

**LITCHFIELD WATER POLLUTION CONTROL AUTHORITY**  
**Regular Meeting**  
**29 Stoddard Road**  
**Bantam, CT**  
**August 9, 2012 ~ 7:30 PM**

**CALL TO ORDER:** Chairman David R. Wilson called the regular meeting to order at 7:38 p.m.

**ROLL CALL**

**Present:** Chairman David R. Wilson, William Buckley, James Koser, Christian Bratina, David Geiger

**Absent:** None

**Others Present:** Plant Superintendent Ted Legendre and Jack Healy, Director of Public Works

**MINUTES**

**a) July 12, 2012: Motion:** W Buckley moved to adopt the 7/12/12 regular meeting minutes and C. Bratina seconded. All voted aye except D. Wilson, who abstained because of absence, and the motion carried.

**b) June 14, 2012 Public Hearing and Regular Meeting: Motion:** W. Buckley moved to approve the minutes of both the public hearing and the regular meeting of 6/14/12. All voted aye and the motion carried.

**OLD BUSINESS**

**1. Public Requests**

**a) Bantam Terrance:** A woman from Bantam Terrace said her payment was short in October and began receiving minimum late charges which she never paid because she was not late. She received a second statement on balance due. She did not respond, as she believed she had paid on time and did not owe the year's worth of late charges totaling \$17.80. Sandy said the woman's payment was shy by \$1.80. **Motion:** W. Buckley moved to respond to the woman that if she pays the remainder of the bill (\$1.80) by 9/1/12, she will be forgiven the late charges. C. Bratina seconded, all voted aye and the motion carried.

**2. Safety:** J. Healy said there were no accidents or injuries to report. D. Wilson asked about right-of-way mowing and T. Legendre said they are mowing and will get to #17 and #18 as soon as they notify the residents by letter since there are no easements.

**3. Commissioner's Requests:** None

**4. Usage-Based Billing:** D. Wilson said 8 of the restaurants are on wells, and 32 are not. They need to collect data on all 40 in order to compare. Criteria for the 8 on wells will be based on the data from the 32. Research will be done and Ted will try to have a report by next month. It was agreed this has gone on too long. Metered and non-metered residential comparisons will be run to see how close they track.

**5. Morris Meter/New Meter and Assessment Cost:** D. Wilson reported Morris' attorney will review the agreement and David will talk with Karl Fisher, Finance Director, to see how to proceed. From 1994 to date, Morris paid an average of 75%. The agreement says that from 1994-

2009 they will pay the difference between the 75% and 90% of what was billed, or about \$120,000. For the last two years billed, we would take 50% of the difference, or another \$33,000. For this past year, they will be billed off the new Palmer-Bolus meter. They will also pay all the money we spent so far to install the meter. Then they will pay going forward. C. Bratina suggested they pay within a month of signing the agreement, as they have the money.

D. Wilson then said he's been working with Torrington on potential new meters for Harwinton.

## **6. I & I**

**a) Sheldon Lane:** T. Legendre said he met with John Regan of Heitkamp and discussed several scenarios to fix the issue. The conclusion is to run a new lateral from the house out to the manhole in the woods, leave the old line there, picking it up where it hooks into the manhole and draining it off on the side in the woods. T. Legendre showed a map of the area for purposes of drainage. Commissioners were in agreement with the method and they will run the numbers.

## **7. Public Works Director Priority List of Items**

**a) Easements:** J. Healy said he has prepared the letters discussed.

**b) FEMA:** J. Healy reported about \$8,000 requested for the October snow storm. Public Works will be reimbursed for covering the sewer lateral under the drainage swale on East Street.

**c) EDU Definition:** Mr. Healy said the definition of an EDU based on Torrington's is "a single unit providing complete independently owned living facility for one or more persons including permanent provisions for living, sleeping, eating, cooking and sanitation." That includes a toilet, which is consistent with an EDU associated with a kitchen sink and a toilet. D. Wilson said it is coming along and with a little more work will be ready to go.

**d) SCADA:** J. Healy said he will be getting answers back to C. Bratina and they will continue moving forward.

## **NEW BUSINESS**

**1. Treatment Plant Report:** T. Legendre reported that they did well with BOD's and suspended solids at 99%. They made permit on nitrogen removal. An email copy of the permit for Arethusa Farm was received. He and Jack reviewed it and found a couple typos which they corrected. They will review it again, sign it, make copies and get it in the mail to DEEP with the \$500 check.

A mixer went down shortly after it came back and Ted sent it back to Traver. He is disappointed with their service.

They put out the bid for raising the manholes on Torrington Road, have gotten prices but will not be doing anything at this point.

There was a problem with the rotary drum thickener. A part failure could be repaired by the manufacturer for \$3,800, but they got it repaired by Jeff Manufacturing in Torrington and installed it themselves for \$100.

T. Legendre met with Mrs. Brady on Tollgate Hill Road to plan out the pressure line to the manhole, but there may be an easement needed from Mr. Ryle, as the manhole is off the Town

and State right-of-way. T. Legendre will look for the plan for the hookup to confirm if work was done outside the right-of-way.

He then said he met with Mr. Morosky and will also meet with the other haulers to ask for a list of the bigger grease traps so they could schedule being there during the pump-outs for inspection.

Mr. Legendre talked to J. Healy about Wells Run and the lack of a sidewalk at the pump station. Plywood has been put down where muddy until Public Works can get asphalt down.

**2. Spending:** They looked at the budget update, and Jack explained the columns. D. Wilson summarized they have prices on the well and the manhole raising, and are getting prices on the SCADA system. SCADA will be Mr. Healy's goal for next month, and he doesn't want to make a decision on spending until next month. It was agreed to table this discussion until next month.

**3. Quarterly Goals and Progress Review:** D. Wilson explained the history of the problem with the Zuraitis deed. The easement is not his or the right to grant the easement is not his in the deed. **Motion:** D. Geiger moved to take the easement directly from the grantor who has it now, and the easement would be in our name. C. Bratina seconded the motion. All voted aye and the motion carried.

**4. Adjournment: Motion:** W. Buckley moved to adjourn at 9:12 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Respectfully submitted,



Ann Combs  
Recording Secretary