



North Canaan Board of Education
MEETING MINUTES
90 Pease Street, North Canaan, CT 06018 www.nceschool.org

*The North Canaan Board of Education met virtually
at 6:30 pm on Tuesday, August 11, 2026.*

A virtual meeting was held: Christopher Jacques, Lindsey Crane, Brooke Riva, Caitlyn Tomko, and Gina Terwilliger

Others present: Beth Johnson, Principal; Allison Curtiss, Vice-Principal; Melony Brady-Shanley, Superintendent

I. Call to Order: The meeting was called to order at 6:30 pm by Mr. Jacques.

II. Consent Agenda

Mrs. Crane made a motion to approve the June 9, 2026, meeting minutes as written. Mrs. Riva seconded.

Vote: 5-yes Mr. Jacques, Mrs. Crane, Mrs. Riva, Mrs. Tomko and Mrs. Terwilliger.

III. Public Comment - None

IV. Communications - Written

A letter of resignation dated July 25, 2026, was received from Stephannie Anderson Grant resigning from the Board of Education effective July 28th, 2026.

V. NCES Building Committee -

- A. 6/8/26 Meeting Minutes Approved by committee
- B. 6/22/26 Special Meeting to review architects

XI. Action Items-

- A. **Student Tuition Waiver** - Mr. Jacques recommended to the full Board to waive the tuition fee prescribed in Policy #5118 for the 2026-2027 school year for the non-resident students who are currently enrolled as children of a staff member. Mrs. Crane made a motion to waive the tuition fee prescribed in Policy #5118 for the 2026-2027 school year for the non-resident - 2nd and 5th students who are currently enrolled as children of a staff member if it doesn't require hiring another teacher. Mrs. Riva seconded.

Vote: 5-yes Mr. Jacques, Mrs. Crane, Mrs. Riva, Mrs. Tomko and Mrs. Terwilliger

- B. **Hiring of Administrative Secretary**

Motion: Mr. Jacques recommended to the full Board the approval of the hiring of Stephannie Grant as Administrative Secretary beginning July 28, 2026, at the first-year level rate of \$28.82 per hour. Mrs. Crane made a motion to approve of the hiring of Stephannie Grant as Administrative Secretary seconded.

RECEIVED FOR RECORD
NORTH CANAAN, CT
ON 9/26/26
ATTEST: [Signature] TOWN CLERK

Discussion:

-Mrs. Terwilliger wanted to put on the record that she has concerns with the hiring of Mrs. Grant due to the nature of her friendship with Mrs. Johnson. There was board discussion with Mrs. Johnson regarding the hiring committee, applicants, interview processes, and Union.

Amended Motion: Mr. Jacques recommended an amendment to re-phrase the motion from “Approval” to “Acknowledge” the hiring of Stephannie Grant as Administrative Secretary beginning July 28, 2026, at the first-year level rate of \$28.82 per hour. Mrs. Crane made a motion to approve of the hiring of Stephannie Grant as Administrative Secretary seconded.

Discussion:

-Upon further board discussion, it was confirmed by Superintendent Brady-Shanley, NCES BOE is required to approve the hiring of support staff under the 9000 Series listed under the Legal Responsibilities of Boards of Education

Amendment to the Amended Motion: Mr. Jacques recommended an amendment to re-phrase the motion back to the original wording “Approval” rather than “Acknowledge” the hiring of Stephannie Grant as Administrative Secretary beginning July 28, 2026, at the first-year level rate of \$28.82 per hour. Mrs. Crane made a motion to approve of the hiring of Stephannie Grant as Administrative Secretary seconded.

Vote: 5-yes Mr. Jacques, Mrs. Crane, Mrs. Riva, Mrs. Tomko and Mrs. Terwilliger

C. Transfer Budget Line Items- Mr. Jacques recommended to the full Board the approval of:

- Moving \$5,799.40 from 100 series wages to 200 series employee benefits to cover over spent lines.
- Moving \$7,382 from 100 Series to 700 series to cover outdoor security cameras.

Mrs. Crane made a motion to approve moving \$5,799.40 from 100 series wages to 200 series and Moving \$7,382 from 100 Series to 700 series for the end of year 2025 - 2026 Budget. Seconded by Mrs. Riva.

Vote: 5-yes Mr. Jacques, Mrs. Crane, Mrs. Riva, Mrs. Tomko and Mrs. Terwilliger.

D. Hiring of Architect for Roof Project - Mr. Jacques recommended to the full Board the approval of \$79,000 for the hiring of Silver Petrucelli + Associates Architects for the Roof Project. Mrs. Crane made a motion to hire Silver Petrucelli + Associates Architects for the Roof Project. Seconded by Mrs. Riva.

Vote: 5-yes Mr. Jacques, Mrs. Crane, Mrs. Riva, Mrs. Tomko and Mrs. Terwilliger.

XIII. Public Comment - None

XIV. Adjournment

Mr Jacques made a motion to adjourn the meeting at 7:33 pm. Mrs. Crane seconded. Seconded by Mrs. Riva.

Vote: 5-yes Mr. Jacques, Mrs. Crane, Mrs. Riva, Mrs. Tomko and Mrs. Terwilliger

Respectfully submitted,
Stephannie Anderson Grant