

MOST FREQUENTLY ASKED MOTOR VEHICLE QUESTIONS:

I received a tax bill and no longer own this vehicle. I transferred the marker plates to a replacement vehicle. What do I do?"

If you have transferred the marker plates from your October 1 vehicle to a new/replacement vehicle, between October 2nd and September 30th of the following year, then your July bill is due in full and you are not entitled to an adjustment. You will receive an automatic credit on the December Supplemental bill for the replacement vehicle.

I donated, sold or junked the vehicle I owned on October 1. What do I do?

If you donated, sold or junked a vehicle that you owned on October 1, you will need to provide the Assessor's Office with a copy of the Connecticut DMV (CT DMV) marker cancellation receipt **AND** detailed documentation stating the vehicle was sold, donated or junked, the date of disposal from your possession and the year, make model and Vehicle Identification Number, (VIN) of the vehicle. Or call the Assessor's Office for further details. 860.824.7313 X 108

The vehicle I owned on October 1, was repossessed. What do I do?

If the vehicle you owned on October 1 is repossessed, you will need a copy of the CT DMV marker cancellation receipt **AND** a letter from the finance company stating the vehicle was taken back, the date of repossession, the year, make model and VIN of the vehicle OR a copy of the CT DMV marker cancellation receipt and a bill of sale or auction papers from the company, stating the date, year, make model and VIN of the sale of the vehicle. Or call the Assessor's Office for further details. 860.824.7313 X 108

I paid my July and/or December motor vehicle tax in full and the Assessor has issued an adjustment which reduced the amount of tax owed. How do I get my refund of overpayment?

If you have provided the Assessor's Office with sufficient proof, (see next) of disposal from your possession of a motor vehicle and cancellation of CT DMV marker plates and you previously paid your July and/or December tax in full, and if you have no outstanding taxes due, you should contact the Tax Collector's Office; 860.824.7313 X 109, to request a refund of overpayment form. Only the Tax Collection Office can issue a refund for overpayment of taxes.

TAXPAYERS MUST PROVIDE TWO (2) FORMS OF PROOF? (For an adjustment or pro-ration)

If a taxpayer has sold, junked, had stolen, totaled a motor vehicle or moved it out of State, it is his/her responsibility to contact the Assessor's Office and to provide the necessary acceptable paperwork in order to have the assessment adjusted/pro-rated IF applicable. See the following:

1. A CONNECTICUT DMV-ISSUED MARKER CANCELLATION RECEIPT IS REQUIRED IN ALL CIRCUMSTANCES.

This may be obtained on-line at: www.ct.gov/dmv/site/default.asp

IF you have not already returned your plates to the CT DMV, or have lost them, you will need to contact the CT DMV, 860.263.5700 OR ct.gov/dmv immediately and cancel your registration **BEFORE** we can process your paperwork, if applicable. You may cancel your registration on-line by typing in the above web address in your browser, complete the information on the screen, check the agree box under signature and then click submit. You will receive a copy via email within 5 to 10

business days. If you lost the marker plates, or gave them to a dealer, you will need to file a lost or stolen plate form in order to obtain a cancellation receipt. Type to following URL address into your browser window: <http://www.dmvself-service.ct.gov/LostStolenPlateForm.aspx>

2. IN ADDITION TO THE CT DMV PLATE CANCELLATION RECEIPT:

If the vehicle was sold, stolen, junked, donated, or destroyed in an accident, the plate cancellation receipt **PLUS** one of the following:

A signed copy of the front AND back of the vehicle title showing the transfer of ownership OR a

- CT DMV bill of sale signed by both seller AND buyer
- A letter from the insurance company on company letterhead stating that the vehicle was deleted from the policy, including the reason why the policy was canceled, listing the year, make, model AND VIN (required) or a copy of the accident report stating the vehicle was a TOTAL LOSS.
- Receipt from the junkyard identifying vehicle and date junked
- Letter from the charity to which the vehicle was donated INCLUDING the date and vehicle information
- Larceny report from the Police Department stating the date the vehicle was stolen and NOT recovered
- ***ALL proofs MUST contain a date, the vehicle year, make and vehicle identification number (VIN) of the vehicle in question.***

IF you moved to another State:

- Copy of the registration from the new State for each vehicle which includes a clearly identifiable effective date of issue.

IF you moved within the State of Connecticut:

- Copy of your deed or lease establishing your residency before the assessment date of October 1st
- Electric bill in your name at your new residence dated BEFORE the assessment date of October 1st

*IF you were living in North Canaan on the assessment date (October 1st), then the July bill is due and payable to the Town of North Canaan. You will be billed by the town where you now reside on the NEXT grand list, providing you notified the CT DMV within 60 days of your moved to another Connecticut town.

In all cases, ANY copies or documents that are submitted MUST BE LEGIBLE. If we cannot read or determine what the information is on them, they will NOT BE ACCEPTED.

