

Douglas Library Board Meeting

October 8, 2025

Present: Bunny McGuire, chair; Jill Godburn, Bonnie Kinsman, Laura Leifert, Charlie Adams, Laura Moran, Library Director

Minutes of September 2025 meeting were accepted as read.

Old Business:

Appointments and Terms: Jill Godburn and Charlie Adams have been to the Town Hall to be sworn in to their Board positions for terms of six years. Laura Morales Chapell is working to coordinate a time.

New Business:

Policies: Laura reported that the New Statutory Requirements Pertaining to Library Collection Development, Program, and Display Policies – The policies have been submitted to the committee, given to the board in advance of this meeting. There was a period of discussion and questions. There was a motion and a second to accept. The motion passed unanimously, the policies will be available at the desk and will be added to the Douglas Library website when they are returned from the committee.

Friends Report: The Friends Group will contribute to Norma's Retirement gift and party. The gift was discussed. **A Celebration for Norma:** The date for Norma's retirement party has been updated to November 16th, 2:00-4:00 to Celebrate Norma's Retirement from the position of Library Director There will be a presentation at 3:00.

Finances: Laura Moran has applied for a grant from the Region One Art Foundation to purchase art kits for the Library of Things. A report on the Eldridge Grant is due November 1, Laura Moran will complete and submit the report. In the coming months the Library will consider options like Adopt and Author or Adopt a Title. The purchaser would be the first patron to borrow the book and receive a book plate inside the book. This is an effort to assist with the cost of new books.

Librarian's Report: Story hour attendance is bountiful when the daycare students join us and have ranged from 1-5 children other weeks. A list of volunteers has been requested to read for story hour, this week we will have our first volunteer. Norma and I have recently ordered many new books for the library, including many new fall seasonal books for children and three new series of books that have been popular among students in the middle and upper elementary grades. One of our main distributors, Baker and Taylor, has been unable to fill orders efficiently for months. Through contracts with the Connecticut Library Consortium we have recently made more purchases through Amazon with our discount. The local artist cards project is underway and we have received images from several artists.

Building Operations: The cleaning of the windows was discussed and will be reviewed.

Events:

Closed for Indigenous Peoples/ Columbus Day October 13th

Aha Students Visit- October 15th

NCES First Grade students visit for their Library Cards- October 27th

Book Club, All the Colors of the Dark- October 29th, 2:00

Decorating Fun. Join us if you can- October 29th from 4:00–6:00

The Library will open with treats and decorations, Halloween until 8:00

Scrabble Mondays @6:00

Community Service- Card writing for Veterans- November 5th, 3:00-6:00

Board Meeting- November 12th, 7:00

Mahjong First Mondays: November, December, and January, 2:00

A Gathering for Norma- November 16th 2:00-4:00, presentation at 3:00

Holiday Card Making Workshop (Adults)- Monday, November 24th, 1:00-2:30 pm

A talk by Kathryn Boughton- December TBD

Children's Gingerbread house making activity- TBD

Centerpiece Making Workshop- December 8th

Planning a Local Author Talk in the Spring- Peter Vermilyea

Public comment: There was none.

Respectfully submitted,

Laura Moran

Library Director