

Town of North Canaan
Board of Finance
April 13, 2022
Regular Meeting

Present: Chairwoman Nancy O'Connor, Bryan Johnson, Brian Allyn Sr., Susie Clayton, Bill Minacci

Chairwoman O'Connor called the meeting to order 7:32pm

Mr. Allyn made a motion to approve the minutes from March and from the Budget workshop meeting. Mr. Johnson seconded the motion. Motion approved.

Mr. Minacci moved to accept the monthly tax collector report. Mr. Allyn seconded the motion. Motion was approved.

Mr. Minacci moved to accept the monthly financials. Mr. Johnson seconded the motion. Motion was approved.

Budget discussion:

Chairwoman O'Connor introduced Jeff Rondini the building official who is here to speak on the software system proposed for the town and included in the budget. Mr. Rondini explained that the new software is intended to help the town in regard to liability, efficiency and holding people (town employees as well as contractors and others) accountable. Historically there has been issues in town with projects being done without permits and enforcement. Permits are not only a revenue generation for the town, but also a safety issue when not properly inspected. Mr. Rondini stated when he started, he informed the town that he would be implementing policy and procedures. The building official's office has been cleaned up in regard to outdated coding, forms, files and other items. There is still work to be done, but it is much better. With the new projects for the health center and Geer, the system should pay for itself, as well with the large projects it will hold everyone accountable. According to Mr. Rondini it will not decrease staffing, but actually increase workloads, but it will cut down on confusion on the part of contractors/residents and people will not need to come to the townhall. For people unable to do things at home there will be a terminal set up in the office that staff can walk them thru their needs. Other items could be incorporated into the systems – such as dog licenses, and transfer station stickers. In the budget 5 users (departments) were used but it could be bumped down to 4. There is a minimum amount allowed. Every office (department) in the townhall could be connected but it would be at a cost. Currently the 5 departments proposed are the building office, assessors' office, tax collector, zoning department and fire marshal. It would take about a 3-month transition period. They will customize to suit the town.

Chairwoman O'Connor introduced Marilisa Camardi from the Rec Commission. Ms. Camardi handed out job descriptions for rec that were requested by the board which outlines what the director is doing month by month. Discussion regarding regional rec sports ensued. Towns were asked to go along with the regionalization for consistency. Each town is still responsible for signups, collecting registrations and insurances. The rec directors get together and determine groups/teams. Mr. Bunce started in 2017. There was a decrease in the number of students in North Canaan. As the regionalization gets stronger

Selectman's time: We have a new social worker starting June 1 part time. She is retiring from the state.

Treasurer's time: nothing further to report

Chairwoman O'Connor apologized for not including the BOE budget on the agenda. They will review and act on it at the next meeting.

Special meeting date will be April 27 at 7:30pm.

Mr. Allyn moved to adjourn. Mr. Johnson seconded the motion. Motion was approved.

Meeting adjourned at 9:00pm

Respectfully submitted,

Ayrslea A Odell

Recording Secretary