

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT
December 14, 2017 ~ 7:30 p.m.**

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:35 p.m.

ROLL CALL

Present: Christian Bratina, William Buckley, James Koser, David R. Wilson, Ted Donoghue, Plant Superintendent, Ann Combs, Recording Secretary, and Raz Alexe, Public Works Director

Absent: David Geiger

SEATING ALTERNATES: None available

MINUTES

a) **10/12/17 Regular Meeting: Motion:** Unable to approve with members present

b) **11/9/17 Regular Meeting: Motion:** C. Bratina moved to approve the minutes of 11/9/17 and J. Koser seconded. All voted aye and the motion carried.

BUSINESS

1. **Public Requests:** None

2. **Follow-up on 2017 Report Events to CT DEEP:** D. Wilson noted the press on Litchfield's plant since Waterbury's incident and said he is trying to make changes. We did have reportable events, but not all were bypasses. Some were noncompliant within permit limitations. This cannot compare with the incident in Waterbury. Our report, which should go to the Selectmen, DEEP, and the newspaper, should be readable in laymen's terms. Ted is the only point of contact with reporters.

3. **HVAC Update from West State Mechanical:** Ted said one of the heat pumps had a leak. It was fixed but it leaked again. They will be back tomorrow. Fran is working with Hydroflow for a proposal for a retrofit of the plant water system to downsize the pumps. D. Wilson said that may not be the best decision. Ted said they could be eligible for a rebate if they do work on the plant water system. D. Wilson was hopeful they could get a heat pump for the garage.

4. **Town Website Upgrade:** Liz Callahan is updating the entire town website. Ted suggested combining the Sewer Dept. and WPCA links. Raz said it will be much more user friendly. He thought the two sites should be separate but linkable between each other. Ted asked that any suggestions be email to him.

5. **Capital Expenditures Plan:** Ted agreed with Fuss's recommendation to do further I&I studies in the spring. I&I is the variable that can lead to plant upsets. W. Buckley said we should have money available to fix problems that are identified. The group agreed they should focus attention on the collection system. C. Bratina suggested adding an item for the collection system to the monthly report.

6. **Jetter Trailer:** Ted wants to replace the truck and Raz agreed, as it is not reliable. Raz said, however, that a cost analysis must be done to determine the usage for the jetter for routine and emergencies plus maintenance and then compare it to the cost of rental. Ted will do the analysis.

7. **Safety:** Ted said there were no issues or accidents to report and no training.

8. **Commissioner's Requests:** C. Bratina asked about the UV system and asked Ted to contact Trojan. D. Wilson said Arethusa asked what they can do to get the surcharge lessened. They may do some additional

sampling. D. Wilson said he met with Forman today and they want to build a new housing building. D. Wilson advised Mr. Scodari of Forman that it would affect his flow and assessment.

9. Public Works / Treatment Plant Report

a) Easements: No report

b) Operational

Ted reported a good month, with permit compliance maintained. The average daily flow for November was 333,000 gallons, and the total flow was 11.727 MG. They removed 26,000 gallons of sludge. BOD removal was 99% and TSS was 99%. The average total nitrogen lbs./day was 4.8 mg/L, or 16.2 lbs/day, lower than last year. They received about \$2,000 in credits as opposed to \$4,000 last year. D. Wilson and Ted attended the CAWPCA fall meeting, and Ted attended the ASRWWA fall conference. Incidents acted on include:

- On 11/13/17 a manhole was discovered on Meadow Street to be filled with FOG from the West Street Grill. They jetted the FOG from the line. Ted's contact attempts made by phone and email to West Street Grill were ignored. W. Buckley suggested sending a letter putting them on notice that they have exceeded their limit, a violation of the Sewer Use Ordinance. They agreed he should be fined if he doesn't respond. Ted then said that on 11/21/17 C. N. Wood jetted 250 ft. of line from 21 Meadow Street to the West Street Grill, as it was full of FOG. They have loaned us the use of the Vator trailer unit to do preventative maintenance work.
- On 11/21/17 the generator run alarm went off at 6:43 a.m. due to a brown out. Ted responded and all was fine when he arrived.

c) Septic: They processed 118,000 gallons of septage in November, a 22% increase over last November. Year to date is a 4% decrease over last year.

d) Equipment: No report

e) Energy: Raz will conduct a conference call tomorrow to set a rate for electricity. It will probably go up one cent.

10. Financial Report: There has been no word yet from the auditors according to Raz. Ted noted outside service work done and supplies procured to date and said they will slow down with spending going forward. Sandy is doing well with revenue.

11. Adjournment: Motion: W. Buckley moved to adjourn at 8:54 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Ann D. Combs, Recording Secretary