

MOTIONS
LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
Regular Meeting
29 Stoddard Road
Bantam, CT 06750
March 14, 2013 ~ 7:30 PM

CALL TO ORDER: Chairman David R. Wilson called the regular meeting to order at 7:37 p.m.

ROLL CALL

Present: Christian Bratina, William Buckley, James Koser, David Geiger, David R. Wilson
Others Present: Plant Superintendent Ted Legendre, Fred Morse, Chief Plant Operator, Jack Healy, Director of Public Works and Ann Combs, Recording Secretary
Absent: None

MINUTES: 1/10/13 **Minutes:** **Motion:** W. Buckley moved to approve the 1/10/13 minutes, and C. Bratina seconded. Upon voting, all voted aye except D. Wilson who abstained because of absence. Motion carried.

OLD BUSINESS

1. Public Requests

a) Mark Greenberg (Village Green Dr. – Rainbow Restaurant) EDU Charge: Motion: Christian Bratina said this is the standard practice so a minimum of one EDU should be charged, but it should be included in the ordinance. William Buckley seconded. Mr. Buckley cited Section D of the Ordinance. All properties connected should be charged. Upon voting, all voted aye and the motion carried.

b) North Lake Street (Fischer Connection Fee): Motion: William Buckley moved to not charge a connection fee for the additional building on the property. James Koser seconded the motion. In discussion Ted Legendre pointed out that Ed Ryle has a manhole on his property and wants to be able to hook his barn to it at a later date, and they have already paid two connection fees, but it was noted that the situation was different. Upon voting, all voted aye and the motion carried.

c) Kim & Paul Griffen – 53 Bantam Terrace Rd. (Waiver of Late Charge): Ted Legendre explained how the Griffens had a very small balance on their bill which grew to \$9.00 with late fees. William Buckley moved to waive the late fee of \$9.00 and James Koser second. All voted aye and the motion carried.

3. Commissioners Requests

Motion: William Buckley moved go out for request for qualifications from firms, review and short list them for interviews, advertising the position for Plant Superintendent concurrently. David Geiger seconded. Christian Bratina thought the request for proposal should be done first, but the requirements would have to be listed so all candidates would be quoting the same. For qualifications, they must also carefully define what is wanted. Jack Healy thought they could fast-track the qualification process to cut down on time lapse. Mr. Bratina asked if the union would agree to the current employees being taken over with the same contract, and they would have to figure out how to handle this. David Geiger favored the

request for proposal over the request for qualifications. Vote: Upon voting, all voted aye and the motion carried. Jack Healy will draft the criteria for request for qualifications.

4. Public Works/Treatment Plant Report

a) Easements: J. Healy said he has been going out and getting signatures on the easements.

b) SCADA: Jack Healy explained that \$87,000 can be moved into Capital Non-Recurring from the operating budget's fund balance from FY 2012. **Motion:** William Buckley moved to transfer \$87,000 into Capital Non-Recurring from the operating budget's fund balance from fiscal year 2012. David Geiger seconded the motion, all voted aye and the motion carried. **Motion:** William Buckley moved to transfer the current charge for the manhole raising project, \$32,000 plus or minus, from the current year operating budget to Fund 66 Capital Non-Recurring, and put the State reimbursement in that same account. Christian Bratina seconded the motion, all voted aye and the motion carried.

7. Adjournment: Motion: WB moved to adjourn at 10:00 p.m. and JK seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann D. Combs
Recording Secretary