

Selectman's Report - 9/14/26

- Hired someone new at the Transfer Station, welcome Ed Sebranek
 - Signage for Lawrence Field and Pavilion for private events/closures
- Reached out to DOT and started a conversation about rebuilding the lease for Segalla Field
- Gifted a photo from 1939 of the Canaan Baseball Team from the Palazzini and Giansiracusa families. The photo features the Palazzinis, Foleys, Perottis and Segallas.
- Town crew has finished chip sealing New St, Carlson Rd, Canaan - Valley Rd, Moses Meade Rd, and Housatonic Rd, currently getting prices on Browns Lane
- Meeting with Engineers for TRIP Grant and layout for West Main Street, Bragg St, Pease St and Camp Brook construction
 - Bridge Grant
- October 14, 6-8pm Eversource will be giving a presentation for community members, presentation is 35 minutes and then will be available for community members to ask questions about their bills
- The Hometown Hero Banner donation is ready to be delivered to the VFW. Grand total being donated is \$3,300

PROPOSED WIDE-FORMAT PRINTING FEE SCHEDULE

Town of North Canaan - Town Clerk's Office

Purpose

The Town Clerk's Office recently acquired a wide-format printer/scanner capable of reproducing surveys, maps, construction plans, and other large-format documents. This proposal establishes a clear policy for (1) copies of surveys and maps maintained by the Town Clerk's Office and (2) optional wide-format printing and scanning for residents, contractors, surveyors, engineers, and other members of the public.

1. Copies of Town Clerk Maps and Surveys

Connecticut General Statutes § 7-34a provides that the fee for making a copy of a survey or map filed in the Town Clerk's Office is the **actual cost of reproduction**. A certified copy carries an additional **\$2.00 certification fee**.

Accordingly, copies of Town Clerk maps and surveys will be charged at the actual cost incurred by the Town to produce the copy, including applicable paper, ink, equipment use, and other reproduction costs. The Town Clerk will maintain documentation supporting the actual reproduction cost used for these copies.

Certification: Add \$2.00 per certified copy.

2. Public / Contractor Wide-Format Printing

This optional service would be available for customer-supplied, print-ready documents that are not Town records, including construction plans, architectural drawings, surveys, engineering plans, and similar documents.

Size	Black & White	Color
18" x 24"	\$5.00	\$10.00
24" x 36"	\$10.00	\$20.00
30" x 42"	\$15.00	\$25.00
36" x 48"	\$20.00	\$30.00
Custom/Larger	Quoted by Size	Quoted by Size

Large-format scan to PDF/email: \$5.00 per sheet.

3. Comparison With Other Connecticut Municipalities

The proposed public-printing rates are generally comparable to fees charged by other Connecticut municipalities:

- Easton: approximately \$5.00 for smaller maps, \$10.00 for a 24 x 36 black-and-white map, and \$20.00 for a 24 x 36 color map.
- South Windsor: approximately \$5.00 for an 18 x 24 map and \$10.00 for a 24 x 36 map; certain GIS maps are priced higher.
- Colchester: approximately \$5.00 for an 18 x 24 map and \$7.00 for a 24 x 36 map.
- Norwalk: charges the actual cost of reproducing maps and surveys, consistent with state law.

4. Comparison With Commercial Printing

For context, commercial engineering-print services may offer lower starting prices because they operate as high-volume print shops. The Town's proposed public printing rates account for local convenience, staff processing time, supplies, equipment use, and maintenance. The intent is not to compete with a commercial print shop, but to provide a convenient local option when appropriate.

Recommended Conditions

- Service is available during regular Town Clerk office hours and subject to staff availability.

- Customers should provide print-ready PDF files whenever possible.
- Large-volume jobs may require advance notice or may be declined if they interfere with regular Town Clerk operations.
- The Town Clerk's Office will not provide drafting, design, or document-alteration services.
- Official Town business and municipal department use will not be subject to public printing fees.
- Fees may be reviewed periodically as supply and equipment costs change.

Recommendation

I respectfully recommend that the Board of Selectmen approve the proposed public wide-format printing and scanning fee schedule and the conditions above. Copies of surveys and maps filed in the Town Clerk's Office will continue to be charged at the actual cost of reproduction as required by Connecticut General Statutes § 7-34a, with the statutory \$2.00 certification fee added when certification is requested.

Submitted by:

Krystian Segalla

Town Clerk

Town of North Canaan

Building Clerk Report

August 2026

Permits Issued: 40

Revenue Collected: \$5,510.00

Respectfully submitted,

Jessie Lawrence

To: Board of Selectman

From: Timothy Baldwin, Fire Marshal

Date: 9/14/2026

Re: Monthly activity report- Fire Marshals Office

Below is the activity for July and August

July

Fire Marshal		Deputy FM's	
Plan review sessions	9	Plan Review Sessions	1
Complaints	2	Complaints	--
Fire Invest/ Response	1	Fire Invest/ Response	--
Inspection visits	4	Inspection Visits	10
Carnival site visits	1	Carnival site visits	3
TOTAL ACTIVITY	17	TOTAL ACTIVITY	14

August

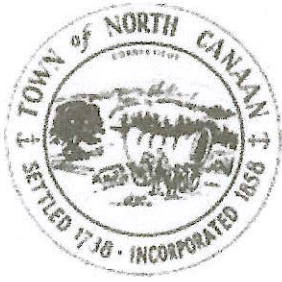
Fire Marshal		Deputy FM's	
Plan review sessions	6	Plan Review Sessions	--
Complaints	1	Complaints	--
Fire Invest/ Response	--	Fire Invest/ Response	1
Inspection visits	22	Inspection Visits	9
TOTAL ACTIVITY	29	TOTAL ACTIVITY	10

Complaints were for a) question of illegal burning, b) concern for combustible vegetation, c) blocked means of egress.

Almost all of the August inspections by the Fire Marshal that were with commercial residential settings were found with failed smoke detection.

Some Fire Marshal staff attended a full day training taught by the Ct State Police Fire Explosion Investigation Unit on the topic of vehicle fire cause and origin at the Litchfield County Regional Fire School.

Despite the increase in August of apartment inspections, we continue to have difficulty in obtaining cooperation from some apartment building owners.



Town of North Canaan
Planning and Zoning Commission
Town Hall
100 Pease Street
North Canaan, CT 06018
Zoning Office 860-824-7313 EXT 192

September 14, 2026

Report to Selectmen

Visits to the office and phone calls have been steady.

Many requests for information with regards to
permit requirements.

Permits issued:

8/3 Buried Propane Tank

Other activities on permits

8/25 VFW sign On Hold for Design

8/31 UCE at BD On Hold for additional information

9/1 New Building Riga Construction on hold for Inland wetlands approval

And zoning review.

Respectfully Submitted

George Martin

Zoning Enforcement Officer