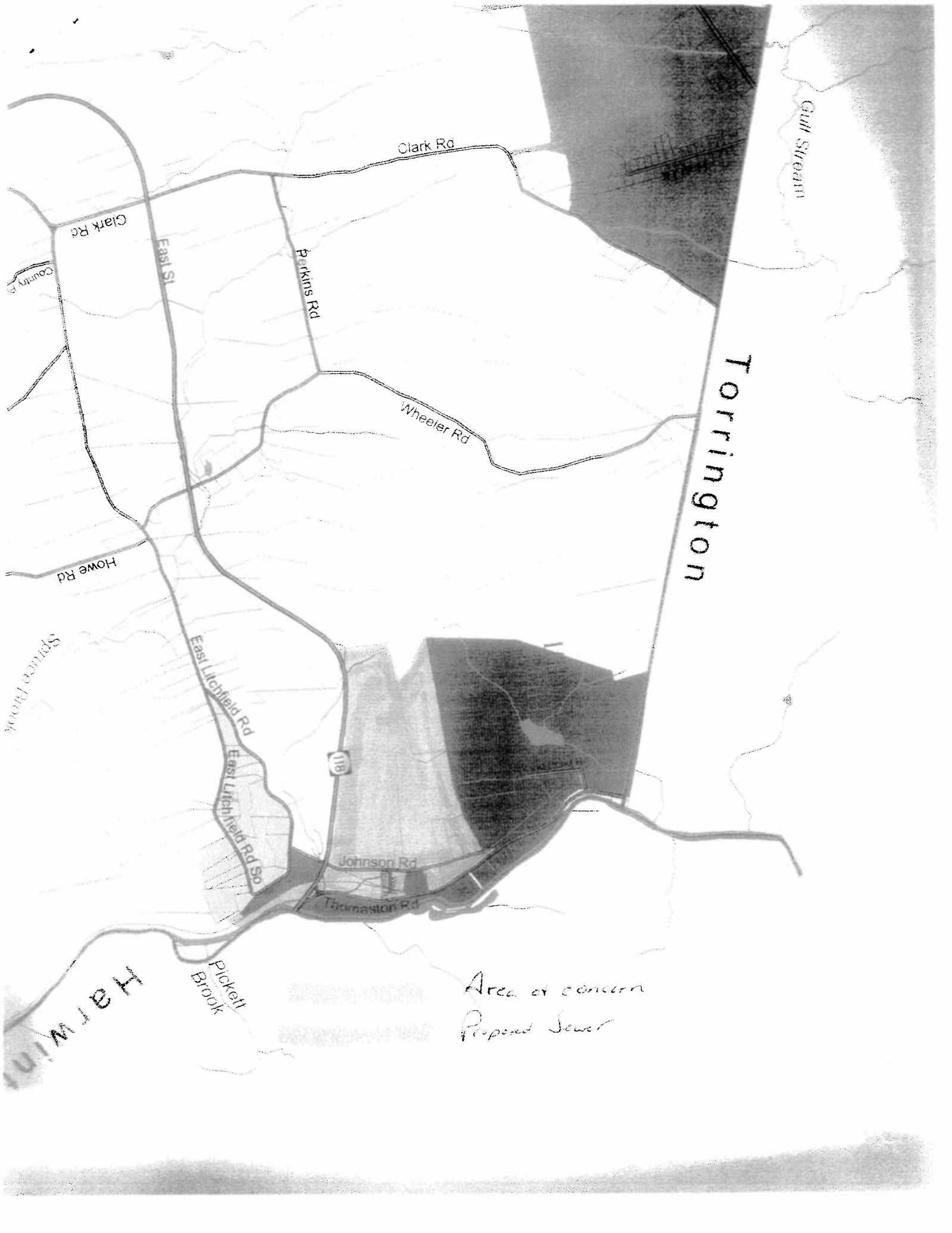
5) POCAD: D. Wilson said the POCAD people want us to change the map's purple area to proposed sewer through Torrington. They discussed several ideas and arrived at the proposal shown on the attached map. D. Wilson will give the map to Tom Waterhouse, P&Z Chairman, and explain the WPCA's ideas and reasoning. The Town recommended management program for septic users was supported by the commissioners.

- 6) **Safety:** Ted reported no incidents or accidents. They are preparing for an OSHA inspection, which he feels is coming soon. They have updated their books and have new safety signage and stickers. They are also the first in the community to use the free CIRMA E-Learning.
- 7) **Commissioner's Requests:** D. Wilson talked about the J K Muir report with energy conservation measures. D. Wilson wants to look at alternatives to the heat pumps and asked Ted to get a comment from Florida Heat Pump. He thought most of the recommendations were not good for us, and we should explore propane or an oil-fired boiler. Raz Alexe said the boiler is better.
- 8) **Public Works/Treatment Plant Report**
- a) **Easements:** D. Wilson asked C. Bratina about the easement he sent.
- b) **Operational:** T. Donoghue reported permit compliance has been maintained since the last report with November being an outlier month for treatment with nitrates spiking. BOD and TSS removal was excellent. Sludge removal was 39,000 gallons. He said by dramatically lowering the amount of primary solids, they will enjoy a good cost savings. Dave and Ted attended the fall CA WPCA meeting. Ted and Jim attended two lab certification course, and Ted is now a Grade II and Jim is Grade I. Ted also attended CIRMA risk management training. Ted and Jim attended confined space training given at Public Works by CIRMA, a non-certificate training. Sal at NIC is getting information for licensing to be able to make changes on the SCADA program. Updating Arethusa, Ted said there are positive changes to the TSS coming into the plant and they are able to get a daily average flow with with the new meter. D. Wilson was concerned about surcharging down the hill.
- c) **Septic:** They processed a total of 96,000 gallons during November, a 22% decrease over last November. Year to date is an 8.6% decrease over last year.
- d) **Equipment:** They installed a new frame and manhole cover on Vanderpoel Avenue after a snow plow caught it. They installed a safety railing on primary tanks where they skim FOG, and they replaced rear brakes on the F-350 dump truck and installed rear shocks.
- e) **Energy:** See discussion in financial report following.
- 9) **Financial Report:** Stacey was not available so he took Sandy's numbers and put them into the report. He reports still putting on the brakes with spending. They are doing well on electricity; only spent 37% of the budget through the 5 months so far. Raz said he got the new rate on electricity through CCM. It should be around 6.5, but it came in at 7.17. Ted said he completed all the projects he wanted to get done. They did a tank inspection after pumping it down and found it in good condition.
- 10) **Adjournment: Motion:** C. Bratina moved to adjourn at 8:55 p.m. and R. D'Andrea seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann Combs, Recording Secretary



Torrington

Clark Rd

Gull Stream

Clark Rd

East St

Perkins Rd

Wheeler Rd

Howe Rd

Spence Brook

East Litchfield Rd

East Litchfield Rd So

116

Johnson Rd

Thomaston Rd

Pickett Brook

Harwin

Area of concern
Proposed Sewer