

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY

**Special Meeting
29 Stoddard Road
Bantam, CT 06750
April 16, 2013 ~ 6:00 PM**

CALL TO ORDER: Chairman David R. Wilson called the special meeting to order at 6:20 p.m.

ROLL CALL

Present: Christian Bratina, James Koser, David R. Wilson

Others Present: Fred Morse, Chief Plant Operator, Jack Healy, Director of Public Works, and Ann Combs, Recording Secretary

Absent: David Geiger, William Buckley, T. Legendre

MINUTES: 3/14/13 Minutes: J. Healy asked to include at the end of Public Requests a) "J. Healy confirmed that one EDU is charged per the ordinance." **Motion:** J. Koser moved to approve the 3/14/13 minutes with the addition, and C. Bratina seconded. Upon voting, all voted aye and the motion carried.

OLD BUSINESS

1. Public Requests

a) Kim & Paul Griffen, 53 Bantam Terrace Rd: Although this waiver of late charge was approved at the March 14th meeting, Mr. Wilson pointed out that the statute says the bill payment must be mailed out on time. Since this did not happen, they reconsidered the request. **Motion:** C. Bratina moved to rescind the motion and deny the request for waiver of late fees. J. Koser seconded, all voted aye and the motion carried.

b) Richard and Ralph Bisciotti, 626 Torrington Rd. Sewer Connection – Vacant Garage, Waiver on User Fee and Interest: This is a vacant building that is there for sale or rent. Mr. Wilson noted the ordinance says one EDU must be charged whether it is occupied or not. **Motion:** C. Bratina moved and J. Koser seconded the motion to deny the request of waiver of user fee and interest for Richard and Ralph Bisciotti, 626 Torrington Road. All voted aye and the motion carried.

c) Dave Lapointe, 367 Torrington Rd. – Request for Waiver on Late Interest: Mr. Lapointe was behind in payments with none since 2006. He made a payment last month and has worked out a payment plan. However he is asking to waive the \$970 in late interest. **Motion:** C. Bratina moved to deny the request based on the Statute, and J. Koser seconded. All voted aye and the motion carried.

2. Safety: Jack Healy reported no injuries.

3. Commissioners Requests: None

4. Budget: C. Bratina noted that the revenues have been changed since the last revision. There is a difference of about \$72,000 in the proposed budget which accounts for the retirement payouts. Ideas were suggested to cover the loss. D. Wilson noted money can be used from the settlement with Morris, the Morris upgrade payments, plus this past year yet to bill out to Morris. Mr. Wilson ran some numbers and presented a chart showing food service flow billing for 2012/13

and the accounts they have water data on. If those that are not metered were calculated in that manner, the billing cost would increase by 150%. He thinks they could increase revenue by \$40,000. Regarding Capital, C. Bratina suggested not including the \$50,000 that will be transferred from the Operating Fund to Capital Non-Recurring. He suggested covering the retirement bill with this money, as it is a Capital Non-Recurring use. Instead of transferring the \$50,000, make it zero for this year and have a fund balance to transfer. That brings the debt down to \$22,000, and the balance can be covered in several different ways. He did not want to change the flow billing at this time, but suggested phasing it in over five years to lessen the hit to the users. C. Bratina proposed cutting half of the approved fee, approximately \$10,000, from the Public Works Director's salary if they can get a Plant Superintendent who can relieve Jack from some of the work he has been doing. Too much is being spent on management, and this would eliminate more of the deficit. Office supplies, 51101, should be increased by \$300 to \$1,100. They decided to budget chemicals at \$10,000 for a savings of \$4,000. With these savings, it leaves a difference of \$8,144 plus or minus to be transferred from Capital Non-Recurring.

Motion: C. Bratina moved to approve the modified budget of \$1,116,829.00, and J. Koser seconded. All voted aye and the motion carried.

D. Wilson said he needed to leave for another meeting, leaving less than a quorum so the meeting was adjourned early. **Motion:** C. Bratina moved to adjourn at 7:03 p.m. and J. Koser seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann D. Combs
Recording Secretary