CALL TO ORDER: Chairman David R. Wilson called the in-person meeting to order at 7:30 p.m.

ROLL CALL
Present: Sky Post, James Koser, David Geiger, Thomas Waterhouse, Christian Bratina and David R. Wilson. Also present were Ted Donoghue, Plant Superintendent, and Ann Combs, Recording Secretary. Absent: William Buckley

SEATING ALTERNATES: Chairman Wilson seated Sky Post as a regular voting member.

MINUTES
a) 8/12/21 Regular: Motion: T. Waterhouse moved to approve the regular minutes of 8/12/21, and J. Koser seconded. All voted aye except C. Bratina, who abstained because of absence, and the motion carried.

b) 9/9/21 Regular: Motion: D. Geiger moved to approve the regular 9/9/21 minutes with amendment by C. Bratina: Page 3, #8, CMOM goal is 20%, not 26%. T. Waterhouse seconded, all voted aye and the motion carried.

BUSINESS
1. Public Request and or Comment: Cate Honan questioned the BOD & TSS charge over a certain limit after reading the newspaper article about Thomaston raising its rates. D. Wilson explained the process they use based on sampling. D. Wilson then asked her about a public relations firm hired by the Litchfield Concerned Citizens, as he had been approached by them. She said they are E&J Communications of Plattsburgh, NY.

2. Update on Torrington Inter-Municipal Agreement: D. Wilson said he has not connected with Ray Drew, so he will try him tomorrow morning.

3. Scope of Work & Contract Negotiations with Woodard & Curran: D. Wilson said their proposal number was large at $410,900. They need to talk with them. T. Donoghue mentioned a facilities plan and Mr. Wilson said they would not address that. Ted pointed out there would be no grant reimbursement with this type of work.

4. Sewer Rate Study: No report

5. American Rescue Plan Funds – Sewer Infrastructure: D. Wilson reported they have made no changes, the committee has reviewed the requests for the four items and have endorsed them. They are now waiting for an official endorsement. J. Zullo said they were preliminarily approved, and they are trying to get a town meeting for January. He also suggested getting updated quotes from the vendors so they are in place.

6. Bio-Solids Disposal Changes: D. Wilson reported on a communication from Naugatuck that said they are concentrating on operating their business in a regional approach, handing off management of their plant to Synagro. T. Donoghue said the potential for a rate increase is high because we will pay by the concentration, whether we go with Synagro or MDC. C. Bratina suggested putting a bid out for sludge disposal to see what the market is. Ted will get more information.
7. Collection System Work (Jetting/Cleaning & CCTV Work): T. Donoghue said they are down one man but will get back on track next week. They found missing manholes, but there are three more to find. Beavers are breaching our easement and water levels are getting higher. C. Bratina said to talk to Lucas Hyder at White Memorial.

8. Plant Equipment Updates:
   a) UV System: T. Donoghue is meeting with another vendor for UV.

   b) Mechanical Bar Screen: Ted questioned, since they have to write the bid specs, how much should Woodard & Curran be involved if we hire them.

9. Safety: T. Donoghue reported one worker out with a hernia brought on by opening valves to pump sludge. He has been out for 2-1/2 weeks, but will be back Monday. D. Wilson noted this is a lost time accident.

10. Commissioner’s Requests: D. Wilson will have a meeting with the auditor. He and C. Bratina had a list for the auditor to present ahead of time to clarify what we want number-wise. We can’t tell if we’re under budget because the report doesn’t come out that way. Depreciation is still a problem. Clairmont was receptive to our needs, and C. Bratina hoped this would help for the future. He said he needs to talk to the town about investing our funds. For depreciation, he and Ted can make a list of capital assets, and he can value them in order to depreciate them. D. Wilson said there are only 78 liens now. Discussion continued further on liens.

11. Public Works/Treatment Plant Report
   a) Easements: No report

   b) Operations: Permit compliance has been maintained since the last report with the exceptions of two effluent non-compliance events detailed below. Routine operations and maintenance work continues. For the month of September the total flow was 23.316 MG and the daily average flow was 0.777 MGD. We removed 78,000 gallons of sludge for final disposal during the month of September.

   • We processed a total of 136,800 gallons of septage during the month of September a 31% increase over last September. YTD we are up 54%.

   • For September effluent BOD removal percent was 99% and TSS removal percent was 98%. The minimal removal rates per our NPDES permit is 85%.

   • The daily average of Total Nitrogen lbs. /day discharged into the Bantam River was 2.6 mg/ or 26 lbs. /day. Our daily limit is 24 lbs. /day.

   • The daily average for Total Phosphorous discharged in the Bantam River was 1.7 mg/l or 10.0 lbs. /day. The monthly seasonal average, between April and October, cannot exceed 3.7 mg/l or 9.97 lbs. /day.

   • On 9/1-2/21 the remnants of Ida produced 6.8” of rain, which the majority of it falling after 5:00 PM. We put the diversion tank online 7:00 PM, the tank was filled by 10:30 PM. Reported an effluent non-compliance for exceeded daily maximum of TSS, BOB and E. coli at 11:00 PM. See separate incident report. We ran the composite samplers on 9/2/21 with no issues to report.
• On 9/7/21 began the first of three composite sampling days for annual Chronic Toxicity analysis. The other two were 9/10 & 9/13/21. Ted will have results by next meeting.

• On 9/7/21 reported a possible work related injury. It was confirmed later in the week,

• Ted on vacation from 9/13-17/21. Smooth sailing while out.

• On 9/24/21 reported an effluent non-compliance for exceeding daily maximum of TSS, BOD and E.coli, due to two secondary tanks burping for 90 minutes, due to 4.1” of rain which fell quite suddenly. We also used the diversion tank and filled it in three hours. Plant flow was 1.457 MGD.

• ON 9/29/21 power outage at Northfield pump station for 2 ½ hours in the early morning due to a tree limb dropping.

12. Financial Report:  T. Donoghue reported we are just under where we were last month last year and in good shape. They did transfer $63,000 to Fund 66.

13. Old Business – Second Vehicle: Ted said he found an unregistered vehicle inside the pillars at the plant. J. Koser will continue to be the representative for WPCA on the Capital Improvements Committee.

14. Adjournment: Motion: S. Post moved to adjourn at 8:35 p.m. and C. Bratina seconded. All voted aye and the motion carried.

Ann D. Combs, Recording Secretary