

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
29 Stoddard Road, Bantam, CT 06750  
March 12, 2015 ~ 7:30 p.m.**

**CALL TO ORDER:** Acting Chairman David Geiger called the meeting to order at 7:30 p.m.

**ROLL CALL: Present:** David Geiger, Robert D'Andrea, Christian Bratina, William Buckley, James Koser. Also present was Ted Donoghue, Plant Superintendent, and Ann Combs, Recording Secretary. J. Healy, Public Works Director, arrived 7:53 p.m.

**Absent:** David R. Wilson

**SEATING ALTERNATES:** Mr. Geiger seated Christian Bratina as a regular member in the absence of David R. Wilson.

**MINUTES: Motion:** C. Bratina moved to approve the meeting minutes of February 19, 2015, and J. Koser seconded. Messrs. Koser and Bratina voted aye, and Messrs. D'Andrea, Geiger and Buckley abstained because of absence, and the motion failed for lack of quorum present to approve the minutes. Approval will be needed from J. Koser, C. Bratina and D. Wilson to pass.

**BUSINESS**

- 1) **Public Requests: Aaron Lanthier Update – 418 Torrington Road:** Mr. Osowiecki, Contractor, was present to report on progress since the approval with conditions for slope and cover. He presented a site plan and A2 survey and explained they dug and found 17" of cover with no frost. They would like to run the line across the front yard at 420 Torrington Road and have the lawyer do the easement after the WPCA's approval. Dennis McMorrow told Mr. Osowiecki that 6" of cover would be sufficient for the pipe. Commissioners said it is normally 3 feet. Mr. Osowiecki said if they had to, they could put foam insulation on top of the pipe. W. Buckley thinks they should not cut across the father's property, but rather put in a manhole and separate lateral from the sewer main as required by the Sewer Use Ordinance for Aaron since it was not put in in the beginning, and it was always a separate lot. There was a disagreement about the drop of the pipe and the amount of cover. Jack and Ted will take the engineer's drawings and meet Mr. McMorrow to verify how to do it. Then a decision will be made at the April meeting.
- 2) **Safety:** Ted announced that we have rescheduled the Safety and Health meeting with CIRMA for April 7<sup>th</sup>. Ted mentioned he took the defensive driving training and has done accident investigation as well.
- 3) **Commissioner's Requests:** None
- 4) **Update on Hunter's Chase Construction Project:** Ted spoke with Anthony Massamino who said they are honoring the original plan submitted to the Building Dept. They are planning to build 20 new units but have not paid for any of these new connection fees. They will talk to Ted when they need more permits and pay for each connection charge at that time. He will work with Sandy to make sure

they get the connection charges before they are issued a building permit. He made copies of the 2004 plan to mail to Sandy.

## 5) Public Works / Treatment Plant Reports

- a) **Easements:** R. D'Andrea reported George Simoncelli has revised some of the easements and will get them to him and Jack.
- b) **Operational:** Ted reported lower monthly daily average flow because of the cold weather. Year to date they are about 18% ahead of last year. BOD and TSS removal was consistent, with 97% and 96% respectively. Total nitrogen released was 19.1 lbs/day. On Feb. 16<sup>th</sup> he had to report to the DEEP a partially treated bypass due to solids flowing over two weirs, total of 7000 gallons. A fault was tripped on pump #2 at Wells Run. Smith and Loveless said it was caused by phase imbalance from hotter line power being pushed through the grid in extremely cold weather. However, a "phase voltage imbalance" is extremely unusual, a loss of one phase is more common which can be confirmed by measuring the voltage to ground of each phase. Ted will look into this further. In the comparison report, Morris flows have been lower due to the cold weather.
- c) **Septic:** In February, 15,250 gallons of septage was processed, 18% ahead of last year.
- d) **Equipment:** The yearly fire extinguisher inspections were performed with three extinguishers replaced. Addison Electric installed a new sensor switch on the flight motor on primary tank #1.
- e) **Energy:** The audit is back and Ted is trying to schedule a meeting with the engineers. Mr. Bratina will try to attend. Plant water system is the big energy hog. C. Bratina said he should look at putting in a small booster pump for the thickener and running at a lower pressure.

**Motion:** W. Buckley moved to amend the agenda to add to Requests above, "Aaron Lanthier Update – 418 Torrington Road." R. D'Andrea seconded, all voted aye and the motion carried.

- 6) **Financial Report:** Ted said overall 66.5% of the budget has been spent thus far, and now is spending cautiously. They are in good shape. He will post for the new position in a couple weeks.
- 7) **Budget FY 15-16:** There is a new agreement to balance Jack's services with WPCA work at 5% of his salary (\$5,000). Finance will spend 200 hrs/year providing work for WPCA (\$5,000). Ted then went through the line items. Total budget request is \$87,000 lower than what was budgeted for the current year. He added \$40,000 for Capital Non-recurring and \$5,000 to professional services for unforeseen equipment failures. Mr. Bratina noted that the bulk of any fund balance at the close of the Fiscal Year should be transferred to Capital Non-Recurring. Ted will email W. Buckley the Munis detail of the debt line item 53305-499-C. They commended Ted for his work on the budget.
- 8) **Authorize Expenditure from Fund 66 in Totaling up to \$7,634.00 to Conduct Necessary Emergency Repairs to the Plant Well System: Motion:** W. Buckley moved to authorize expenditure from Fund 66 in totaling up to \$7,634.00 to conduct necessary emergency repairs to the plant well system. J. Koser seconded, all voted aye and the motion carried.

9) **Quarterly Goals and Objectives:** Ted said he would like to have a collection system inspection report ready for May 1<sup>st</sup>, and reported David Wilson would like to buy a portable flow meter. They would like to make some repairs if there is funding and might want to do some cameraing for I&I. C. Bratina said they should spend overtime on Saturday if there is a rain event to chase down the source of inflow. With melting snow and rain, conditions now are right to check.

10) **Adjournment: Motion:** W. Buckley moved to adjourn at 8:44 p.m. and R. D'Andrea seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs, Recording Secretary