

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT
March 8, 2018 ~ 7:30 p.m.**

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:35 pm.

ROLL CALL

Present: Christian Bratina, James Koser, William Buckley, David R. Wilson, Ted Donoghue, Plant Superintendent, and Ann Combs, Recording Secretary

Absent: David Geiger, and Raz Alexe, Public Works Director

SEATING ALTERNATES: None available

MINUTES

a) 10/12/17 Regular Meeting: Motion: Unable to approve with members present

b) 2/8/18 Regular Meeting: Motion: W. Buckley moved to adopt the minutes of 2/8/18, and C. Bratina seconded. All voted aye except J. Koser, who abstained because of absence, and the motion carried.

BUSINESS

1. Public Requests: None

2. Follow-up on 2017 Events Reported to CT DEEP: Ted reported that he edited with the woman from DEEP on the phone to get the data correct. The letter is prepared, they will review one more time and then send it out to the newspaper and copy in Margaret Miner of Rivers Alliance.

3. HVAC/Tigerflow Update from West State Mechanical: Ted reported that the belt was too loose and frayed, so they changed it and the air started coming out much better with just one heat pump. Tigerflow will give us a proposal for downsizing of the pumps to increase energy efficiency.

4. Jetter Trailer/Truck: Ted said Dave went to Indianapolis and got a lot of information from vendors. Ted will check references and look into three vendors: US Jetter, Pipe Hunter and Camspray.

5. Send old flusher truck out to bid: Ted said the old truck parked outside has been red-tagged and cannot be driven. D. Wilson suggested cutting the body off the truck and sell the steel. J. Koser said they might be able to sell the truck at the Public Works auction.

6. FY 18-19 Budget: Ted reported minor changes. All fringe benefit numbers are correct. They questioned whether \$4,500 would be enough if they use a lawyer to assist with prescriptive easement letters. C. Bratina questioned if collections should be adjusted to have more money in the budget, and D. Wilson said maybe they should look at it next year.

Motion: W. Buckley moved to approve the 2018/19 budget as presented, and J. Koser seconded. All voted aye and the motion carried.

7. Safety: Ted said there were no accidents or incidents to report.

8. Commissioner's Requests: None

9. Public Works / Treatment Plant Report

a) Easements: D. Wilson said we should pick a few names we know to approach for signatures. C. Bratina asked if we can we get easements by eminent domain. If the easements never got filed, they will not show up on the survey. W. Buckley said there is always a prescriptive easement and they have the right to access. C. Bratina said we should have a legal letter drafted to send out notifying people of the prescriptive easement.

b) Operational

Ted reported flows were very high and with permit compliance maintained. The average daily flow for February was 696,000 gallons, and the total flow was 19.490 MG. They removed 32,500 gallons of sludge. BOD removal was 99% and TSS was 99%. The average total nitrogen lbs./day was 3.5 mg/L, or 16.8 lbs/day.

Incidents acted on include:

- On 2/8/18 Yucatech installed a new sonic wall and Wi-Fi router.
- On 2/14/18 DPC Engineering installed four flow meters in sub-section D, the Litchfield Borough.
- Bob and Jim attended ASRWVA Sustainability Training in Kent.
- On 2/16/18 daily amount of FOG being flushed into plant. M. Parvecella is beginning to reappear, so they are chlorinating the RAZ to knock it out. Ted would like to draft a letter to West St. Grill to say their dishwasher is not to the current code, that the code says grease traps need to be connected downstream. W. Buckley said they should increase the charge to restaurants that do not maintain their grease traps.
- On 2/21/18 they moved the Gallows Lane flow meter downstream due to inconsistent reading from turbulence.
- On 2/23/18 they began spring FOG inspections.

c) Septic: They processed 19,500 gallons of septage in February, a 19% increase over last February. Year to date is a 6% decrease over last year.

d) Equipment: No report

e) Collection System: No report

10. Financial Report: Ted said he is slowing expenses and is in good shape overall with this year's budget.

11. Adjournment: Motion: W. Buckley moved and C. Bratina seconded a motion to adjourn at 8:55 p.m. All voted aye and the motion carried.

Ann D. Combs, Recording Secretary